



Leavitt Middle School

Leavitt Middle School Grading Standards

The goal of the LMS Grading Policy is to create a policy that ensures grades are an accurate reflection of all students' understanding of content standards. We are also striving for an increase in consistency across all classrooms so that students are aware of the expectations, regardless of what class they enter.

A. Semester Grade

- I. Each semester grade will be calculated based on two quarters worth 45% each.
- II. Each course will have a semester exam worth 10% that will be calculated into the overall semester grade.

B. Quarter Grades

- I. Quarter grades will consist of two categories (Formative and Summative).
- II. Quarter grades will post as a minimum of 50%.
- III. Formative (practice) will be worth 20% of the quarter grade.
- IV. Summative (assessment) will be worth 80% of the quarter grade.
- V. Each category will have a minimum of 4 individual graded items with no one item being worth more than 25% of that category grade.

C. Grading

- I. All graded assignments will be aligned to a content standard.
 - II. Grading/feedback is generated in a timely manner- one week at most.
 - III. Students will have five school days from the posted due date to retake/redo summative assessments to improve their score and display mastery of the information.
 - IV. Students will be allowed one retake opportunity for summative assessment mastery. Mastery will be considered a 70% (see exceptions below).
 - A. If a student cannot retake a summative assessment before or after school, the student will speak to the teacher so that the teacher can schedule an alternative time during the instructional day.
 - B. Students taking a summative reassessment will need to complete a reflection as part of the reassessment process.
 - C. Teachers are not required to allow retakes for formative assignments.
 - V. Semester/Final Exams will not have reassessment opportunities.
- D. Summative reassessments are limited. Summative reassessments must be completed no later than one week before the end of the term, unless the summative is administered in the last two weeks of the term.
- E. Late work/Missing work
- I. Students have five school days from the posted due date to turn in late/missing work for full credit. Any and all work missed due to absence must have a make-up option worth equal points.
 - II. Missing work will be marked "M" and be worth zero points.
 - III. Work turned in late within the allotted five school days will receive the full earned grade but be noted with an "L" showing it was late.



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- IV. Teachers will send out weekly communication through Infinite Campus to notify parents and students of missing work. Parents and students are encouraged to check their progress in Infinite Campus regularly.

- F. Homework:

- I. Homework: Homework assignments will align with curriculum objectives and reinforce skills and concepts taught. Homework is not to be confused with or considered an extension of classroom guided practice. It is to be a separate reinforcing activity which students can complete outside of class time and on their own. Homework carries no weight in the gradebook on its own. Homework expectations are in accordance with Policy 6143 and Regulation 6143.

- G. Letter grades have the following numerical value:

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= 50-59

- H. IEP/504: All IEP/504 plans supersede the schools grading policy.

- I. Citizenship Grade: Students will earn a citizenship grade each quarter based on the following criteria. Behavior and nonacademic measures are reported here and not in the academic portion of the gradebook. A student's citizenship mark should be determined by where he/she falls in the majority of the above listed areas. Use the above rubric by recording a score for each line. The total score will dictate if the student is Outstanding (O) 15-18; Satisfactory (S) 12-18; Needs Improvement (N) 9-11; or Unsatisfactory (U) 0-8 (see rubric below).



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Expectations	Outstanding (3)	Satisfactory (2)	Needs Imprvmt. (1)	Unsatisfactory (0)	Score
Be respectful to teachers.	Treats teachers in a respectful and caring way.	Usually treats teachers respectfully.	Sometimes treats teachers disrespectfully. May need a reminder to be respectful and caring.	Consistently treats teachers disrespectfully with a negative tone of voice or refusals. Is academically dishonest.	
Be respectful to classmates and self.	Treats classmates in a respectful and caring way. Encourages and helps others.	Usually treats classmates respectfully.	Sometimes treats classmates disrespectfully. May need a reminder.	Consistently treats class members in a negative way with put-downs, tone of voice, refusals. Is academically dishonest.	
Be on time.	On time. (0-1 tardy)	Usually on time. (2-3 tardies)	Sometimes on time. (4-5 tardies)	Consistently late. (6 or more tardies)	
Be a good listener and follow directions.	Listens and follows directions.	Usually listens and follows directions.	Sometimes listens and follows directions. Needs reminders.	Consistently distracted and distracts others.	
Bring materials and completed assignments to class.	Brings all necessary materials and is prepared.	Usually brings all materials and is usually prepared.	Sometimes brings necessary materials, sometimes is prepared.	Consistently missing materials.	
Be an active participant.	Participates in class activities.	Usually participates in class activities.	Sometimes participates in class activities.	Consistently needs to be reminded to participate in class activities.	
Demonstrate academic integrity.	Consistently does own work and properly cites sources.	Generally does own work; occasional minor errors in citation.	At times uses other's work as own (plagiarism), or cheats on lesser assignments.	Consistently uses other's work as own (plagiarism), cheats on major tests or assignments.	