

East Brunswick Public Schools

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School Business Administrator/Board Secretary
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TO ALL COMPANIES CONDUCTING BUSINESS WITH THE EAST BRUNSWICK PUBLIC SCHOOL DISTRICT

February 1, 2026

SUBJECT: TAX EXEMPTION

The **East Brunswick Public School District** (the "District") is an instrumentality of a political subdivision of the State of New Jersey and is exempt from sales and use taxes, pursuant to Section 9(a)(1) of the New Jersey Sales and Use Tax Act (N.J.S.A. 54:32B-1 et seq.). An exempt organization certificate (ST-5) or number is not required for the District to make tax exempt purchases.

This letter or an official purchase order issued by the District is sufficient proof of tax exempt status. Furthermore, kindly note that the purchase order conditions, *"A local school district is a tax-exempt organization under the law. It is exempt from all federal, state, and municipal sales and other taxes. Therefore, a tax-exempt permit and number are not required."*

Yours truly,

Joseph Crotchfelt

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School Business Administrator/Board Secretary

CC: Lori Tagerty, Senior Manager of Accounts Payable/Purchasing
Chron/File-OPRA