

BACKGROUND AND PROJECT OVERVIEW

The Upper Darby School District in August 2025 acquired the Delaware County Memorial Hospital property located at 501 North Lansdowne Avenue, Upper Darby, PA 19082. The District is currently preparing the property for future hazardous materials abatement and anticipated demolition.

As part of this process, the District has been cleaning out the site, removing general items, addressing environmental hazardous materials, and identifying obsolete or surplus property that may still have value. The District has already reused a significant amount of material from the site and is seeking to recover additional value from remaining obsolete mechanical, plumbing, and electrical equipment.

The District is issuing this RFP to solicit proposals from qualified firms interested in purchasing and removing approved mechanical, plumbing, and electrical equipment from the former hospital site. The goal of this RFP is to select a qualified company or companies that provide the greatest overall value to the District while safely and responsibly removing approved equipment prior to hazardous materials abatement and demolition activities.

All equipment and materials are offered “as-is” and “where-is.” The District makes no guarantee regarding the condition, quantity, operability, accessibility, value, or suitability of any equipment or materials.

AWARD AND ITEMIZATION REQUIREMENTS

The District reserves the right to award this RFP to one proposer, multiple proposers, or no proposers, whichever is determined to be in the best interest of the District.

Proposers must itemize all equipment, materials, or categories of items they are interested in purchasing and removing. The proposal must clearly identify each item or category, the proposed value to the District, and whether the proposer’s offer is dependent on being awarded all items or only specific items.

The District reserves the right to award individual items, groups of items, or the full scope to one or more proposers. No equipment or material may be removed unless it has been specifically approved by the District in writing.

SCOPE OF SERVICES

The selected proposer shall be responsible for the purchase, removal, loading, transportation, and proper disposal or resale of approved obsolete mechanical, plumbing, and electrical equipment from the Delaware County Memorial Hospital site.

Copper lines, embedded piping, scrap metal, and similar materials are expected to be addressed through the future demolition contract and should not be included in this proposal unless specifically approved by the District in writing.

Equipment may include, but is not limited to:

- Mechanical equipment
- Plumbing equipment
- Electrical equipment
- Pumps, motors, valves, fixtures, controls, panels, and related components
- Other equipment specifically approved by the District in writing

The selected proposer shall provide all labor, supervision, tools, equipment, transportation, loading, hauling, and other services necessary to complete the approved work.

All items must be removed by October 30, 2026, unless otherwise approved in writing by the District.

Each proposal must include an itemized list of all equipment, materials, or categories of items the proposer is interested in purchasing and removing, including the proposed value for each item or category.

Bid bonds will be required for all qualified bidders, as determined by the District and included in the final RFP requirements.

GENERAL REQUIREMENTS

- A walkthrough is not mandatory for all proposers but highly recommended; however, proposers are responsible for inspecting the site and fully understanding the condition, quantity, value, accessibility, labor needs, equipment needs, and removal requirements before submitting a proposal. To schedule a walkthrough, you must contact the District's representative Bradley Carrea, 610-389-5176.
- All equipment and materials are offered "as-is" and "where-is."
- The selected proposer shall coordinate all work with the District's representative Bradley Carrea, 610-389-5176.
- Work shall only occur during dates and times approved by the District.
- Claims of misunderstanding will not be accepted.
- If an item, area, or building component is damaged during removal, the selected proposer shall be responsible for repair or replacement as determined by the District.
- The selected proposer shall protect the building, grounds, and remaining District property during all work.
- The selected proposer shall remove all debris generated by its work.
- The selected proposer shall leave all work areas in a safe and orderly condition.
- The selected proposer is responsible for all required personal protective equipment and safety procedures.

- The selected proposer shall comply with all applicable federal, state, and local laws, regulations, codes, and safety requirements.
- The selected proposer shall provide required insurance, licenses, and certifications as requested by the District.
- Additional compensation, if any, will not be approved without explicit written approval from the District.
- The District reserves the right to adjust sequencing or timing of work.
- The District reserves the right to delay work for operational, safety, environmental, legal, or project-related needs.
- The District may award all, part, or none of the work.
- The District may reject any or all proposals.
- The District may negotiate with one or more proposers.
- The District may remove items from the scope before award.
- The District may retain any equipment or materials for District use.
- Performance bond may be required, as determined by the District.

PROPOSAL REQUIREMENTS

Each proposal shall include, at a minimum:

1. Company name and contact information
2. Company background and relevant experience
3. Description of similar projects completed
4. Itemized list of specific equipment, materials, or categories of equipment proposed for purchase/removal
5. Proposed financial return to the District for each item or category
6. Proposed removal plan and schedule
7. Approach to avoiding disturbance of hazardous materials
8. Required licenses, certifications, and insurance information
9. Any assumptions, exclusions, or conditions
10. References for similar work