



Hempstead Public School

Instructional Technology Department

PowerSchool MyPowerHub – Parent Guide

Desktop Account Setup | District Code: DXHC

Step 1: Access the Portal

1. Open a web browser (Chrome, Firefox, Safari, etc.)
2. Go to your district's [PowerSchool Parent Portal link](#) or by visiting <https://hufsd.guardian.powerschool.com/>
3. Bookmark the page for easy access.

Step 2: Log In (Skip Step 3 if you have an account already)

1. On the login page, enter your **Username** and **Password**
2. Click **Sign In**

If you forgot your password, click “Forgot Username or Password?” and follow the instructions.

Step 3: Create Your Account (First-Time Users)

1. Click **"Create Account"**
2. Click the **"Create Account"** button again on the next screen.
3. Fill in your:
 - **First Name**
 - **Last Name**
 - **Email Address**
 - **Desired Username**
 - **Password** (must be at least 8 characters)
4. **Link Your Child to Your Account:**
 - Enter **your child's name**
 - Enter the **Access ID** and **Access Password** (provided by your child's school)
 - Select your **relationship to the child**
5. Click **"Enter"** to finish creating your account.

If you do not have an Access ID or Password, contact your child's school office.

Link Students to Account



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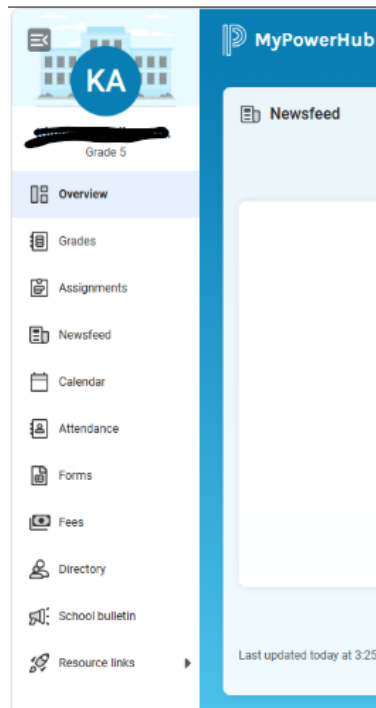
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Step 4: Navigating the Parent Portal Dashboard

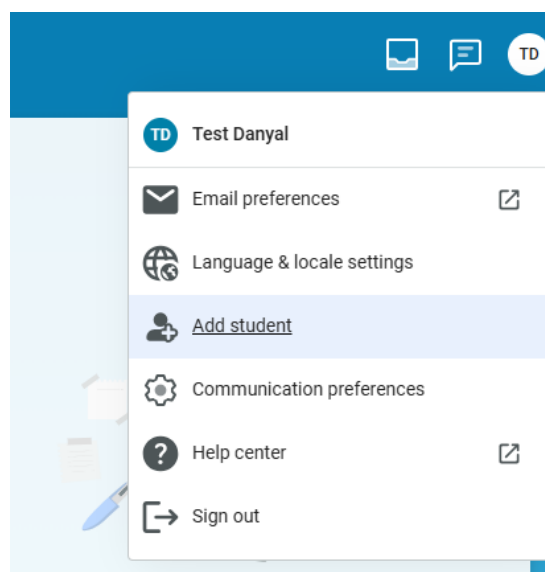
Once logged in, you will see a menu on the left-hand side. Here's what each section means:

Menu Option	Description
Overview	Snapshot of all menu options
Grades	View current grades by class
Assignments	See assignments and due dates
Newsfeed	School and teacher updates
Calendar	Upcoming school events and deadlines
Attendance	Daily attendance records
Forms	Complete and submit school forms
Fees	View and pay school fees
Directory	School staff contact information
School Bulletin	Important school announcements
Resource Links	View report cards here. PK – 5 th Grade will be Standard Report Card. 6 – 12 th grade will be Course Based Report Card



Step 5: Add Additional Children

1. Click your initials (located in the top right)
2. Click **"Add Student"**
3. Enter the **Access ID** and **Access Password**
4. Click **Submit**





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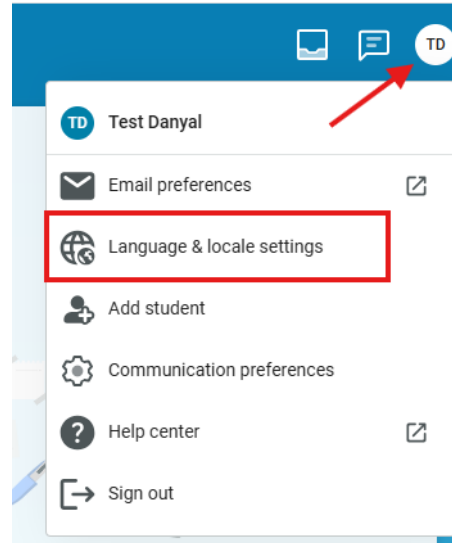
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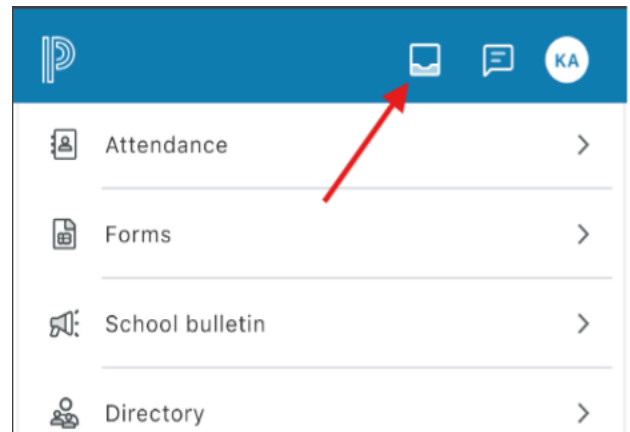
How to change the Language on the Portal.

1. Click on Your Initials at the **Top Right**
2. **Language & Locale Settings**
select the **Language** you prefer and **click confirm**.

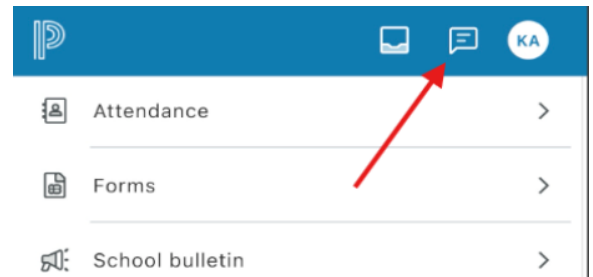


To view any SchoolMessenger Alerts.

1. Click at the top Right “SchoolMessenger Inbox”



To message your child's teacher or view messages from your child's teacher and school.





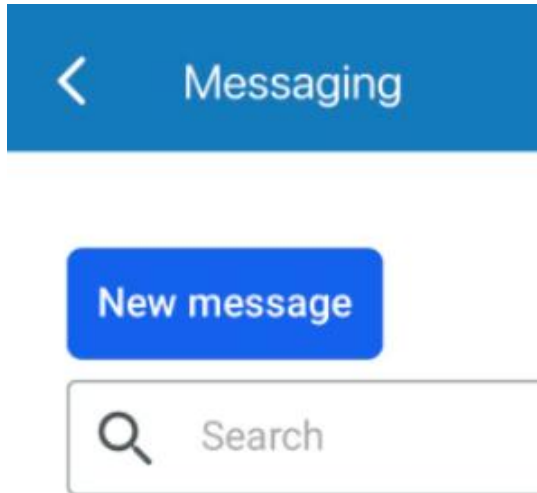
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Click New Message and select the teacher you would like to message



Tips for Parents

- Make sure your contact email is correct for notifications
- Check the app regularly for updates and grades
- Contact your school if you need your **Access ID/Password**