

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, MAY 26, 2026

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the HOH Conference room in said district on Tuesday evening, May 26, 2026, and streamed on the district's YouTube Channel.

President Silver-Schack called the meeting to order at 7:03 p.m. with the following members present at roll call:

Christine Beeftink
Diana Horwitz
Eve Pfanzelter
Mara Silver-Schack
Adam Weinstock

Absent: DeShawn Arms

Also present were Dr. Jason Pearson, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official, Dr. Kelly Sculles, Director of Student Services; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Samantha Scheinman, Director of Communications; Chrissy Yonaite, Recording Secretary and Jeremy Bartunek, Greenbriar Teacher/Streaming Tech.

Staff Attendees: Scott Meek, Meghan Dames and Ginny Hiltz.

Public Attendees: Alejandra Boyer, David Ramirez from Organic Life, ten science fair students and their families.

VISITORS COMMENTS / PRESENTATIONS

David Ramirez from Organic Life talked about the school lunch program and a resident talked about the choir program.

PUBLIC HEARING - District 28 e-Learning Renewal

Every 3 years, the District must renew their E-Learning plan with the state which requires a hearing in order to receive public comment.

At 7:06 p.m., it was moved by Member Weinstock and seconded by Member Pfanzelter

to open the public hearing on District 28 E-Learning Renewal.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Dr. Pearson explained the District is required to renew the E-Learning Plan every three years. This is a plan that would be used for emergency days if deemed necessary. This was listed for approval on the consent agenda.

There was no public comment.

At 7:10 p.m., it was moved by Member Beeftink and seconded by Member Weinstock to close the public hearing on District 28 E-Learning Renewal.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

SUPERINTENDENT'S REPORT

Student Recognition

Ten students who participated in the State Science Fair and received the Thermo Fisher award attended the Board meeting. They were each given a certificate in recognition of their accomplishments.

Construction Updates

Superintendent Dr. Pearson provided some construction updates including pictures from the Greenbriar and Westmoor Groundbreaking events.

Greenbriar Principal Contract

Dr. Pearson presented the Board with a one year contract for Meghan Dames for the role of Greenbriar Principal starting July 1, 2026.

It was moved by Member Pfanzerter and seconded by Member Beeftink that the Board of Education approve the Greenbriar Principal Contract for Meghan Dames.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

APPROVAL OF MINUTES

It was moved by Member Weinstock and seconded by Member Pfanzerter that the Board of Education approve the minutes for Regular Meeting on April 22, 2026, Closed Meeting on April 22, 2026, Regular Meeting on May 11, 2026 and Closed Meeting on May 11, 2026.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzelter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Horwitz and seconded by Member Weinstock that the Board of Education approve the Consent Agenda:

Payroll

The payment of employee salaries for the last half of April 2026, in the amount of \$1,970,257.76 and covered by check numbers 69049 through 669060 and 69080 and deduction check numbers 69061 through 69079 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 26, 2026;

The payment of employee salaries for the first half of May 2026, in the amount of \$1,986,136.94 and covered by check numbers 69081 through 69095 and deduction check numbers 69096 through 69105 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 26, 2026.

Bills

Vendor invoices for May 2026 totaling \$2,738,868.37 and Warrants listed as Numbers 66453 through 66665 and the following voids: 66453, 66454, 66455 and 66456, confirmed by the signature of the President of the School District 28 Board of Education, and dated May 26, 2026.

Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals

Staff Recommended for Employment				
Name	Position	Location	Salary	Effective Date
Adam Kyrouac	Concert Videographer & Media Producer	NBJH	\$35.00/hr	4/22/26
Sinem Tuksavul	Classroom Asst.	WM	C/R-2 Prorated to \$1,931.34	5/11/26
Anna Duval	Part-time Custodian	GB	\$21.00/hr	5/13/26

Rocio Barajas Gomez	Part-time Custodian	WM	\$20.00/hr	5/26/26
Julian Esparza	District Systems Technician	DO	\$77,000	7/1/26
Dan Johnson	Network and Systems Engineer	DO	\$93,000	7/1/26
Sarah Goins*	YE EC Teacher	WM	BA+00-08 \$64,812**	8/17/26
Kathleen Smith*	8th Gr Math Teacher	NBJH	MA+12-19 \$106,912**	8/17/26
Hanna Davis*	LA Teacher	NBJH	MA+30-06 \$73,952**	8/17/26
Kim Feeley*	Social Worker (LTS)	NBJH	\$357.63 per day** (MA+30-01)	8/17/26
Sophia McGann	Classroom Asst	WM	C/R-1 \$20,271***	8/17/26
Kamini Mehta*	Long Term Sub-Physical Therapist	NBJH/WM	\$357.63 per day** (MA+30-01)	8/31/26
Ashley Uhlig*	Long Term Sub-Teacher	MB	\$304.37 per day** (BA+00-01)	

* Certified Candidate details below

** To be updated upon union ratification and board approval of FY2027-FY2029 Negotiated Agreement

*** To be updated upon approval of FY2027 Classified Personnel compensation

Staff Resignations, Retirements and / or Terminations				
Name	Position	Location	Reason	Effective Date
Lavonne Boch	Classroom Asst.	GB	Resignation	4/29/26
Jeremy Bartunek	Music Teacher	GB	Resignation	6/3/26
Meryl Blum	Special Educ Teacher	MB	Resignation	6/3/26
Lisa Parciak	Classroom Asst.	MB	Resignation	6/3/26
Megan Hamm	Part-time Art Teacher	MB	Resignation	6/3/26

Dory Elzaurdia	Special Educ Asst.	MB	Resignation	6/3/26
Margaret Rude	Classroom Asst.	MB	Resignation	6/26/26
Danielle Moran	Principal	GB	Resignation	6/30/26
Chrissa Spurlock	Tech Service Specialist	GB	Resignation	6/30/26

Staff Leave of Absence				
Name	Position	Location	Reason	Effective Date
Brenda Roman	Part-time Custodian	GB	Unpaid leave	4/28/26
Shana Silver	1st Gr Teacher	MB	Parent Leave	10/19/26
Allie Wenk	Instructional Facilitator	WM	Parent Leave	10/2/26
Morgan Adducci	2nd Gr Teacher	WM	Parent Leave	10/14/26
Kylene Birrell	Special Educ Teacher	NBJH	Parent Leave	11/9/26

District 28 e-Learning Renewal

The District is applying for a renewal of the E-Learning plan with the state.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzer, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

STAFF AND COMMITTEE REPORTS

FINANCE

Finance Report

Ms. Donato, Chief School Business Official, provided the finance report for the month ending April 30, 2026.

Food Service Sales

As of April 30, 2026, Northbrook JH cafeteria sales-to-date totaled \$366,102.

OrganicLife's operating statement showed a surplus of \$668 for the month of April. The year-to-date operating deficit is \$23,372.

Local, State & Federal Requirements

Since the April Board of Education Meeting, District 28 submitted the following:

- Filed monthly Bureau of Labor Statistics Report on Current Employment
- Submitted TRS Gemini Payroll Reports
- Submitted monthly Illinois Municipal Retirement Fund Wage Report

It was moved by Member Horwitz and seconded by Member Beeftink that the Board of Education approve the Finance Report for April 2026.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzteler, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Tentative FY26 Amended Budget

Ms. Donato informed the Board that the FY26 Amended Budget will be presented at the June meeting. She has posted the amended budget publicly and there will be a hearing at the June meeting as required.

Managed Technology Support Services Agreement

In a memo previously provided to the Board, Ms. Donato and Maria Stavropoulos, Director of Technology, outlined the need to contract a managed service provider for a one year term. The purpose of the contract is to secure a vendor who would provide support services such as network infrastructure, systems management and engineering support along with process documentation.

It was moved by Member Pfanzteler and seconded by Member Weinstock that the Board of Education approve the agreement with Five Star Technology Solutions for managed technology support services at a recurring cost of \$3,500 per month (\$42,000 annually) for a one-year term.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzteler, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Annual E-rate Management Services Agreement Renewal

An informational memo regarding the renewal of the annual E-rate Management Services Agreement with Telesolutions Consultants LLC for the 20262027 funding year was presented to the Board by Ms. Donato and Ms. Stavropoulos. The document detailed Northbrook School District 28's continued services, budget specifications, and necessary compliance requirements.

HUMAN RESOURCES

Edward Brophy, Director of Human Resources, noted they are actively hiring for vacancies with a focus on certified staff.

STUDENT SERVICES

Dr. Kelly Sculles, Director of Student Services is interviewing candidates for the Assistant Director of Student Services position. She also mentioned summer programming starts next week on Thursday, June 4.

TEACHING AND LEARNING

Consolidated District Plan

Assistant Superintendent Dr. Kris Raitzer shared with the Board that each year public schools that receive federal funds are required to submit a Consolidated District Plan to the Illinois State Board of Education. Dr. Raitzer gave an overview of how the funds are used by the District. The federal funds amount to approximately 1% of the district funding.

It was moved by Member Weinstock and seconded by Member Pfanzerter that the Board of Education approve the District Consolidated Plan.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

BUILDINGS AND GROUNDS

Happ Builders Pay App #9

Ms. Donato introduced Pay Application #9 for the Meadowbrook Gymnasium project, outlining the \$613,145.70 payment schedule with Happ Builders based on work completed through April 30, 2026.

It was moved by Member Weinstock and seconded by Member Horwitz that the Board of Education approve the payment to Happ Builders, Inc. in the amount of \$613,145.70.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

New Meadowbrook School Pay App #1

Ms. Donato introduced Pay Application #1 for the New Meadowbrook School project, outlining the \$317,250 payment schedule with Happ Builders based on work completed through April 30, 2026.

It was moved by Member Pfanzerter and seconded by Member Weinstock that the Board of Education approve the payment to Happ Builders, Inc. in the amount of \$317,250.

On a roll call vote, the following voted Aye: Members Beefink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Greenbriar and Westmoor Construction Projects- Builder's Risk Insurance

Ms. Donato introduced Builders Risk Insurance for the Greenbriar and Westmoor construction projects. This is a protective measure because while Contractor' insurance covers lawsuits and property damage it does not cover damage to the construction project itself. The coverage costs \$62,666 which would be in effect through the substantial completion of the project.

It was moved by Member Beefink and seconded by Member Pfanzerter that the Board of Education approve the Greenbriar and Westmoor Builder's Risk Coverage for the amount of \$62,666.

On a roll call vote, the following voted Aye: Members Beefink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Meadowbrook Construction Materials Testing GeoCon Contract

Ms. Donato presented a proposal from GEOCON for an estimated fee of \$126,257. Under this proposal, GEOCON would conduct required soil, concrete and steel testing. This is an important part of the project to ensure safety and quality work.

It was moved by Member Weinstock and seconded by Member Horwitz that the Board of Education approve the contract with GeoCon for \$126,257.

On a roll call vote, the following voted Aye: Members Beefink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

LEGISLATION

Member Beefink updated the Board on current legislation. The Notice to Remedy bill passed the Senate and will likely pass in the House of Representatives.

POLICY

PRESS 121 Final Reading and Approval

Policies in PRESS 121 were recommended for approval by the Policy Committee. These included updates to policies: 2:200, 2:220, 2:250, 2:260, 4:165, 5:30, 5:250,

5:330, 6:65, 6:100, 6:145, 6:170, 6:180, 7:20, 7:50, 7:100, 7:185, 7:240, 7:260, 7:300, 8:90. As part of a 5-year cycle, the committee also reviewed the following policies: 7:220, 7:230, 7:280 and did not recommend any changes.

It was moved by Member Pfanzerter and seconded by Member Weinstock that the Board of Education approve the policies from Press 121 as presented.

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzerter, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

COMMUNICATION

Samantha Scheinman, Director of Communications, informed the Board that she will teach the school office assistants the new parent communication platform before they are out for the summer. In August, Ms. Scheinman will communicate the change to families.

There were nine FOIA's this month.

TRUENORTH EDUCATIONAL COOPERATIVE 804

Dr. Pearson stated there was an Executive Committee meeting the next day. He noted things are progressing nicely. Dr. Sculles mentioned that North Shore Academy schools will all be the same but they will all be under one name. Additionally, she reiterated that the District will continue to use vision services, assistive augmentative communication devices and transportation. The biggest change in the new cooperative will be access to professional development from TrueNorth.

NEW BUSINESS

None.

CLOSED SESSION

In

At 7:44 p.m., it was moved by Member Weinstock and seconded by Member Pfanzerter that the Board of Education go into a Closed Session to discuss the following:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District, including testimony on a complaint lodged against an employee or against legal

counsel for the District to determine its validity as authorized by 5 ILCS 120/2(c)(1).

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- Student disciplinary cases. 5 ILCS 120/2(c)(9).
- The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

On a roll call vote, the following voted Aye: Members Beeftink, Horwitz, Pfanzer, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: Arms. Motion carried.

Out

At 9:39 p.m., President Silver-Schack requested that the meeting return to Regular Session. All members present voted Aye. Absent: None. Motion carried.

ADJOURNMENT

At 9:40 p.m., President Silver-Schack requested that the meeting be adjourned. All members present voted Aye. Absent: None. Motion carried.

Christine Beeftink, Secretary

Mara Silver-Schack, President