

Annual Assessment — Sample Written Narrative

Who may use a Written Narrative?

Grades 1–3: A written narrative may be submitted every year.

Grades 4–8: A written narrative may only be submitted every other year. A standardized achievement test must be used in alternate years.

Grades 9–12: A standardized achievement test is required every year. A written narrative is not permitted.

Student Information

Student Name	Grade Level	School Year	Date Submitted
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Required Statement * This language is required by New York State

[Student's Name] has satisfactorily completed at least **80%** of the required material for this year. This certifies that he/she has made adequate academic progress in all subjects and has met or exceeded **900 hours** of instruction (990 hours for Grades 7–12). *[Student's Name]* has successfully completed the school year and is prepared to begin _____ grade in September 20_____.

Subject Summaries

Provide a summary of your child's progress in each subject area covered during the school year. The examples below are provided as a guide — please write your own descriptions appropriate to your child's experience.

In Arithmetic / Mathematics, *[Student's Name]* has steadily improved with addition and subtraction facts and is now able to _____. Areas of focus included _____.

In English / Language Arts, *[Student's Name]* made great progress with reading fluency and comprehension. He/she continued to improve in penmanship and spelling and is now able to _____.

In Science, *[Student's Name]* enjoyed exploring the natural world, learning about _____, and is now able to _____.

In Social Studies, *[Student's Name]* explored topics including _____, studied _____, and is now able to _____.

In Health / Physical Education, *[Student's Name]* participated in regular physical activity including _____ and demonstrated understanding of _____.

In The Arts (Music, Art, etc.), *[Student's Name]* participated in _____ and showed growth in _____.

Highlights of the Year

List of any notable accomplishments, field trips, projects, extracurricular activities, or milestones:

- _____
- _____
- _____

Certification & Signature

By signing below, I certify that the information provided in this written narrative is accurate and that the student named above has satisfactorily completed the requirements for the school year as described.

Signature of Parent / Guardian or Home Instruction Teacher	Print Name	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>