

WARREN HILLS REGIONAL BOARD OF EDUCATION

June 23, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session - 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

D. Reconvene: 7:00 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- June 2, 2026 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report –

G. Superintendent's Report – Mr. Earl C. Clymer, III

H. Presenter(s):

I. Goals:

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	No meeting held	By Chair: L. Marshall
Personnel & Student Activities	No meeting held	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

K. Old Business

L. New Business

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written

communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Antonio Tenasse	Approve	Teacher	\$333.21/day	HS	08-24-26	On or about 01-04-27	BA, Step 1 - Maternity Leave Replacement - Pending receipt of required paperwork
2	MaryAnn Strohl-McKinney	Approve	Teacher	\$363.58/day	HS	08-24-26	On or about 11-16-26	MA, Step 1 - Paternity Leave Replacement - Pending receipt of required paperwork
3	Eric Renfors	Approve	Teacher	\$363.58/day	MS	08-24-26	On or about 01-04-27	MA, Step 1 - Maternity Leave Replacement - Pending receipt of required paperwork
4	Carmen Cook	Approve	Coach - Head Coach Girls Basketball	\$9,498.00	District	Start of Season	End of Season	2026-2027 School Year - Tier 2, Step 4 - Pending receipt of required documents
5	Logan Ditmar	Approve	Paraprofessional	\$27.41/hr	District	08-25-26	06-30-27	AIDE HR, Step 2 - Pending receipt of required documents
6	Logan Ditmar	Approve	Paraprofessional	\$32.00/hr	District	07-06-26	07-31-26	ESY - Summer Substitute - Pending receipt of required documents - Submission of time sheets
7	Kaitlyn DeLong	Approve	Teacher	\$66,641.00	HS	08-24-26	06-30-27	BA; Step 1; Pending receipt of required documents

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
8	Yesica Aceituno	Approve	Custodian	\$41,533.00 Pro Rated	District	07-20-26	06-30-27	Cust, Step 5; Pending receipt of required documents
9	Rebecca Brandt-Philippe	Approve	Personnel/ Payroll Specialist	\$69,831.00	District	07-01-26	06-30-27	N/A
10	Hope Ranalli	Approve	Mentor	\$500.00	HS	08-24-26	06-30-27	M.Call (Mentee) 2026-2027 School Year, per contractual language.
11	Gloria Hrabovecky	Approve	Mentor	\$500.00	MS	08-24-26	06-30-27	K.Mullooly (Mentee) 2026-2027 School Year, per contractual language.
12	TBD	Approve	Mentor	\$500.00	HS	08-24-26	06-30-27	A.Marinelli (Mentee) 2026-2027 School Year, per contractual language.
13	Alexandra Helle	Approve	Mentor	\$500.00	HS	08-24-26	06-30-27	K.DeLong (Mentee) 2026-2027 School Year, per contractual language.
14	Amy Schaffer	Approve	Custodian	\$41,533.00	District	07-01-26	06-30-27	Involuntary Transfer from High School to the Middle School
15	Linda Brigode-Kastra	Rescind	Freshman Orientation Committee Members	\$235.00 per day	HS	06-02-26		Rescinding Nurse Member Appointment approved 6-2-26
16	Kristyn Sbriscia	Approve	Freshman Orientation Committee Member	\$235.00 per day	HS	08-19-26		\$47.00 hour / Not to exceed 5 hours - Submission of Time Sheet
17	Karin Burd	Approve	Chaperone	N/A	HS	07-01-26	06-30-27	Parent Chaperone for all FFA Events for the 2026-2027 School Year - Pending receipt of required documents
18	Bela Shah	Amend	Paraprofessional	\$34.30/hr	District	08-25-26	06-30-27	Amending hourly rate approved 6-2-26
19	Jill O'Malley	Amend	Paraprofessional	\$34.71/hr	District	08-25-26	06-30-27	Amending hourly rate approved 6-2-26
20	Lisa Pysher	Accept	Teacher	\$101,641.00	HS	12-01-26	11-30-26	Retirement
21	Kayleigh Morpeth	Accept	Teacher	\$64,725.00	MS	06-30-26	N/A	Resignation
22	Abdellatif Zoubir	Accept	Custodian	\$42,388.00	District	06-15-26		Resignation

*2. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	T Jaw C Hough	Genesis Professional Excellence Summit	Chatham High School Chatham NJ	Mileage	August 5, 2026
2	P Smith	CASE NRE Institute	Allentown NJ	Accommodation Costs	July 13 to July 17, 2026 (Registration paid with Grant Funds)

*4. Motion to approve ALL Middle School Faculty for the 2026-2027 AM and PM Supervision duties at a rate of \$47.00 per hour, with submission of a timesheet.

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

II. EDUCATION AND POLICY

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - None
HS – 2025-2026 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Cod e	Requested by:	Trip	Board of Education Cost	Discussion
1	C Yanoff G DeMicco	Oakwood Lanes 234 State Route 31 Washington NJ 07882	Transportation	MD/AU ESY Program
2	J Graf S Golda-Poirier S Montero	US Bands State Championships Location TBD	Transportation	WHRSD Marching Band
3	J Graf S Golda-Poirier S Montero	Lenape Valley Regional HS 28 Stanhope Road Stanhope NJ 07874	Transportation	WHRSD Marching Band
4	J Graf S Golda-Poirier S Montero	Hunterdon Central Regional High School 84 NJ-31 Flemington NJ 08822	Transportation	WHRSD Marching Band
5	J Graf S Golda-Poirier S Montero	MetLife Stadium 1 MetLife Stadium Drive E Rutherford NJ 07073	Transportation	WHRSD Marching Band

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the April and May, 2026 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of April and May, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period June 3, 2026 through June 22, 2026 in the amount of \$1,804,336.68.

*3. Motion to approve Student Activities bill list for the period May 1, 2026 through May 31, 2026 in the amount of \$49,625.09.

*4. Motion to approve transfers in the amount of \$242,573.52 for the month of April, 2026 and \$45,639.24 for the month of May 2026.

*5. Motion to accept the Tuition Student #3218337303 with Allamuchy Township School District and approve the Tuition Contract for the 2026-2027 school year in the amount of \$22,500.00.

*6. Motion to accept Tuition Student #4837494621 from Belvidere School District and approve the 2026-2027 Tuition and Paraprofessional Contracts for the extended school year in the amount of \$3,000 for tuition and \$2,560.00 for paraprofessional costs.

*7. Motion to accept Tuition Student #4837494621 from Belvidere School District and approve the Tuition and Paraprofessional Contracts for the 2026-2027 regular school year in the amount of \$30,000 for tuition and \$40,000 for paraprofessional costs.

*8. Motion to accept Tuition Student #6264277903 from Pohatcong Township School District and to approve the Tuition and Paraprofessional Contracts for the 2026-2027 regular school year in the amount of \$30,000.00 and \$40,000.00 for paraprofessional costs.

*9. Motion to accept the Tuition Student #5404077684 from White Township School District and to approve the Tuition and Paraprofessional Contracts for the 2026-2027 regular school year in the amount of \$30,000 for tuition and \$40,000 for paraprofessional costs.

*10. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
8052602642	Hackettstown Board of Education	\$4,764.33 (prorated)	N/A	N/A	4/15/26-6/30/26

*11. Motion to approve the following Special Education Tuition Contracts for the 2026-2027 regular school year:

Student	School	Amount	Aide	Related Services	Effective
7976198194	Roxbury Township Board of Education	\$42,757.00	N/A	N/A	8/26/26-6/30/27
5611642836	Sussex County Ed Services Commission – Northern Hills Academy	\$58,094.00	\$15,644.0	N/A	9/2/26-6/30/27
2490293155	Sussex County Ed Services Commission – Northern Hills Academy	\$64,808.00	\$33,420.00	N/A	9/2/26-6/30/27

*12. Motion to approve a contract with Homecare Therapies dba/Horizon Healthcare Staffing to provide Student Transportation Nursing Services for the 2026-2027 school year, commencing July 1, 2026 through June 30, 2027, in the amount of \$85.00 per hour.

*13. Motion to approve Service Contracts with American Protective for the 2026-2027 school year for the following:

Product Description	Amount
CCTV Bundled Service	\$40,992.00
Fire Alarm Bundled Service	\$24,420.00
Security & Elevator Monitoring	\$ 4,500.00
Total Annual Fee	\$69,912.00

*14. Motion to approve Elevator Maintenance Contract with Jersey Elevator for the 2026-2027 school year as follows:

Middle School Elevator: \$2,651.52

Semi-Annual Lift rate: \$ 510.30

*15. Motion to approve the software subscription renewals with OperationsHero for the 2026-2027 school year commencing July 1, 2026 through June 30, 2027 for the following:

Product Description	Amount
HeroHQ Work Order Solution	\$2,669.22
InventoryHQ Parts Solution	\$1,200.94
EnergyHQ Management Solution	\$2,492.05
Total Annual Fee	\$6,362.21

*16. Motion to approve Extended Warranty with Thor Guard Inc for the 2026-2027 school year for \$500.00.

*17. Motion to approve the following services and rates with Westchester Environmental LLC for the 2026-2027 school year:

Product Description	Amount
Asbestos Hazard Emergency Response Act 6 Month Surveillances	\$2,498.00
Right To Know Labeling & Surveys	\$4,380.00
Annual Asbestos Awareness Training	\$ 865.00
Annual PEOSH HCS (RTK) Training	\$ 865.00
Annual Blood Borne Pathogens Training	\$ 865.00
Total Annual Fee	\$9,473.00

*18. Motion to accept the following quotes for the 2026-2027 ESY Special Education Transportation Routes E26-1 and E26-2 as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	E26-1	\$263.00/diem	N/A	\$263.00/diem	\$1.00 per mile
Snyder Bus Service	E26-1	\$328.00/diem	N/A	\$328.00/diem	\$1.60 per mile
Krapf School Bus	E26-1	No Quote	N/A	N/A	N/A
GST Transport	E26-2	\$262.50/diem	\$70.00	\$332.50/diem	\$1.00 per mile
Snyder Bus Service	E26-2	\$275.00/diem	\$75.00	\$350.00/diem	\$1.60 per mile
Krapf School Bus	E26-2	No Quote	N/A	N/A	N/A

Be It Resolved to award the following contracts for the 2026-2027 ESY Special Education Transportation Routes E26-1 and E26-2 as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	E26-1	\$263.00/diem	N/A	\$263.00/diem	\$1.00 per mile
GST Transport	E26-2	\$262.50/diem	\$70.00	\$332.50/diem	\$1.00 per mile

*19. Motion to accept the following quotes for the 2026-2027 ESY Special Education Transportation Route ESP-1 as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	ESP-1	No Quote	N/A	N/A	N/A
Snyder Bus Service	ESP-1	\$277.00/diem	N/A	\$277.00/diem	\$1.60 per mile
Krapf School Bus	ESP-1	No Quote	N/A	N/A	N/A
WCSSSD	ESP-1	\$199.00/diem	N/A	\$199.00/diem	N/A

Be It Resolved to award the following contract for the 2026-2027 ESY Special Education Transportation Route ESP-1 as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
WCSSSD	ESP-1	\$199.00/diem	N/A	\$199.00/diem	N/A

*20. Motion to accept the sealed bids on June 17, 2026 for Transportation Route #17 where one (1) bidder responded as follows:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
Snyder Bus Service	17	\$208.00/diem	N/A	\$208.00/diem	\$1.35/mile

Be It Resolved to award the following bidder the contract for the Transportation Route #17 for the 2026-2027 school year as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
Snyder Bus Service	17	\$208.00/diem	N/A	\$208.00/diem	\$1.35/mile

*21. Motion to approve Change Orders from A.M.E. for the District Building Management Project at Middle School and High School for controller replacements as follows:

Change Order No. 1 \$12,739.89

Change Order No. 2 \$98,388.55

Be It Resolved to withdraw an additional \$111,128.44 from Capital Reserve for these Change Orders.

*22. Motion to approve the purchase from Blick Art Materials Inc. for art tables at the High School at a cost of \$8,400.00 using Title IV funds.

*23. Motion to approve the submission of the 2026-2027 Perkins Grant in the amount of \$17,067.00.

*24. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property:

Portable A/C	1
2005 Chrysler Van	1
2006 Chrysler Van	1
Drill Press	1

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

*Roll Call