

The Wesley School
5th Grade STEM Associate Teacher
Job Description 2026-2027

The Wesley School, established in 1999, is a co-ed K-8 independent day school in North Hollywood. Nurturing a community of belonging is at the core of everything we do. By intentionally centering the relational aspect of teaching and learning, our educators provide students with the confidence that can only be created through being known, appreciated, and included. Having been inspired by these exemplary teachers, Wesley students approach all activities with optimism as well as with an understanding of their role to actively take part in shaping their experience, and those around them, with compassion, confidence, and creativity.

ROLE DESCRIPTION: The 5th Grade STEM Associate Teacher is a professionally qualified, full-time, salaried educator who works in collaboration with their grade level team to support the needs of all learners inside and outside the classroom. The Associate Teacher works with the Lead Teacher(s) but reports to the K-5 Program Head, while exercising individual agency and discretion in the context of the Associate Teacher’s teaching responsibilities. They must consistently demonstrate, model, and teach the understandings, skills, and dispositions required for professional collaboration and to support student learning. At The Wesley School, these include, but are not limited to, academic content mastery: creativity, collaboration, communication, critical thinking, problem-solving, social/emotional skills, and cultural proficiency, all of which are central commitments of the School’s educational program, professional culture, and community of learning.

A 5th Grade STEM Associate Teacher reports directly to the K-5 Program Head. The responsibilities of this role include, but are not limited to, the following:

- Assist the Lead Teacher with the preparation and organization of the core subjects (Math & Science emphasis), integrating with the School’s mission and philosophy, and its explicit goals around Diversity, Equity, Inclusion, and Belonging (DEIB) and Social and Emotional Learning (SEL).
- Supporting the instructional design of the Lead Teacher as well as the adopted curricula (STEMscopes and enVision Mathematics).
- Specifically teaching a domain within Math or Science (as agreed upon with the Lead Teacher).
- Assist the Lead Teacher in documenting, assessing, and reporting on student progress in report cards and parent-teacher conferences across the domains of children’s learning - both academically and SEL.
- Teaching to advance children’s social, emotional, cultural, and service learning by active participation in and shared responsibility for the implementation of school-wide teaching practices.
- Staying up to date on the integration of educational and communications technology.
- Work with the Lead Teacher and the Student Support Team (Learning Specialists and Counselor) to develop students’ potential - head, hand, heart.
- Identifying, reproducing, and/or distributing instructional and curricular resources at the discretion of the Lead Teacher

- Supporting the Lead Teacher's efforts in meeting the academic, social and emotional needs of the students
- Participating as a chaperone on grade-level field trips, service learning activities, and/or overnight trips
- Visibly support the School's mission, values, and Strategic Plan, as well as explicit emphasis on DEIB and SEL.

Desired Qualifications:

- Bachelor's degree
- Experience with and enthusiasm for working with K-5 students, a diverse population of learners, and lower school-specific content areas
- Exceptional interpersonal skills, as well as written and oral communication ability
- An enthusiastic and collaborative spirit
- Deep alignment to the mission, and a proven commitment to working within an institution that values Diversity, Equity, Inclusion, and Belonging

Salary information: At Wesley, salaries are one component of a compensation package that includes retirement matching, health and dental insurance, and life insurance. The anticipated annual base salary range the school reasonably expects to pay candidates for the position of 5th Grade STEM Associate Teacher is \$55,000-\$70,000, depending on factors such as years of experience.

To Apply: Interested candidates should send a cover letter and a current resume to hr@wesleyschool.org and include the position title in the subject line.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working Environment: Sitting or standing for prolonged periods of time. Light to moderate lifting (up to 30 pounds). Specific vision abilities required by this job include close vision, the ability to adjust focus, and adequate hearing. The noise level in the work environment is usually moderate. The ability to speak clearly and coherently is also required. Reaching, kneeling, pulling, pushing, bending, walking, running, jumping, writing, and keyboarding must be possible.

Finally, in the spirit of being a professional member of this community, many of the responsibilities of the position are associated with obligations to engage in school work on evenings, weekends, and summers as necessary, to satisfy school deadlines and the expression of the school's commitments and initiatives. These obligations include, but are not limited to, a variety of evening events to engage with families, planning of lessons and units, as well as assessment of student learning, documentation of the same, including report cards and

communication with families, and ongoing professional learning. In each instance, the school will exert its best efforts to be supportive of and responsive to your needs and challenges.