

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
January 20, 2026 Special Meeting**

The Elizabeth City-Pasquotank Board of Education met in a special session on Tuesday, January 20, 2026, at 4:30 p.m. The meeting was held at the Board of Education office and the taping is available at www.ecpps.k12.nc.us

1. Meeting Call to Order by Chair

The meeting was called to order at 4:30 p.m. by Chair Cobb.

2. Roll Call

Amy Bundy called the roll and recorded members in attendance for the meeting.

The following Board Members were present and constituted a quorum:

Chair Angela Cobb	Tommy Old
Vice Chair Pam Pureza (not present)	Sharon Warden
Valerie Bogues	Dr. Shelia Williams
Angelique Boylan (not present)	

Others present were Dr. Keith Parker, Superintendent, Rachael Haines, Kelly Cowell, Wilma Jordan, Candy Tilley, and Dr. Katina Waples.

3. Pledge of Allegiance

The pledge of allegiance was led by Chair Cobb and followed by a moment of silence.

4. Ethics Awareness and Identification of Conflicts of Potential Conflicts of Interest

Valerie Bogues read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of the Agenda

A motion was made by Dr. Shelia Williams to approve the agenda for January 20, 2026 as presented, seconded by Sharon Warden and passed unanimously by a show of hands by those present.

6. New Business

A. Contract for Pre-K Renovation

Wilma Jordan presented a request for approval of a change order related to the ongoing Pre-K renovation project. The request involved additional asbestos abatement in two classrooms not originally included in the renovation scope.

Key points presented include:

- The additional cost is \$11,891.55 to complete asbestos abatement in the entire wing, including rooms 111 and 113.
- These classrooms were not included in the initial renovation due to budget constraints.
- The abatement is required prior to any future renovation and is being completed proactively.
- The cost is expected to be fully reimbursable through an environmental grant program applicable to early childhood facilities.
- Reimbursement will occur after project completion and submission of required documentation.
- Funds will be paid up front from local capital funds and later reimbursed.
- Completing the abatement now will reduce future disruption if the Pre-K program expands.
- The abatement work will not impact the current project timeline.
- Third-party environmental monitoring will be conducted throughout the process.

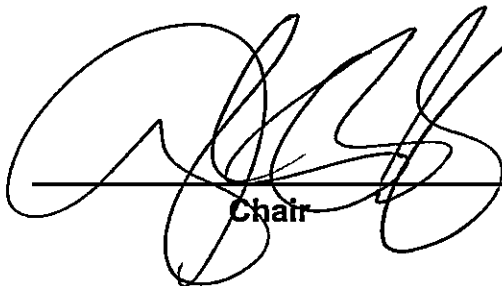
Board Discussion:

- Board members raised questions regarding contractor assessments, change orders, funding sources, reimbursement certainty, and potential federal funding instability.
- Staff explained the rationale for the change order, the reimbursement process, and the proactive nature of completing the work now.
- It was acknowledged that while reimbursement is anticipated based on prior experience, federal funding instability remains at risk; however, asbestos abatement is a required expense regardless.

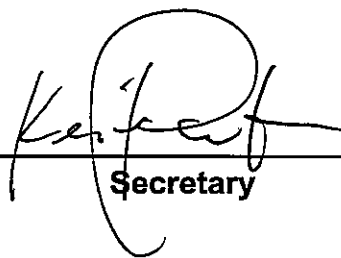
A motion to accept the Contract for Pre-K Renovations as presented was made by Sharon Warden, seconded by Valerie Bogues, and passed unanimously by those present.

7. Adjournment

Dr. Shelia Williams motioned to adjourn the January 20, 2026 meeting of the board, was seconded by Tommy Old, and passed unanimously by those present (Pam Pureza and Angelique Boylan were not present). The meeting adjourned at 4:51p.m.



Chair



Secretary