

**Policy Statement #1600 (Administration) of the Board of Education  
Regarding Appeals**

I. Purpose

- A. To provide employees, parents and/or students an avenue through which to dispute a ruling or decision in a specific situation to a higher authority.
- B. To govern appeals and hearings within the quasi-judicial responsibilities of the Board of Education. This policy is not applicable to proceedings involving the Board's exercise of its legislative or policy-making function.

II. Definitions

- A. Section 4-205(c) appeals – appeals of the final decision of the Superintendent in any matter involving the policies, procedures, rules and regulations of the Board of Education and the proper administration of the school system.
- B. Section 6-202 appeals – hearings related to the superintendent's recommendation for suspension or dismissal of a teacher, principal, supervisor, assistant superintendent, or other professional assistant.
- C. Section 7-305(d) appeals – appeals of the final decision of the Superintendent related to suspensions (longer than 10 days) or expulsions of students.

III. Policy Statement

- A. The Calvert County Board of Education recognizes its responsibility to resolve all disputes and conflicts brought before it in a fair and impartial manner. Depending on the decision being disputed, employees, parents and/or students are able to appeal decisions of the Superintendent through one of three avenues as defined in §§ 6-202, 7-305(d) and 4-205(c) of the Education Article of the Annotated Code of Maryland. To that end, the Board of Education is dedicated to ensuring compliance with Maryland law to ensure that employees, parents and/or students have an avenue through which to appeal the decision or recommendation of the Superintendent.

IV. Delegation of Authority

- A. The Superintendent is directed to develop administrative procedures to implement this policy in accordance with all local policies and local, state and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.

V. Exceptions

- A. There are no exceptions to this policy. However, the Board, by majority vote, may temporarily suspend all or part of this policy. Suspension of all or part of this policy, however, in no way relieves the Board of its obligation to comply with the pertinent

local, state and federal laws and regulations or the rules and regulations of the Maryland State Board of Education and the Maryland State Department of Education.

VI. Review

- A. This policy will be reviewed at the end of three years, or sooner, if approved by majority vote of the Board of Education in public session.

VII. Effective Date

- A. This policy is effective June 11, 2026.

Citations

State Law: §§ 6-202(a)(3), 6-203, 7-305(c)(4), 4-205(c)(3) of the Education Article of the Annotated Code of Maryland

State Reg.:

Federal Law:

Adm. Reg.:

Neg. Agr.:

Other Citation: