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Lake Ridge School

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Mission Statement

The mission of Lake Ridge School is to shape young minds by fostering a loving, inclusive, and academically rich environment.

Lake Ridge School Vision

The vision of Lake Ridge School is that our students will possess the educational foundation necessary to succeed at the next level in their education and discover their own unique passions that promote life-long learning.

To achieve excellence in education,
Lake Ridge.....
Fosters innovation
Provides a caring atmosphere
Has high expectations for each student
Works with parents, caregivers, and community

....that each student may grow to his/her
maximum potential and make a
valuable contribution to our society.

Johnson City Schools' Truancy Plan

The Johnson City Schools will be implementing the following Truancy Plan for the 2026-2027 school year.

Truancy Violations:

Tier 1: System-wide Preventative Action:

1. A copy of the system-wide calendar is sent home at the beginning of the school year.
2. The attendance policy is placed in the Student Code of Conduct and School Handbooks.
3. "Pay Attention to Attendance" flyer is sent home with every student at the beginning of the school year.
4. Letters are sent to every student who missed 10+ days during the previous school year.
5. At every absence, an automated call/text or email is delivered to the student's primary contact number.

Tier 2: Completed at the individual schools:

Violation: The student has acquired **five unexcused absences.**

1. A conference is held with the student and parent/guardian.
2. The student, parent/guardian, and an attendance supervisor designee will sign an Attendance Contract. The Attendance Contract will include:
    a. A specific description of the school's attendance expectations for the student.
    b. The period for which the contract is in effect.
    c. The consequences for additional absences and alleged school offenses. This may include any disciplinary action and could result in a referral to Juvenile Court.
3. Regularly scheduled follow-up meetings, which may be with the student and the parent/guardian to discuss the student's progress.
4. An individualized assessment by a school employee of the reasons a student has been absent from school. The employee may refer a student to counseling, community-based services, or other in-school or out-of-school services aimed at addressing the student's attendance problems.

Tier 3: Completed at Central Office:

Violation: The student has acquired **ten unexcused absences.**

1. Truancy Board will review the case with the family and make the appropriate referrals to community-based services, such as: counseling, parenting classes, in-home services, etc.
2. The case is reviewed with the family every 30 days until the end of the contract.

If the student has further unexcused absences or fails to comply with the contract after progressing to Tier 3, a petition is filed with Juvenile Court.

If the parent/student refuses to participate in any part of the plan, the process will stop and a truancy petition is filed.

Attendance

SCHOOL ATTENDANCE REQUIREMENTS

It is essential that each student be present every day school is in session. Research indicates there is a direct correlation between school attendance and success in school. We believe it is important to expect and to assist students in being in school and on time. Students who are present at school derive maximum benefit from the instructional program and develop habits of punctuality, self-discipline, and responsibility.

1. Appointments should be scheduled outside of the school day, when possible, and vacations during the appointed breaks.
2. The implementation of the progressive truancy intervention plan will begin after five (5) unexcused absences:
   a. Tier 1 – System-wide Preventative Action-communication from school regarding attendance, automated call or text to parents on every absence, home visits, community awareness, and school wide incentives for good attendance.
   b. Tier 2- The student has acquired **five unexcused absences-**a meeting is held at the school with parent/guardian, student and school attendance team. An attendance contract\is created with strategies to improve student attendance.
   c. Tier 3-The student continues to accumulate unexcused absences-The student is referred to the Johnson City School's Truancy Board. The case will be reviewed and appropriate community based referrals will be made, such as counseling, parenting classes, in-home services, etc.

If the student has further unexcused absences or fails to comply with the contract after progressing to Tier 3, a petition is filed with Juvenile Court.
If the parent/student refuses to participate in any part of the plan, the process will stop and a truancy petition is filed.

3. A student must be in school for 3 hours and 31 minutes to be considered present for the day.
4. If a student is not feeling well, they are allowed five (5) absences per year, without going to a doctor. A written parent note is required upon the student returning to school.
   a. After the allowed five (5) parent note days, a doctor/dentist note is required for additional absences.
5. Parents should call the school by 9:00 a.m. when their child will be absent. After an absence, our policy requires that a written excuse from the parent or a doctor's excuse, be sent to the office the day the child returns to school.
6. A student is allowed three (3) parent request days per year. The principal must approve parent request days.
7. Johnson City School Board Policy 6.200 states "Upon recommendation of the principal, students in grades K-8 who are absent more than twenty (20) days may not be promoted to the next grade. All absences, excused or unexcused, are counted in the maximum number of days that may be missed during a session or school year."

Absences

Absences shall be classified as either excused or unexcused as determined by the principal. Excused absences include principal approved absences of up to three (3) days per school year as requested by the parent/legal guardian. **No student will be allowed to use these absences during standardized testing dates**. Work missed during the absence must be made up before the absence or upon return to school. Parents/guardians must email the principal to request a parent request day.

Chronic Absenteeism

Chronic absenteeism is defined as the total number of days missed (excused or unexcused) equals 10% or more of the school year. Missing more than 16 total days in the school year results in chronic absentee status.

Category	Truancy	Chronic Absenteeism
Definition	Unexcused absences from school without valid reason or documentation.	Total number of days missed (excused and unexcused) equals 10% or more of the school year.
Excused Allowances	5 sick days and 3 parent-request days allowed per school year.	Excused and unexcused absences both count toward total days missed.
Tier 1	0–4 unexcused absences (within allowed limits).	Fewer than 10% of total school days missed.
Tier 2	5 unexcused absences – triggers a school meeting.	N/A – based on total days missed, not tiers.
Tier 3	6 unexcused absences – referred to Truancy Board at Central Office.	N/A – based on total days missed, not tiers.
Juvenile Court Referral	10 unexcused absences – referred to Juvenile Court.	N/A – not a legal process, but a data-based designation.
Calculation Basis	Counts only unexcused absences.	Counts all absences (excused and unexcused).
Threshold for Concern	5 or more unexcused absences trigger interventions.	Missing more than 16 total days in the school year (10% or more) results in chronic absentee status.
Focus	Accountability for unexcused absences and legal compliance.	Overall student attendance and engagement.
Intervention Goal	Reduce unexcused absences through meetings and legal steps if necessary.	Improve overall attendance and address barriers to consistent school participation.

Elementary Tardy/Early Dismissal Policy

Tardies

3 unexcused tardies/early dismissals-warning from attendance administrator

6 unexcused tardies/early dismissals-parent/guardian contact/school consequence: lunch detention

9 unexcused tardies/early dismissals-parent/guardian contact/school consequence: lunch detention

12 unexcused tardies/early dismissals-administration referral/follow up parent contact/school consequence: in-school suspension

*A parent/guardian can meet with the attendance liaison and building administrator to avoid the student receiving a consequence for unexcused tardies.

School Hours

Science Hill School (all campuses)	7:40 a.m. – 2:40 p.m.
Liberty Bell Middle School	7:40 a.m. – 2:40 p.m.
Indian Trail Intermediate School	7:50 a.m. – 2:50 p.m.
Elementary Schools (all campuses)	8:15 a.m. – 3:15 p.m.

Arrival

The school day begins at 8:15 a.m. and ends at 3:15 p.m. for all grades K-5. YOUR CHILD SHOULD ARRIVE AT SCHOOL NO EARLIER THAN 7:45 a.m. Students arriving between 7:45 a.m. and 8:00 a.m. should report to the cafeteria if they are eating breakfast and the little theater if not. Students in need of care before 7:45 a.m. will need to register for morning EDUCARE provided at $2.00 per day with the exception of those that attend morning activities such as drum circle, running club, etc.

Please do not leave students unattended prior to 7:45 a.m.

Dismissal

Children may be picked up at the designated area at 3:15 p.m. Kindergarten through second grade will be dismissed first.

The following are the forms of dismissal:

- Car: All car riders will be given a card with the name of their teacher to be displayed in the driver's side window. Morning car riders will enter through the front doors, afternoon carline will exit through designated areas.
- Walker: All walkers will be given a card with the name of their teacher to be displayed by the parent upon arrival.
- Bus: All bus riders will enter and exit through the gym doors. Walkers will exit through the designated area.

Prompt pick-up is the expectation as there is no supervision after 3:30 p.m. Parents are not permitted to drop-off or pick-up students in the Bus Loading Area. Please refrain from bringing dogs to pick-up areas.

School Expectations

Our goal is to provide a safe, orderly school that encourages students to learn. Behaviors that detract from this goal will not be tolerated.

Students are expected to:

1. Be on time
2. Stay on task and do your best
3. Act respectfully to teachers, staff, and classmates
4. Use appropriate language and gestures

Behavior, Conduct, & Discipline

Accidents

All accidents must be reported immediately to the teacher on duty or the classroom teacher. Teachers complete an accident report form, and immediate efforts are made to contact parents or guardians. An emergency contact and number must also be on file. You can provide this information to the school on the enrollment card.

Code of Conduct & Discipline

The School Board of Johnson City has adopted a Code of Conduct and Discipline. Parents are responsible for informing their children of its contents. Our school will comply with the revised Code of Student Conduct.

Control of Students

Students are under the authority of the principal and are subject to the principal's discipline as provided by Tennessee Statutes. The administration of discipline by principals and teachers is authorized as provided in Tennessee Statutes. "Grounds for disciplinary action are willful disobedience of school personnel or other persons delegated by the principal; open defiance of

authority of school personnel or other persons delegated by the principal; violence against person or property; any act that disrupts the orderly operation of the school or school processes and activities; and willful disobedience of school rules."

Disciplinary Action

We operate on the premise that the school has the responsibility to ensure that no student's learning will be infringed upon by another student's misbehavior. Each child has a right to an education in a positive, safe learning environment. The faculty and principal maintain student behavior; however, repeated misbehavior is the responsibility of the parents. Minor offenses will be handled through parent-teacher contact. Students who continue to be disruptive, disrespectful, disobedient, or defiant will be removed from class. Parents will be notified if their child is removed for disciplinary reasons and may need to come to school to pick up their child. Students may receive school work which may count towards their average. The principal will make the final decision concerning work completed for a grade during a suspension.

Harrassment, Intimidation, and/or Bullying

Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending themselves.

Bullying Behavior is defined by three components:

1. Involves aggressive behavior
2. Typically involves a pattern of behavior repeated over time
3. Imbalance of power or strength

Actions, words, intimidation, cyberbullying, or other forms of bullying that cause embarrassment, fear, or humiliation to another person are considered harassment. Harassment is neither condoned nor tolerated. Students who feel they have been bullied or harassed should report it to an administrator, counselor, teacher, or other school staff member.

Board Policy – The Johnson City Board of Education has determined that a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts of bullying, cyber-bullying, discrimination (including the definition of antisemitism found in policy 4.100), harassment, hazing or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.1

This policy shall be disseminated annually to all school staff, students, and parents.2 This policy shall cover employees, employees' behaviors, students and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act takes place off school property or outside of a school-sponsored activity, this policy is in effect only if the conduct is directed specifically at a student or students and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the education environment or learning process.

Building administrators are responsible for educating and training their respective staff and students as to the definition and recognition of discrimination/harassment.3

Definitions

Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending themselves.

Bullying/Intimidation/Harassment – can take the form of an act that substantially interferes with a student's educational benefits, opportunities, or performance, and the act has the effect of:

- Physically harming a student or damaging a student's property;
- Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
- Causing emotional distress to a student or students; or
- Creating a hostile educational environment.

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, color, religion, sex, gender, disabilities, national origin, or age) that is severe, pervasive, or persistent and creates a hostile environment.

Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices, text messaging, emails, social networking sites, instant messaging, videos, web sites, or fake profiles

Hazing - An intentional or reckless act by a student or group of students that is directed against any other student(s) that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not encourage, permit, condone or tolerate hazing activities.3

"Hazing" does not include customary athletic events or similar contest or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization.5

Substance Abuse & Weapons

A student shall not possess, use, transmit, or show evidence of having consumed any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, vaping devices, tobacco products, electronic cigarettes, or intoxicant of any kind on school grounds during, before, or immediately following school hours; on school grounds at any other time when the school is being used by a school group; off school grounds at a school activity, function or event or be in possession of drug paraphernalia. A student shall not possess, use, or be under the influence of any controlled or regulated drug unless he/she has a prescription written for him/her by anyone authorized by the State of Tennessee to write medical prescriptions. Students who are suspected of being under the influence of alcohol or drugs may be subject to drug testing pursuant to TCA 49-6-4213.

Weapons, including bullets, guns, knives, box cutters, etc., are not permitted. Any toy promoting violence will be confiscated. Any gesture of a violent act is prohibited.

Threats

Any written, verbal, or physical communication or concerning behavior that conveys an intent to harm someone else or commit an act of school violence, as determined by the school / district Threat Assessment Team, may result in disciplinary action. Per Tennessee Code Annotated, a School Resource Officer will be a member of the school and district threat assessment teams. T.C.A. § 49-6-2701(b).

Bus Expectations

Transportation is provided as a convenience to parents, not as a right to students. Students who do not obey the bus rules will lose the privilege of riding the bus for a period of time. Bus rules are made available to all students at the beginning of the school year. Students are expected to conduct themselves in a courteous, well-behaved manner while waiting for the bus and during travel. Students riding the bus enter/exit the school through the gym doors. PARENTS ARE RESPONSIBLE FOR TRANSPORTING STUDENTS TO AND FROM SCHOOL IF THEIR CHILD IS SUSPENDED FROM RIDING THE BUS.

Bus Safety Complaint Procedure

The following procedure will govern how students, teachers, staff, and community members shall submit bus safety complaints:

1. All complaints shall be submitted to the school administration.
2. When emailing with a complaint, please provide the bus number, time of day, and details of the situation.
   Example: Bus number 22, at 3:30 p.m., details of the situation.

Cafeteria Expectations

Soft drinks and energy drinks are not permitted at school. Parents and guardians are welcome to join their child for lunch and should sit with their child at the designated visitor table. To help maintain a positive cafeteria environment and protect student privacy, visitors should refrain from interacting with other students and may not photograph or record children.

Expectations for students during lunch:

- Walk when you enter/exit and to your seat
- Get everything you need the first time
- Sit facing your table, legs under the table
- Stay in your seat
- Raise your hand for assistance
- Do not share food from home
- Place all trash on your tray
- Dump your tray in the trash can when it is time to leave, not before
- Voice level 1

Clinic

Medications should be limited to those required during school hours and necessary to maintain the student's enrollment and attendance in school. If your child requires medication at school, the following guidelines must be followed:

Medications

Parents must bring any medication (prescribed or over-the-counter) that their child needs to take during the day to the school office. Please do not send medication in with your child. No medications will be administered to students unless it has been received directly from the parent.

- Prescribed medication: A prescription form must be completed and signed by the parent and physician before a prescribed medication can be administered to their child.
- Over-the-counter medication: A permission form must be completed and signed by the parent before an over-the-counter medication can be administered to their child. Over-the -counter medication MUST be in original packaging.
- **ALL MEDICATION** must be turned into the office or clinic by a parent/guardian. NO student is to carry prescription or non-prescription medications, unless ordered by a physician and documented in the appropriate form.
  - **All prescription medication** must be accompanied by a medication administration permission form completed and signed by a physician and a parent. For students requiring emergency medication for a chronic health condition (such as adrenal insufficiency, severe allergy, anaphylaxis, asthma, and seizure), a specific order form is available to assist with the plan of care while at school. Please request from the school nurse, or a copy is available online at https://www.jcschools.org/departments/health-services/medication-and-health-service-forms.
  - **Non-prescription medication** must be accompanied by a permission for medication administration form completed and signed by the parent. The student's parent/guardian must give permission in writing to administer medications while at school by TCA 49-50-1602(a)(2). Non-prescription medication given regularly will require a physician's signature. Your child will be limited to 5 doses every 9 weeks unless accompanied by a medication administration permission form completed and signed by a physician. Johnson City Schools will follow the manufacturer's label and/or Johnson City Schools Medical Director's standing orders. Johnson City Schools will not administer any medications that are off-label or not approved by the Food and Drug Administration.
  - The first dose or administration of any medication should be given at home.
  - All controlled substance medications (ADHD meds, etc.) will need to be verified and counted by the nurse or designee once received and when the medication is picked up at the

end of the school year. Johnson City Schools will only accept a 30-day supply of controlled medication.

- Prescription medicine must be in a properly labeled prescription bottle. If the medicine is over the counter, it must be in a new and unopened bottle or in a blister pack that is sealed and labeled. Any medicine sent to school loose and unlabeled will not be administered. Expired medication will not be given at school. Johnson City Schools' staff will not administer Complementary or Alternative Medicine (CAM).
- The parent is responsible for picking up any remaining or unused medication. If the parent does not pick up the remaining or unused medication, it will be discarded at the end of the school year unless your child is attending summer school or other arrangements have been made with the school nurse.

- The parent is responsible for picking up any remaining or unused medication at the end of the school year or summer school. Any remaining medication will be discarded unless other arrangements have been made with the school nurse.

Injuries: Parents are called immediately if their student sustains a head injury. Appropriate action will be taken if a serious accident occurs. It is important that emergency phone numbers be up to date in PowerSchool. An accident report will be filled out and kept in the office**.**

Sickness: The clinic is open for the duration of the school day every day. Parents will be called if your student is too sick to remain at school. Reasons for calling may include a fever of 100 degrees or higher, vomiting, head lice, or any time that a student is not well enough to complete school activities. Students should be well and fever-free for 24 hours before returning to school.

Conferences

Conferences are very important, and we strongly encourage you to visit your child's teacher to discuss his/her progress. Please make an appointment with the teacher at least 24 hours prior to the conference. Please remember conferences are not permitted while class is in session. When requesting a meeting with administration, please arrange the appointment in advance to ensure availability and adequate preparation.

Comprehensive School Counseling

Johnson City Schools is committed to creating safe, secure, and respectful learning environments where all community members work together to promote both the physical and psychological safety of students and staff.

Psychological safety provides for the social-emotional well-being of students and works to create positive school climates through measures such as bullying prevention, mental health awareness, threat assessment, restorative practices, and early identification and intervention for at-risk students. Please call the front office with concerns for the counselors.

Dress Code

We expect Lake Ridge students to dress modestly and appropriately for their age. If the principal, counselor, or a teacher judges that a student's attire is offensive or immodest, the student will be required to change and will be provided with clothes, or parents will be expected to bring a change of clothing. In matters of opinion, the judgment of teachers and administrators will prevail.

Guidelines to follow, but are not limited to, include:

- Students are expected to maintain an appearance that is not distracting to others or that is disruptive.
- Clothing that is deemed inappropriate for school wear will include the following: halter tops, tube tops, tank tops with less than a 2 inch strap, spaghetti straps, short shorts, clothing with offensive or suggestive pictures/language to include the promotion of drug or alcohol use. Tops should be long enough to cover midriffs and backs. Sleeveless basketball jerseys with large armholes should not be worn except with a shirt underneath.
- Shorts, skorts, skirts, jumpers, and dresses must be longer than the tip of the longest finger when arms, hands, and fingers are extended.
- Head coverings (e.g. hats, scarves, bandanas, and raised hoodies) may be worn outside but not in the school building.
- Shoes should be safe and appropriate for an active child (playground wear).

If a student's dress or appearance is such that it constitutes a threat to the health or safety of others, distracts the attention of other students or staff from their work, or otherwise violates this dress code, the principal or designee may require the student to change his appearance and/or be sent home according to the handbook.

Field Trips

Written permission agreements must be obtained from a parent or guardian of each student participating in a field trip.

Johnson City Schools Volunteer/Chaperone Requirements

All volunteer chaperones, which includes parents/guardians, who attend field trips are required to submit
to a TBI background check through IdentoGo fingerprinting service.

- Chaperones must be registered through Centegix at the school site on the day of the field trip.
- Chaperones must receive a favorable Background Check prior to departure.
- Persons with criminal convictions are not allowed to chaperone.

Homework Policy

It is the policy of this school for all students to have some type of homework which they are capable of doing along with 15-20 minutes of nightly reading. Your child may be assigned homework in one or more subjects. Be sure to check your student's folder daily for assignments and communication.

Homework is an essential part of school life. We ask that you, as a parent, see that your child does the homework. Its purpose is to reinforce classwork, develop responsibility on the part of the student, and allow parents the opportunity to be aware of what is currently being taught at school. The amount of time spent on homework will vary according to each grade level. Primary students may have a minimum of fifteen minutes of homework while intermediate students may have more.
If you have any questions regarding the above homework policy, please contact your child's teacher.

Fees

A voluntary instructional fee of $25.00 per student helps us provide classroom consumables for instruction. We purchase instructional materials and a variety of classroom supplies with these funds. Please make a check payable to Lake Ridge Elementary School and send it with your child to his/her teacher the first week of school.

Lost & Found Items

Please remind your child to look for his/her belongings that may have been lost during school hours. These items are in large containers that are located in the glass foyer beside the lunchroom. These items will be cleaned out at the end of every 9 weeks. Labeling of student items is highly encouraged.

Lunch & Breakfast

Breakfast and lunches will be provided free of charge for the 2026-27 school year.

New applications, including proof of income, are required for each family even though your child may have participated in the meal program in the past. Applications can be completed online at https://secure.ezmealapp.com/ApplicationScreen.aspx. Once the application is complete, you must allow up to ten (10) school days for the application to be processed.

Parent Square

We use ParentSquare as our main way to stay connected with families. Through ParentSquare, you'll receive school updates, reminders, and classroom messages by text, email, or the app based on your preferences. It also allows two-way communication so you can easily respond to messages or reach out to staff when needed. Please make sure your contact information is up to date and check ParentSquare regularly for important school information.

PowerSchool

The Johnson City School System offers parents/guardians the opportunity to stay in touch with your student's academic progress through an Internet based web portal called PowerSchool. With the "Passport to Gradebook" portal you will have access to your student's grades, attendance, and other important information. To access your child's current grades and attendance via the portal, you will need the following information:

The website is: https://jcschools.powerschool.com/public/home.html. This link will take you to a page to create your user account name and password to access the portal. **Please select the option to Create Account the first time you access the site**. Please note that your username cannot be the same as your email address. If you have more than one student at Lake Ridge School, you may add each student after you create your login credentials enabling you to see all students at once. **NOTE - You will need a username and password for each child**.

If you have already created an account for a student at another school, you can log into your account, click on "Account Preferences" at the top right, then click on the "Students" tab. Select "Add+", and you will be able to enter the information below to add your Lake Ridge student to your account.

If you experience difficulty with the portal, your username or your password, please contact Carolyn Wiley, Johnson City Schools Technology Coordinator, at wileyc@jcschools.org.

Personal Cellular Phones & Electronic Devices

Student use of cellular phones, smartwatches, and devices on school property is not permitted during school hours. Any device interrupting the academic day may be confiscated at any time. Smartwatches are considered an electronic device. Wireless earbuds are not permitted. Devices can be picked up in the office at the end of the school day.

Report Cards

Report cards are issued every 9 weeks for grades K through 5 on the Wednesday following the end of the nine-week grading period. Parents may keep the report card and return the envelope signed to the classroom teacher. Report cards will be held at the end of the school year if any fees (Educare, cafeteria, library, etc.) are owed.

The grading scale for grades K-2 is as follows:	**The grading scale for 3-5 is as follows:**
4=Always exceeds expectations of standard	A = 90-100
3=Meets expectation of standard	B= 80-89
2=Beginning to understand standard	C = 70-79
1=Limited or no understanding of standard	D = 60-69
*Standards not assessed will be left blank.	F = 0-59

Safety Patrol

The school has a Safety Squad to assist students in getting into and out of school. School Board policy dictates that once a student leaves the school property, he/she is under jurisdiction of their parents.

School Fees

During the school year your child will be provided with important classroom supplies which supplement the instructional program. The supply fee for each student is $25.00. This fee includes science supplies, reading materials, math manipulatives and supplies to support thematic units. Fees can be paid online through the school's website. Please place child's name on the memo line.

Visitors

Parents are always welcome at the school, but must sign in at the front office into the Centegix Visitor Management System with a photo ID to enter or be on school grounds during school hours. **A state-issued photo ID is required.** Your photo ID will be scanned into the check-in system. Visitors must report directly to the office to present a photo ID and obtain a visitor's pass. Visitors must wear ID sticker at all times while on school grounds. Visitors and parents are welcomed into classrooms if prior arrangements have been made with the teacher so as not to interrupt instructional time. If you need to deliver something to your child after the school day begins, please leave the item with the main office. **Appointments are required to meet with administration and/or teachers. If you wish to speak with the principal and/or a teacher, please email to request an appointment.**

Weather Closings, Delays, & Early Dismissals

School closings, delays, and early dismissals will be communicated through district communication systems, ParentSquare, and local media outlets. Please look for Johnson City Schools on the announcement.

Don't forget to read the Code of Conduct for Johnson City Schools as well. It will offer other specific details. Thank you for helping us make our school a safe place for students to learn and grow!

Special Area Classes

Art

The Lake Ridge Art Room is a place where all students can explore the fascinating world of Art. Here, students will be introduced to various materials while mastering art-based techniques. We'll revisit the fundamentals of drawing, painting, printmaking and working with oil pastels. This year, we will focus on 3-dimensional lessons that include building animal forms, weaving and everyone's favorite - model magic!

Many of the art lessons center around the foundational practices of the Elements of Art and Principles of Designs to support TN State Standards. These lessons incorporate children's literature and humanities connections for engaging cross-curricular learning. This creative learning environment allows students to shift their focus and try something tactile, learn a new skill or discover a new hobby or interest. Making art helps to enhance problem-solving skills that work to build adaptability and self-confidence.

We will continue to collaborate with homeroom teachers on specific curricular projects, support the Library Media Center's Book Club programs, and showcase students' artworks throughout our community.

Library Media Center (LMC)

The goal of our library at Lake Ridge is that every student would feel welcome and safe in a place where they can develop a love of reading and books. Students will learn information literacy skills and digital citizenship as well as participate weekly in literacy lessons that support classroom standards and instruction. During our library hour students will hear books read aloud, and explore Individual interests during open center time and check out time. Our library is an active, lively place where students are afforded the opportunity to have hands-on experiences in a more relaxed environment.

Our library program also offers enrichment opportunities like after school book club events for different grade levels, summer reading challenges, StarLab portable planetarium programs, public library programs, various Literacy Themed Contests, opportunities for 3D printing and other maker

space activities and the largest Scholastic Book Fair in our region. Our book fair will be held October 20-29th with the Change Drive being October 13-17th.

Students check out books weekly during scheduled library time and may also come at other times as allowed by the classroom teacher. We are also open before school at 7:45 on M/W/F for 3rd -5th grade students. This is an opportunity to exchange books or simply start the day in a calm, quiet environment.

Feel free to find out more helpful and current information about our library by clicking the link to the library website on the Lake Ridge homepage.

Music

The music program at Lake Ridge School is committed to developing each student's ability to perform, create, respond, and connect with music at every level of their elementary school journey. Students from all grade levels learn about composers, instruments, performance techniques and various other elements of music during their time in music class. Students will have multiple opportunities to perform throughout their time at Lake Ridge including PTA performances, Lake Ridge Talent Show, JC Schools Rejoice in the Arts, and other opportunities. 4th and 5th grade students will have the option of participating in extracurricular music activities such as Rhythm on the Ridge Drum Circle, Explorers Chorus, and the Ukulele Ensemble.

Physical Education

GYM: Get Yourself Moving!
Physical Education: Learn to Move, Move to Learn!

Every class, every day, we work on physical fitness: cardio-endurance, flexibility, and muscular strength through a variety of exercises, activities and sports! Lake Ridge has the best rock climbing wall in the city, which was purchased by our wonderful PTA from Explorer Expedition funds raised by our hardworking students! Rock climbing is offered monthly to all students, and not only does it work on physical fitness but also problem solving skills. Through our system's coordinated health program, we share many movement units with all Johnson City elementary schools, such as bowling, nutrition, tennis, and the popular Heart Adventure Program. Coach Kuziola offers an early morning running club for any 4th or 5th grade student. Two sessions of training are offered each year: eight weeks in the

fall and eight weeks in the spring. Any students interested should contact Coach K. **Students need to wear tennis shoes on their PE day .**

Steam Lab

The Lake Ridge STEAM Lab is a place where students get to engage their minds with challenges in Science, Technology, Engineering, Art, and Mathematics! Each day in the Lab, students enhance their creativity and problem solving skills while strengthening the connections between their left and right brains. We practice a growth based mindset by Striving for Greatness and we learn collaboration by working together towards common goals. Our mission in the STEAM Lab is to get everyone excited about learning while also developing real world applicable skills needed to thrive going forward!

Science Lab

Welcome to our Lake Ridge Science Lab—where curiosity comes to life! Science lab is a place where you come and ask questions about the world around you. A place of discovery! In the science lab, we often work in cooperative groups. In these groups, we struggle with challenges, and we view failure as a stepping stone to success. With this mindset, students share their own ideas and learn from each other's mistakes. Science lab sometimes overlaps with science curriculum in the regular classroom to reinforce concepts learned throughout the year. In this class, the end result is not always the most important. Sometimes in life, you have to celebrate the journey, not just the destination.

Johnson City Schools
2026-2027 Testing Schedule

As required by T.C.A. § 49-6-6007, assessments for the 2026-27 school year:

Elementary & Middle School

Assessment/*Subject*	**Date**	**Grade Level**	**Requirement, Purpose & Test Length**	**Results For Parents**
mCLASS DIBELS (K & 1) **aimswebPLUS** (3rd) **EasyCBM** (K-8) *Reading* *Math*	Aug. 3-Sept. 18, 2026 December 1-January 22, 2027 March 16-May 11, 2027	K-8	Universal screeners required by TDOE to assess reading and math skills Test length ≈ 20-30 minutes	Results provided upon request
District Checkpoints *Reading, Math, Science, and Social Studies*	September 21-October 2, 2026 December 1-18, 2026 February 22-March 12, 2027 May 3-27, 2027	2-8	Formative tests used to assess student's mastery of TN state standards Test length ≈ 30-90 minutes	Results provided upon request
TCAP *Reading* *Math* *Science* *Social studies*	April 7-May 6, 2027	3-8	Required by Federal Govt. (ESSA) & TN law (TCA) to assess student's mastery of TN state standards Test length: See hyperlink at bottom of page *	Individual profile reports from the Tennessee Department of Education

***TN state assessment times:**
https://www.tn.gov/education/districts/lea-operations/assessment/testing-times-by-grade-subject.html

ESL Screener **English Learners Assessment** *Reading, Writing, Speaking, Listening*	At registration February 1– March 26, 2027	English learners	Placement test for ESL services Required by Federal Govt. (ESSA) to assess student's progress in acquiring English Test length ≈ 3 -3 ½ hours	No results provided Individual profile reports in August
TCAP-Alt & DLM Dynamic Learning Maps *Reading, Math, Science, Social studies*	Fall 2026 – Spring 2027	Some students in grades 3-11	Required by Federal Govt. (ESSA) & TN law (TCA) to assess student's mastery of TN state standards Test length ≈ 4-6 hours	Individual profile reports from the Tennessee Department of Education in August
Portfolio Assessment *Reading & Math*	Fall and Spring	PreK & K	Required by TN law (TCA) to assess student's academic growth	No results provided

Brigance Screen PreK & K *Cognitive & Physical Development*	August and May August and May	PreK & K	Required by Johnson City Schools to assess student's cognitive and physical development Test length ≈ 20-30 minutes	Results provided upon request
EasyCBM Progress Monitoring *Reading, Writing, Math*	August through May	Students receiving RTI services	Progress monitoring required by TDOE to assess reading and math skills Test length ≈ 5-20 minutes	Results sent home periodically throughout the school year
NAEP *Reading* *Math* *Science*	January-March 2027	TBD	Required by Federal Govt. (ESSA) to assess reading, math, and science skills Test length ≈ 60-90 minutes	No results provided

More assessment information may be found on the TN Department of Education website here: https://www.tn.gov/education/districts/lea-operations/assessment.html
Version: 6/10/26

EARLY CHILDHOOD LEARNING CENTER

The purpose of the ***Early Childhood Learning Center*** is to provide a safe, developmentally appropriate environment for learning through planned activities in a variety of centers.

ECLC- Early Childhood Learning Center
Director- Adrienne Meade
Phone Number- 423-610-6036

We believe that a high-quality education is no longer a plus- it is a must! Children in our center will experience positive, productive experiences which will better prepare them socially and academically for entry into kindergarten as well as a better chance for educational success!

Our teachers, staff, and volunteers support each child's individual learning process by fostering curiosity, motivation and self-expression. Children become more confident learners and if allowed to experience success through a "hands-on" method! We provide this opportunity with a center-based environment in conjunction with "theme" teaching. These two approaches offer the learners

freedom to move and construct purposeful meaning from areas and activities of interest. We recognize and support their positive experiences in all areas of growth.

The hours of operation are 8:05 a.m. to 12:30 p.m., five days per week. Parents may choose 8:05 a.m. -12:30 p.m. for preschool or an extended day in accordance with need. Rates vary based on the program option. You may call for additional information.

ECLC Fee Schedule

7:00 a.m.-8:05 a.m.	$4.00 per child/per day
12:30 p.m.-3:30 p.m.	$9.00 per child
12:30 p.m.-6:00 p.m.	additional $13.00 per child
All day care- weekly rate	$130.00 per child
All day care- daily rate	$26.00 per child/per day

EDUCARE

DIRECTOR: Adrienne Meade Phone Number: 423-610-6041

MISSION STATEMENT

It is the mission of the Educare Program to provide working parents with a quality, supervised program, before and after school. Yet it is not a baby-sitting service, nor is it limited to working parents. The Educare Program is a well-rounded program offering art, crafts, music, free play, tutoring and homework assistance. This is a non-discriminatory program, open to all children. We enjoy working closely with parents, and welcome their input and suggestions. Parents may call our Educare Program at 610-6041 between the hours of 7:00-8:00 a.m. or 12:30-6:00 p.m. or the school office at 610-6030 anytime questions or problems arise.

Johnson City Educare programs are licensed by the Tennessee Department of Education. Each staff member is required to have a minimum of 12 hours of training annually from a State of Tennessee approved source.

Johnson City Schools prohibits discrimination on the basis of race, color, national origin, religion, sex, age, or disability. The district does not condone or practice discrimination in admission or access to or treatment or employment in its programs or activities. If you feel that discrimination has taken place or that you have been discriminated against, you should contact the Principal or Director of Schools.

EduCare FEE SCHEDULE SY 2026-27

Payments and accounts can be reviewed through the SMARTCARE system. The following are the fees and charges for Educare:

School Year Educare Tuition-Elementary Schools

a) Application/Registration Fee	$15.00/child
b) 7:00-7:45 a.m.	$3.00/day
c) 3:15-6:00 p.m.	
● students on fee-waiver list	$6.00/day
● all other students	$9.00/day
d) Late pick-up fee (for all students) (each 15 minutes or portion thereof)	$10.00/child
e) Weekly Rate for Full Days:	$100.00/child
f) Half Days (3 days/ 11:30-6:00 p.m.)	$15.00/half day
g) Part Time (1-3 days)	$25.00/day

Morning Educare-PreK students -Elementary Schools $4.00/day

Afternoon Educare for PreK students

a) Application/Registration Fee	$15.00/child
b) Dismissal (12:30) – 3:30 p.m.	$9.00/day
c) Dismissal (12:30) – 6:00 p.m.	$13.00/day

2) <u>Summer Rates</u>

a) Summer Application/Registration Fee	$15.00/child
b) Part Time (1-3 days)	$25.00/day
c) Summer school attendee discount for June	$12.00/day
d) Weekly summer fee:	$100.00/child
e) Full time preschool week rate	$130.00
f) Part time preschool rate (LR/WO—1-3 days)	$40.00/day

3) <u>Lake Ridge Preschool Program (ECLC 4.5 hrs)</u>

a) Application/Registration Fee	$30.00/child
b) PreK children	$130.00/week
c) Late pick-up fee (all income groups) (each 15 minutes or portion thereof)	$10.00/child

*If the application fee is paid during the regular school year, there will be no application fee charged for summer. Only one application fee will be charged per student July 1 through June 30.

4) <u>New Transfer Student Enrollment</u>

Educare directors will coordinate with previous schools for transfers between Johnson City schools to assure there is **NO EDUCARE TUITION DEBT** at the previous school before enrolling a student into the Educare Program. If debt does exist, enrollment will be denied until the debt has been paid to the previous school. If application/registration fees are paid at one Educare site, these fees will not be required to be repaid at the transfer site within the same school year.

*Sliding Scale based on income as determined by DHS