



REGULAR MEETING OF THE BOARD OF EDUCATION - May 19 2026 Minutes

Tuesday, May 19, 2026 - Adopted

Closed Session, 4:30 PM

Regular Meeting, 5:30 PM

District Office Board Room 5297 Maureen Lane Moorpark, California 93021

1. MEETING OPENING

A. Call to Order

Board President Van Dam called closed session to order at 4:36 PM and regular the meeting to order at 5:34 PM.

B. Roll Call

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent Personnel Services; Juan Pablo Herrera, Assistant Superintendent, Business Services; Dr. Melissa LaBelle, Assistant Superintendent, Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. Guidelines for Public Comments on Closed Session Items

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

A. Conference with Labor Negotiator - Government Code Section 54957.6

District Negotiator: Dr. Kelli Hays

Employee Organizations: Moorpark Educators Association (MEA) and California School Employees Association (CSEA) Chapter No. 498

- B. Public Employee Evaluation: District Superintendent – Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release - Government Code Section 54957
- D. Student Discipline - Education Code Section 35146
 - Student Discipline Case No. 5110761
 - Student Discipline Case No. 5108888

4. RECONVENE TO OPEN SESSION

- A. Recognition of a Quorum

Board President Van Dam recognized the presence of a Board quorum.

- B. Moment of silence in honor of Adam Rauch

Board President Van Dam called for a moment of silence in honor of Adam Rauch.

- C. Public Announcement of Reportable Action Taken in Closed Session

No reportable action taken in closed session.

- D. Pledge of Allegiance

Eleanore Godfrey led the Pledge of Allegiance.

- E. Reordering and Approval of the Agenda - Motion No. 114

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the agenda with the reordering of item 6 a & b to follow item 4 f.

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

- F. Approval of Minutes - Motion No. 115

On a motion by Amy Adams and second by Dan Burchfield, the Board unanimously approved the minutes of the May 5, 2026 regular meeting.

Moved by: Amy Adams; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

6. REPORT FROM SUPERINTENDENT

A. Above & Beyond Recognition

- Jessica Martin, Teacher, The High School @ Moorpark College
- Jessica Sandoval, Teacher, The High School @ Moorpark College

The Board and Superintendent Hays recognized Jessica Martin and Jessica Sandoval for going Above & Beyond for the students, staff and families of THS@MC.

B. Presentation of Donation-Moorpark Women's Club

Vicky Tymcyczyn, Carmen Jerome, and Eleanore Godfrey from the Moorpark Women's Club presented their annual donation to the District in the total amount of \$10,750 for: middle school music programs; MHS library; K-8 libraries; MHS Muskie Awards; MHS science/technology department; MHS visual & performing arts department; the preschool programs and the MHS band.

5. PUBLIC COMMENT

A. Guidelines for Public Comments

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District.

There were no comments.

7. REPORT FROM DISTRICT BOARD MEMBERS

Dan Burchfield reported on the following: Co-master of ceremonies for the May 9 Apricot Festival; attended the May 14th playoff game baseball, attended May 18th MEF staff appreciation event; and attended the Memorial Day ceremony honoring our veterans.

Amy reported on the following: attended the THS@MC Awards Night and the MEF staff appreciation event.

Robert Perez reported on the following: the MHS baseball playoff game; Country Days, October 3rd; teacher meetings; the MEF staff appreciation event; the personnel committee; and THS@MC graduation.

Ute Van Dam reported on the following: Moorpark's Apricot Festival; MM terrific kids awards assembly; the MEF staff appreciation event; and the personnel subcommittee meeting

8. CONSENT AGENDA – MOTION NO. 116

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the following consent-action items by a roll call vote.

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

A. Personnel: Classified Employment Report No. 05-19-26-13

[5-19-26 Classified Employment Report.pdf](#) 

B. Personnel: Certificated Employment Report No. 05-19-26-11

[5-19-26 Certificated Employment Report1.pdf](#) 

C. Personnel: Payment of stipends

[5-19-26 stipends.pdf](#) 

D. Business: Agreements for Services

1. Fagen Friedman & Fulfroast, LLP, Agreement for Legal Services, 2026-2027
2. VCOE - K-12 Strong Workforce Program, through June 30, 2028 - \$117,959.00
3. CLA - Audit Statement of Work (Year #3 of 3) - 2026-27: \$72,000

[5-19-26 F3 Agreement for Legal Services 26-27.pdf](#)  [5-19-26 VCOE MOU K12 SWP through June 2028.pdf](#)  [CLA Statement of Work - Audit Services.pdf](#) 

E. Business: Acceptance of Donations

1. Ohopyle Prints -
 - o \$6.98 - Moorpark High School - Principal Discretionary Account
2. Peter Lars, Inc. -
 - o \$98.85 - Campus Canyon - Student Engagement
3. Charities Aid Foundation (CAF) America -
 - o \$5,000.00 - Flory Academy - FAST Account
4. Peach Hill Academy PTA -
 - o \$1,000.00 - Peach Hill Academy - Folders
 - o \$879.01 - Peach Hill Academy - Reading Incentives
 - o \$1,631.26 - Peach Hill Academy - Partnerships

- \$888.00 - Peach Hill Academy - 5th Grade Field Trip
 - \$2,189.22 - Peach Hill Academy - Partnerships
- 5. Danette Fanella -
 - \$1200-\$1800 value - upright Samick piano & piano bench-Arroyo West School
- F. Business: Annual Agreement for the Food Safety Systems Program Services - July 1, 2026-June 30, 2027

[2026-27 Food Safety Systems - Staff Report & Proposal.pdf](#) 

- G. Business: Annual Child Nutrition Program Piggyback Contracts - Driftwood Dairy Services, Sunrise Produce, Domino's Pizza, and Sysco's for purchase, processing and delivering of food, milk, and dairy goods to all district schools and the district warehouse for fiscal year July 1-2026 through June 30, 2027. These are yearly agreements that can be terminated through a written notice to the vendors directly.

[2026-27 Dominos - Staff Report & Proposal.pdf](#)  [2026-27 Driftwood Dairy Services - Staff Report & Proposal.pdf](#)  [2026-27 Sysco - Staff Report & Proposal.pdf](#)  [2026-27 Tri County Bread Services - Staff Report & Proposal.pdf](#) 

9. INSTRUCTION-GENERAL ACTION/DISCUSSION ITEMS

- A. Student Discipline - Motion No. 117

On motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously took action to expel student ID No. 5110761

Moved by: Nathan Sweet; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

- B. Student Discipline - Motion No. 118

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously took action to expel student ID No. 5108888

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

10. BUSINESS-GENERAL ACTION/DISCUSSION ITEMS

- A. Agreement for Law Enforcement Services 2026-2027 - Motion No. 119

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved the Agreement with the City of Moorpark for the 2026-2027 School Resource Officer for 50% of the total cost of the contract amount.

Moved by: Robert Perez; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

[5-19-26 SRO Agreement FY 2026-2027 Final.pdf](#) 

- B. Resolution, Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" - Motion No. 120

On a motion by Nathan Sweet and second by Amy Adams, the Board approved Resolution No. 2025-2026-13, Ordering a Regular Governing Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 3, 2026. Robert Perez abstained.

In the event of a tie vote, the Board shall determine the winner by lot.

June Dubreuil addressed the Board regarding this item and stated that she will be running for the Area 1 Trustee position in November; she encouraged the Board to approve the resolution and to determine a tie vote winner by lot.

Moved by: Nathan Sweet; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, and Amy Adams

Abstain: Robert Perez

4 yes 1 abstention 4-0

11. DISTRICT POLICIES

12. PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

13. DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, June 16, 2026 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

14. ADJOURNMENT – MOTION NO. 121

The Board recessed back into closed session at 6:28 PM. On a motion by Amy Adams and second by Dan Burchfield, the Board unanimously adjourned the May 19, 2026 regular meeting at 7:38 PM.

Moved by: Amy Adams; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Unanimously approved 5-0

15. ADA NOTICE

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Superintendent's Office at (805) 378-6300 at least 48 hours before the meeting, if possible. Any writing that is a public record relating to an open session agenda item and that is distributed to all or a majority of the Board less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office, located at 5297 Maureen Lane, Moorpark, California.

Board President

Clerk of the Board

Secretary to the Board