ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday May 15, 2026

1:00 P.M.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Tom Espinoza called the meeting to order at 1:00P.M.

Tom Espinoza – Board Chair, Present
Isadora Giacometti – Vice Board Chair, Present
Armando Ruiz Sr. – Member, Present
Bertha Gutierrez- Member, Present – Arrived @ 1:03PM Left at 2:32PM
Rosanna Blackson – Member, Present - Arrived @ 1:02PM

Others Present:
Anastacia Europa – Chief Operating Officer, Servant Leader
Alexis Ruiz – Board Secretary
Armando Ruiz Jr – Chief Finance Officer, Servant Leader
Justin Kuffel – Foothills Bank
Kelli Archibald – Charity Advisor Group

B. Board Adoption of Meeting Agenda

Isadora Giacometti made the motion to adopt the May 15, 2026 meeting agenda. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

C. Board Approval of the May 15, 2026 Meeting Minutes

Isadora Giacometti made the motion to approve the May 15, 2026 meeting minutes. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Espinoza, Ruiz, Giacometti)

II. CONSENT AGENDA

A. Child Nutrition Programs Procurement Procedures

Isadora Giacometti made the motion to approve the Consent Agenda. Armando Ruiz Sr. seconded the motion. Passed: 4-0 (Ayes: Espinoza, Blackson, Ruiz, Giacometti)

III. ITEMS SCHEDULED FOR ACTION

A. Foothills Bank

Armando Ruiz Jr. presented the proposed opening of a bank account with Foothills Bank. Justin Kuffel provided an overview of Foothills Bank, its services, and expressed his enthusiasm for the opportunity to serve the organization.

Board Chair Tom Espinoza disclosed that he serves on the board of Foothills Bank and stated a potential conflict of interest regarding this agenda item. Mr. Espinoza recused himself from the discussion and vote.

Bertha Gutierrez made the motion to approve Foothills Bank Account. Rosanna Blackson seconded the motion. Roll call vote conducted. Passed: 4-0 (Ayes: Ruiz, Blackson, Gutierrez, Giacometti)

B. Monthly Finance Report

Armando Ruiz Jr. presented the Monthly Finance Report, including the Profit & Loss, Balance Sheet, and the YTD AP Aging Summary.

Rosanna Blackson made the motion to adopt the Monthly Finance Report. Bertha Gutierrez seconded the motion. Roll call vote conducted. Passed: 5-0 (Ayes: Espinoza, Ruiz, Blackson, Gutierrez, Giacometti)

C. Approval to Initiate bonding discussion & NFL Purchase

Armando Ruiz Sr. and Armando Ruiz Jr. presented a request for board authorization to proceed with discussions regarding bond financing and the potential acquisition of the NFL YET property. The presenters provided an overview of the proposed next steps and requested direction from the Board.

Bertha Gutierrez made the motion to approve the Approval to Initiate bonding discussion & NFL purchase. Isadora Giacometti seconded the motion. Roll call vote conducted. Passed: 5-0 (Ayes: Espinoza, Ruiz, Blackson, Gutierrez, Giacometti)

IV. ITEM SCHEDULED FOR INFORMATION

A. ASBCS FY25 Audit Corrective Action Plan

Armando Ruiz Sr. introduced the agenda item regarding the Corrective Action Plan developed in response to the audit findings. Armando Ruiz Jr. presented the proposed plan and outlined the corrective measures and implementation steps developed in collaboration with Kelly.

B. 3- Year Strategic Plan

Armando Ruiz presented the organization's proposed three-year Strategic Plan. He provided an overview of the plan's goals, priorities, and key initiatives designed to support the organization's long-term growth and sustainability. The presentation included discussion of strategic objectives, anticipated outcomes, and implementation timelines for the upcoming three-year period.

C. Board Elections

Armando Ruiz Sr. informed the Board that board officer elections will be conducted at the next board meeting. He noted that terms will become effective in July 2026.

V. EXECUTIVE SESSION

VI. COMMUNICATIONS

No response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on Friday June 19, 2026.

B. Adjournment

Isadora Giacometti made the motion to adjourn the meeting. Rosanna Blackson seconded the motion. Passed 4-0 (Ayes: Espinoza, Giacometti, Blackson, Ruiz)

Meeting adjourned at 3:07P.M.