Exam Administration Guidelines

The National League for Nursing upholds strict rules and procedures during online exam sessions to protect the integrity of the assessment and ensure that all test scores are accurate and reliable—just as they are for candidates testing at on-site test centers.

Our online testing policies mirror those enforced at on-site test center. If you've studied and are well-prepared, you can approach the exam with confidence. We are continually improving our online testing processes to make your experience as smooth, secure, and stress-free as possible.

Below are a few key rules you need to be prepared to follow:

Allowed Materials

During your exam session, your testing space must be clear of any prohibited materials, notes, or study guides. During the check-in process on exam day, you will be required to submit a scan of your desktop and the surrounding space to verify that you have no prohibited material accessible during the exam.

The following items are the *only* items allowed during your test session:

- Basic 4-function Calculator
- Dry Erase Board (no larger than 8.5" x 11")
- Dry Erase Marker
- Dry Erase Board Eraser

All other materials MUST be removed from your desktop/testing area prior to the start of the exam!

A clear, secure testing space is crucial to online testing integrity.

Online Testing Environment Rules

- You must be alone in a secure area with no other individuals or distractions in the testing area.
- No headsets or earbuds are allowed.
- One mobile device will be used as a 2nd camera. All other mobile devices are prohibited in the testing area at all times during the exam.
- Only ONE monitor can be connected to your computer during the exam. Your proctor will not let the test session begin until any additional screens are disconnected and removed from the testing space.
- The testing area must be silent with no other background noise. There is no speaking allowed during your test. This is required to maintain equity with students who test in-person.
- No Smart Watches or similar IOT devices are allowed. Make sure you remove any watches or similar devices before beginning the check-in process for your exam session.

There are no restroom breaks allowed during the majority of the exams. Plan accordingly.