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**To:** Darin Crawford  
Assistant Superintendent for Support Services

**From:** Chelsea Aitken  
Director of Procurement Services

**Date:** May 20, 2026

**Re:** Contracted Event Entertainment & Rental Services  
Annual Contract #26-07-2050R-RFP

Solicitations will be received on a continual basis as advertised and specified through June 30, 2027 for **Annual Contract #26-07-2050R-RFP Contracted Event Entertainment & Rental Services**

**Recommendation:** Approve all vendors listed and vendors added throughout the solicitation period.

**Estimated Annual Expenditure:** \$150,000.00

**Contract Term:** July 1, 2026 - June 30, 2027

**Renewal:** #26-07-2050R-RFP 4 years

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**26-07-2050R-RFP**

Will be issued on July 1, 2026.



**Procurement Services Department**

12510 Windfern Rd.  
Houston, Texas 77064  
281-897-4576

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TO: Darin Crawford, Assistant Superintendent for Support Services  
FROM: Chelsea Aitken, Director of Procurement Services  
DATE: 5/20/2026  
RE: Contracted Event Entertainment & Rental Services 26-07-2050R-RFP

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The Contracted Event Entertainment & Rental Services contract will establish and maintain qualified vendors to provide Districtwide support for various district/organizational events, programs, and activities. Services may include inflatables/bounce houses, balloon decorations, cultural appreciation performances, DJ services, and interactive entertainment (photo booths, games, and other engaging activities).

Suppliers are considered during the open period of the solicitation, and awards are made based on the purchase price, reputation of the vendor and the vendor's goods and services, quality of the vendor's goods and services, extent to which the goods or services meet the needs of the District, and other established criteria included in the solicitation.

We recommend establishing a new contract 26-07-2050R-RFP for the 2026-2027 school year, to be renewed while continuously integrating new contracts on an annual basis.

If you have any questions, please contact the Procurement Services Department.

Sincerely,

*Chelsea Aitken*

Chelsea Aitken, Director of Procurement Services