

Butler Area School District

Infinite Campus Parent Portal: School Store Guide for Purchasing Technology Device Protection.

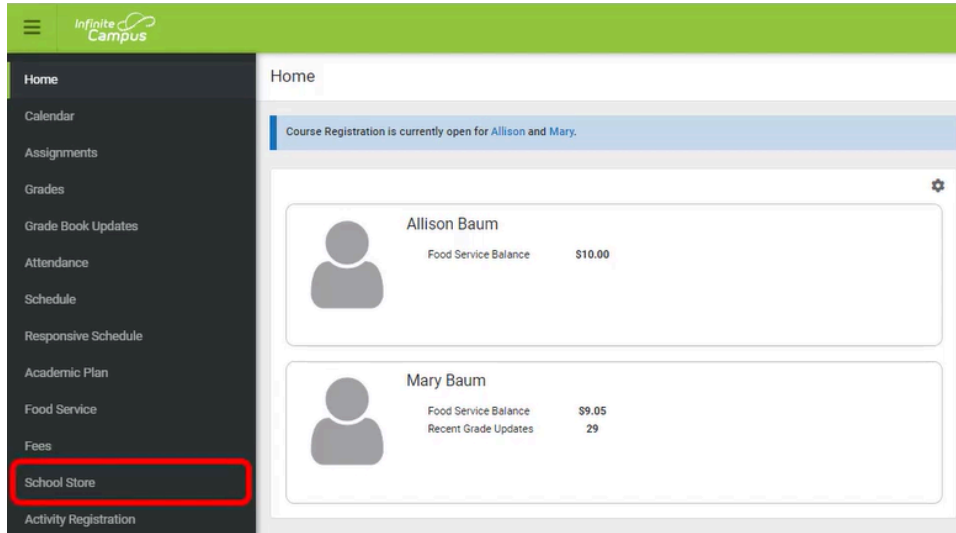
The **Butler Area School District** uses the **School Store** feature within the Infinite Campus Parent Portal to allow families to easily purchase Technology Device Protection. Follow these step-by-step instructions to make a purchase. Credit Card and eCheck options are available.

Step 1: Log In to the Parent Portal

1. Navigate to the official Butler Area School District portal link:
👉 basdk12.infinitecampus.org/campus/portal/butler.jsp
2. Click on the **Campus Parent** button.
3. Enter your parent username and password, then click **Log In**.
(If you are using a smartphone or tablet, you can also use the **Campus Parent** mobile app).

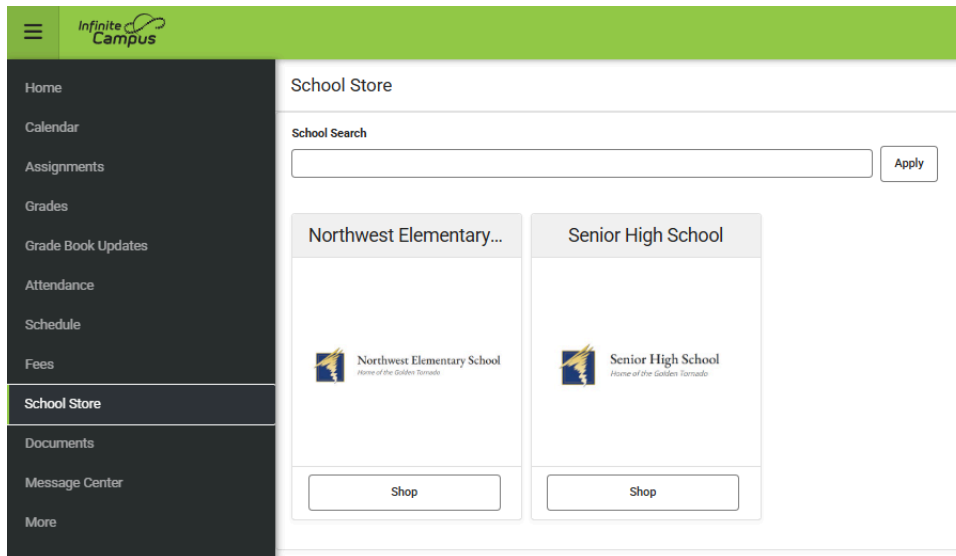
Step 2: Navigate to the School Store

1. Locate the main navigation menu on the left side of your portal dashboard.
2. Scroll down the list and click on the **School Store** tab.



Step 3: Select Your School and Browse Products

1. If you have multiple children in the district attending different buildings, you will see a separate store card for each school (e.g., *McQuistion Elementary Store*, *Butler Senior High Store*).



2. Click the **Shop** button underneath the specific school store you wish to browse.
3. Click on the categories labeled "Technology" then click on the product "Technology Device Protection Program" listed products. Then click the **View** button underneath the product.

Step 4: Configure the Item and Fill Out Forms (If Applicable)

1. **Select Recipient:** Choose the specific student you are purchasing the item for from the "Recipient" dropdown menu.
2. **Quantity:** The only quantity that can be selected is "1".
3. Once all required selections are made and forms are completed, click **Add to Cart**.

Step 5: Check Out and Pay

1. Click on **My Cart** in the upper right-hand corner or in the left-hand navigation menu to review your pending purchases.
2. In the Checkout window, select your preferred payment method from the dropdown menu (Credit Card, Debit Card, or E-Check).
 - *If you don't have a payment profile saved, click **Add Payment Method** to securely store your billing details.*
3. (Optional) Verify or enter your email address in the **Email Address for Receipt** field.
4. Click the **Submit Payment** button to complete your purchase.

! Important: Do not close your browser tab or click the back button while the payment processing wheel is spinning. Wait until you see a confirmation screen verifying that your payment was successful.

Need Assistance?

- For questions regarding payments:

- Heather Bonzo
 - BASD Business Manager
 - Heather.Bonzo@basdk12.org
 - 724-214-3140
- **For questions regarding Parent Portal Account Access or concerns about specific items:** Contact the main office of your student's school building directly.