

# POSTING

June 23, 2026

**TO: Professional Staff**

**Position Title:** Professional Learning Participant – Career Development and Occupational Studies (CDOS)

The district is seeking **2–3 certified teachers** to participate in a professional learning initiative focused on enhancing instructional practices in Career Development and Occupational Studies (CDOS). Participants will engage in professional inquiry and independent research to examine current career readiness resources, workforce development tools, and evidence-based instructional strategies that support college and career preparation.

Areas of focus may include:

- Current best practices in Career Development and Occupational Studies (CDOS) instruction
- In-district and regional Career and Technical Education (CTE) training opportunities
- Online platforms and digital resources that support career exploration and job readiness
- Effective approaches to resume writing, interview preparation, and employment skills instruction
- Workforce trends and employer expectations for entry-level employment
- Strategies to strengthen career awareness, employability skills, and post-secondary readiness
- Instructional supports and exemplary resources that promote student engagement in career planning

Participants will research, evaluate, and compile professional learning resources and implementation supports that can be used to enhance instructional delivery and expand opportunities for students to develop essential college and career readiness skills.

**Deliverables may include:**

- Curated collections of career readiness resources and reference materials
- Annotated lists of online job training and career exploration platforms
- Sample presentations, informational guides, or resource packets for classroom use
- Exemplary resume-writing and employability skill resources
- Summaries of CTE and workforce development opportunities available to students
- Compilations of best practices and research findings related to CDOS instruction
- Implementation recommendations and instructional support materials
- Reflection summaries documenting findings and recommendations for future practice

**Eligibility:**

Certified teachers with an interest in Career Development and Occupational Studies (CDOS), Career and Technical Education (CTE), transition planning, or career readiness instruction.

**Number of Positions:** 2–3 teachers

**Estimated Time Commitment:** Approximately **15 hours per teacher**

**Project Timeline:** Work to be completed **between July 13 and July 31.**

**Rate:** **\$48.48 per hour**

Please email letter of interest to Karen Cavanaugh ([kcavanau@eischools.org](mailto:kcavanau@eischools.org)) in the Human Resources Office by 6/27/2026.

***NYS Human Rights Law prohibits discrimination because of age, national origin, race, color, creed, marital status, sexual orientation, disability, sex, or gender identity or expression.***  
***Title IX Coordinators – Dr. Jason Stanton (631)224-2070; Krista Legge (631)224-2069***