WASHINGTON SCHOOL DISTRICT

311 Allison Avenue, Washington PA 15301
724-223-5112
POSTING: 6/22/2026

Job Title: K-12 Special Education Paraprofessional

Term of Employment: As per the Collective Bargaining Agreement- 186 Days (Hours as Assigned)

Location: Washington School District (Assignment based upon district needs)

Requirements:

- High school diploma or equivalent
- Experience working with students with disabilities preferred
- Computer proficiency preferred
- All required clearances and employment documentation
- Must meet one of the Pennsylvania Chapter 14 Paraprofessional requirements:
  - Completion of at least two years of postsecondary study; or
  - Associate degree or higher; or
  - Successful completion of a state or locally approved assessment

Salary: Contractual

Available: 2026-2027 School Year

Deadline: Internally: July 2, 2026 Externally: Until Position is Filled

Apply To: Lisa Coffield, Executive Assistant to the Superintendent, at lcoffield@prexie.us

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PERFORMANCE RESPONSIBILITIES

The following are examples of duties to be performed. The list is not comprehensive and the individual is not limited to the outlined responsibilities. Additional duties may be assigned at the discretion of the administration.

- Assist teachers and related service providers in implementing instructional programs, accommodations, and supports for students with disabilities.
- Provide academic, behavioral, social-emotional, and functional support to students in individual, small-group, and classroom settings.
- Support the implementation of Individualized Education Programs (IEPs), behavior support plans, Chapter 15 Service Agreements, and other student support plans.
- Supervise students during instructional and non-instructional activities to ensure safety, engagement, and appropriate behavior.
- Assist students with daily routines, mobility, personal care, feeding, toileting, and other activities of daily living as required.
- Utilize positive behavior support strategies, de-escalation techniques, and crisis prevention practices to promote student success and safety.
- Maintain accurate records, complete assigned clerical tasks, and assist with classroom organization and preparation.
- Collaborate effectively with teachers, therapists, administrators, families, and other staff members to support student achievement and inclusion.
- Assist with student transportation, including loading, unloading, supervision, and operating district-approved vehicles when required.
- Support transition programming, vocational experiences, community-based instruction, and employment-related activities for secondary students when applicable.

- Complete required annual paraprofessional training and participate in ongoing professional development activities.
- Demonstrate professionalism, confidentiality, reliability, effective communication, teamwork, and positive relationship-building with students, families, and staff.
- Perform all other duties as assigned by the Principal, Director of Special Education, or Superintendent.

SUPERVISION RECEIVED

Works within prescribed policies and regulations under the immediate supervision of the Classroom Teacher and Administration.

EQUAL OPPORTUNITY STATEMENT

The Washington School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other legally protected status.