



MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING



The June meeting will be held on Wednesday, June 24, 2026, at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania, at **6:00 p.m.**

MEMBERS

MS. JEAN BIEHLS Ellwood City	_____	MS. KELLI MAYER Jamestown	_____
Mr. RODNEY BOBBY Mercer	_____	DR. MICHAEL PANZA Moniteau	_____
Mr. JOSEPH BOLTZ Karns City	_____	Mrs. DEBORAH ROBERSON Sharon City	_____
Mr. ERIC DITULLIO Seneca Valley	_____	Mr. RICHARD ROSSI Greenville	_____
Mr. BRIAN FOLTZ Sharpsville	_____	Mr. GARY SHINGLETON Butler	_____
Mr. MERLE GLASS Shenango	_____	Brenda Marino, Esq. Interim Executive Director	_____

Donna Volpe
Board Secretary

Melissa Wyllie
Director of Special Education

Shawn Algoe
Assistant to the Executive Director
Director of Continuing Education

Maureen Werwie
Director of Business Services

Jason Williams
Director of Technology and
Information Services

Julie McElroy
Assistant Director of Technology
and Information Services

Dr. David Zupsic
Director of Educational Services

Dawn Blair
Director of Act 89 and
State & Federal Programs

OTHERS

June 24, 2026

Agenda

- I.** Call to order by the President.
- II.** Roll call by the Secretary (____ Members present)
- III.** Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____

- **Annual Safety & Security Report- Dr. Zupsic**

- IV.** Minutes of May 27, 2026, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V.** Approval of the Agenda is recommended with the following:

ADDITION: Transfer of Entity
CHANGE: Days Beyond the School Year (revised)

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. TOPICS OF DISCUSSION

VIII. OLD BUSINESS

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS May 1, 2026, through May 31, 2026

1.	State and Federal Programs (Fund 10)	\$ 37,574,462.00
2.	Special Education (Fund 20)	\$ 16,023,921.00
3.	Capital Projects (Fund 30)	\$ 265,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,398,562.00
5.	IU General Fund (Fund 10)	\$ 4,442,184.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 131,000.00
7.	Internal Service Fund – Dental & Vision (72)	\$ 162,700.00
8.	OPEB Trust (Fund 73)	\$ 190,000.00
	TOTAL	\$ 61,187,829.00

BILLS May 1, 2026, through May 31, 2026

1.	General Fund (Fund 10)	\$	1,767,741.10
	• State and Federal Programs • Nonpublic School Services • General Fund		
2.	Special Education (Fund 20)	\$	947,512.66
	TOTAL	\$	2,715,253.76

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees, as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote Voting Results

IX. NEW BUSINESS (continued)

C. Program Budgets

The following Program Budgets are recommended for approval.

<u>Budget</u>	<u>Amount</u>
2025-26 Title IV – Part A Final	\$ 371,299.00
2025-26 Title I – Part A Final	\$ 5,417,829.00
2025-26 Title I – Part D Final	\$ 438,423.00
2025-26 Title II – Part A Final	\$ 624,361.00
2026-27 Annual Homeless Grant Proposed	\$288,656.00
2026-27 ELECT Teen Parenting Proposed	\$ 482,449.00
2026-27 Transportation Budget Proposed	\$ 96,784.00
2026-27 OPEB Trust	\$ 170,000.00
2026-27 Unemployment and Workers' Compensation	\$ 130,500.00
2026-27 Dental and Vision	\$ 171,200.00
2026-27 Capital Reserve	\$ 265,00.00
2026-27 CORE Budget Preliminary	\$ 5,498,336.00
2026-27 State Early Intervention Budget	\$ 10,831,448.00
2026-27 Early Intervention ACCESS Budget Estimate	\$ 747,919.00
2026-27 IDEA 619 Budget Preliminary	\$ 487,579.00
2026-27 IDEA Component 1 Budget Preliminary	\$ 1,061,209.00
2026-27 IDEA Component 2 Budget Preliminary	\$ 1,137,484.00
2026-27 IDEA Component 3 Budget Preliminary	\$ 11,155,241.00
2026-27 School-Age ACCESS Budget Preliminary	\$ 803,806.00
2026-27 Act 89 Nonpublic School Budget Preliminary	\$ 2,357,750.00
2026-27 IDEA EP Nonpublic School Budget Preliminary	\$ 207,417.00
2026-27 Title I Nonpublic School Budget Preliminary	\$ 446,107.00

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Contracts for Approval

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

E. Resignation

It is recommended that the following person be approved for resignation.

Special Education

Amy Darney, Licensed Practical Nurse/Paraprofessional, the close of work on June 30, 2026 due to resignation.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

F. Leaves

It is recommended that the following person be approved for leave as indicated below.

Nonpublic School Services

Employee #10 of 2025-2026 school year, unpaid leave beginning on August 10, 2026 and ending on/around November 8, 2026 with MIU IV coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leave. FMLA leave may be extended up to a maximum of 12-weeks as per FMLA rules and requirements.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

G. Employment

It is recommended that the following persons be approved for employment,

Special Education

Rebecca Hargenrader, Part-Time (0.6 FTE) Physical Therapist, effective August 6, 2026, due to the vacancy created by the resignation of Lauren Keffer. Her salary will be set at 60% of Step 1, PHD on the 2026-2027 PSEA salary schedule. Employment is contingent upon the successful completion of the personnel file documentation.

Sophie Lee, Floating Substitute Teacher, effective July 1, 2026 until June 30, 2027. Her salary will be set at 92% of Step 1, Bachelors on the 2026-2027 PSEA salary schedule. She will be issued a Temporary Professional Contract for the 2026-2027 school year only. Continued employment is contingent upon successful completion of the personnel file documentation.

IX. NEW BUS INESS (continued)

Jessa Girty, Floating Substitute Teacher, effective July 1, 2026 until June 30, 2027. Her salary will be set at 92% of Step 1, Bachelors on the 2026-2027 PSEA salary schedule. She will be issued a Temporary Professional Contract for the 2026-2027 school year only. Continued employment is contingent upon successful completion of the personnel file documentation.

Mackenzie Crevar-Kuntz, Secretary/Clerk, effective July 1, 2026, due to the vacancy created by the resignation of Jaclyn Underwood. Her salary will be set at Secretary/Clerk Associate's on the 2026-2027 ESPA salary schedule. Employment is contingent upon the successful completion of the personnel file documentation and 60-day probationary period.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Tenure

It is recommended that the minutes of the June 24, 2026 Board Meeting show that tenure was granted to the following professional staff members who were hired after June 1, 1996 and have attained 3 years of satisfactory service by the end of June 2026 and August 2026:

Hites, Chandler	6/26/2026
Joseph, Sara	6/28/2026
Deer, Brittany	8/7/2026
Jordan, Kate	8/7/2026
Neal (Rothwell), Kaitlyn	8/7/2026
Schneider, Brittany	8/7/2026
Kline (Sloan), Madison	8/7/2026
Wentling, Jamin	8/7/2026
Schultz, Madison	8/14/2026
Baker, Shannon	8/14/2026

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Days Beyond Contracted School Year

Approval is recommended for staff to work extra days beyond the 2025-2026 contract year at their per diem salary, pro-rated for actual time worked:

Special Education: Listing of Special Education (staff attached.)

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

J. Employment – Administration Authorization

Authorization is requested for the administration to fill staff vacancies that, in the judgment of the Executive Director, must be filled to assure continuity of the program during the period of June 25, 2026 through August 4, 2026. Persons so employed shall be presented to the Board for ratification of action at its next regular monthly meeting on August 4, 2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Contract Authorization – Executive Director

It is recommended that the Executive Director be authorized to enter into contractual agreements on behalf of the MIU IV Board of Directors. Any contracts in excess of one hundred dollars (\$100) will continue to be presented to the Board retroactively should due dates not coincide with regularly scheduled Board Meetings for the 2026-2027 school year.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

L. Appointment of Labor Counsel

It is recommended that Matthew Lasher of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, PA be reappointed as labor counsel for MIU IV from July 1, 2026 through June 30, 2027 at a rate of \$210 per hour. Services on an as-needed basis will include discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. Appointment of Solicitor

It is recommended that Charles Sapienza of Law Offices of Charles Sapienza, New Castle, PA be appointed as Solicitor of MIU IV effective July 1, 2026 for the period of 1 year at a \$3,500 retainer for attendance at eleven board meetings during the year including review of the Board Agenda and any other necessary preparation for the Board Meeting, and an hourly rate of \$150 billed on tenth of an hour increments.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

N. Budget Transfers

The administration is requesting authorization to make any budget transfers necessary to close the 2025-2026 fiscal year and effect any budget transfers necessitated by local audit reclassification. A detailed list of the transfers, if made, will be provided to the Board for approval after they have been made.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

O. Naming of Depositories

It is recommended that PNC Bank, First National Bank, PA Local Government Investment Trust/Wells Fargo Bank, PA School District Liquid Asset Fund/PNC Bank, Pennsylvania Invest/Wells Fargo Bank, and US Bank be named as depositories for MIU IV funds for 2026-2027.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

P. Investment of Funds

It is recommended that the Director of Business Services and/or the Executive Director be authorized to invest MIU IV funds during the 2026-2027 year in accordance with the Public School Code of 1949, as amended, federal regulation and Board policy. Investments will be restricted to those institutions that are secured by pledged collateral, secured by FDIC/FSLIC insurance or pooled securities as provided under Act 72 of 1971.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

Q. Executive Director Travel

Authorization is requested to approve job-related travel in accordance with MIU IV Board Policy 331. Job-Related Expenses for the Executive Director from July 1, 2026, through June 30, 2027.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

R. 2026-2027 Health, Dental & Vision Plan Employer Funding Rates

It is recommended that the following employer monthly funding rates for health, dental and vision benefit plans for the 2026-2027 fiscal year be approved:

2026/27 Healthcare Premiums		
Medical:		
<u>8.46 % Increase</u>	<u>Monthly</u>	<u>Yearly</u>
Single	\$926.83	\$11,121.96
Parent/Children	\$1,668.31	\$20,019.72
Employee/Spouse	\$2,039.10	\$24,469.20
Family	\$2,780.62	\$33,367.44
Dental:		
<u>2%increase</u>		
Single	\$32.09	\$385.08
Parent/Children	\$53.58	\$642.96
Employee/Spouse	\$64.13	\$769.56
Family	\$80.18	\$962.16
Vision:		
Single	\$6.40	\$76.80
Parent/Children	\$10.62	\$127.44
Employee/Spouse	\$12.80	\$153.60
Family	\$16.00	\$192.00

Motion by _____ Second by _____
Roll call Vote _____ Voting Results _____

S. Facsimile Signature Plate

It is recommended that the Board authorize the use of the existing check signing facsimile plate until such a time that a new plate can be prepared showing any changes in Board Officers for 2026-2027 should the need arise.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

T. Payment of Accounts Payable

Authorization is requested for the administration to make payment when due in 2026-2027 on amounts owed under any contracts which shall previously have been approved by the Board and by prompt payment will permit the IU to receive a discount or other advantage for goods and services by the date specified on a contract or within 30 days after the invoice date from independently owned and operated for-profit business concerns including any person engaged in a trade, employing one hundred or fewer employees operating as a contractor with a political subdivision (Act 138) and on obligations to contractors, subcontractors and design professionals within 30 days (Act 142) and on any bill or claim falling due during periods when normal monthly board meetings are not conducted, utility bills, payment on gross salaries to employees of the MIU IV including employer's share of social security and retirement payments, payment of bills bearing discounts, payment of bills to avoid late charges, payments for postage and petty cash funds, advance expenses of MIU IV personnel as provided in Board Policy.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

U. 2026-2027 Insurance Packages

It is recommended that Encova provide 2026-2027 worker's compensation coverage at a cost of \$97,169; PSBA Insurance through CM Regent provide coverage for auto insurance, property and general liability/crime insurance, school leader's insurance, umbrella insurance at a cost of \$71,152; Cyber liability at a cost of \$12,890; and equipment breakdown insurance at a cost of \$1,263.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

V. 2026-2027 Early Intervention Calendars (revised)

It is recommended that the attached 2026-2027 Early Intervention Calendars with revisions be approved.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

W. Policy Revision

It is recommended that the attached revised policy, 006.1 *Attendance at Meetings Via Electronic Communications* be given tentative approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

X. Transfer of Entity

**MIU IV ToE Board Motion
Elementary Autism Support, Farrell Area School District
June 24, 2026**

Be it resolved that the Board of Directors of Midwestern Intermediate Unit IV hereby approves the transfer of the following programs and classes from the Midwestern Intermediate Unit IV to the following School Districts as required under the Transfer of Entities provisions of Section 1113 of the Pennsylvania School Code, Act No. 25 of 1991:

1. *Autism Support, Elementary* to the *Farrell Area School District*

Be it further resolved, that this curtailment and alteration of this program and class is at the request of the identified school district. The Executive Director (or designee) of Midwestern Intermediate Unit IV shall submit this transfer to the Pennsylvania Department of Education for approval.

Be it further resolved, that as required by Section 1113 of the Pennsylvania Public School Code, the professional employee who was assigned to the class and program immediately prior to the transfer aforesaid and who is classified as a teacher is hereby suspended as a result of the transfer and for the reasons stated in said Statute, Amanda Hockenberry, is hereby suspended from her employment by Midwestern Intermediate Unit IV so that the receiving school entity may make an offer of employment.

Be it further resolved, that Farrell Area School District offered employment to Amanda Hockenberry in the transferred class and program prior to, and without, Board action by the Farrell Area School District Board of Directors.

Be it further resolved that Amanda Hockenberry declined Farrell Area School District's offer of employment and has expressed her desire to remain in the employ of the Midwestern Intermediate Unit IV.

Be it further resolved that Midwestern Intermediate Unit IV has a position vacancy in Early Intervention programming and, as per this motion, will transfer Amanda Hockenberry into Early Intervention programming, an assignment for which she is properly certificated, thus recalling her from suspension.

Be it further resolved, that the above-named employee be notified of this Resolution, of their respective suspension, recall from suspension, and of their respective reassignment.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. NEW BUSINESS (continued)

Y. BOARD REORGANIZATION FOR 2026-2027

Reference Note: 2025-2026 Board Officers

President, Merle Glass

Vice-President, Richard Rossi

*Secretary, Donna Volpe**

Treasurer, Dr. Michael Panza

PSBA Liaison, Eric DiTullio

(*non-voting member)

The President should call for the nomination of a board member to serve as Temporary Chairperson.

_____ nominate s _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

The Temporary Chairperson should call for nominations for President, Vice-President, Secretary, Treasurer, and PSBA Liaison. Ballots will be used if more than one nomination is received for an office.

Nominations for President:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for Vice President:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for Secretary:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

X. BOARD REORGANIZATION FOR 2026-2027 *(continued)*

Nominations for Treasurer:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for PSBA Liaison:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Election of Officers as determined by nominations received (or counted ballot results if applicable).

President _____

Vice President _____

Secretary _____

Treasurer _____

PSBA Liaison _____

It is recommended that the persons named above be accepted as the elected officers to the Midwestern Intermediate Unit IV Board of Directors for 2026-2027.

Motion by _____ Second by _____

Roll call Vote _____ Voting Results _____

X. ADJOURNMENT

Motion by _____ Second by _____

Voice Vote _____ Voting Results _____