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FINALSITE

Customer: Unified School District No. 261, Sedgwick County, Kansas
Created By: Lukas Fieser
New Contract
5/11/2026
Proposal Valid for 30 days

FINALSITE ORDER

This Finalsite Order (the 'Order') is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Unified School District No. 261, Sedgwick County, Kansas ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at https://www.finalsite.com/masterterms/useducationagencies and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Pricing Summary

** Indicates products added* *[x] Indicates products removed*

CMS Platform

Platform	
***** CMS Core (Website)	***** Ask AI

Setup and Creative and Professional Services	
***** Theme Flex Design View a detailed description of what is included in your software package here **finalsite.com/sowptf**	***** Content Migration
***** CMS Core (Website) Setup	***** Ask AI Setup
***** Integration Setup	

Add-Ons	
***** LDAPS/Active Directory Integration	***** Support Plus

Training	
***** Online Training | Qty. 4 The Statement of Work ('SOW') for Training Services can be reviewed here **www.finalsite.com/SOWOLT**	

Products Included in CMS Core	
Calendar	Roles & Permissions
Posts	Standard Search

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Forms	People Manager
Payments	Resource Manager
Faculty Portals	MFA / Authentication
Staff Directories	24/7 Support
Crisis Mode	Social Media Feeds (12)
Page Pops	Number of Sites (12)
Cloud Storage 10 GB/Site	

Digital Marketing Services

Digital Marketing Services	
* Virtual Webmaster View a detailed description of what is included in your software package here http://www.finalsite.com/virtual-webmaster-sow	

Accessibility

Accessibility	
* AudioEye Managed	* AudioEye Subscription Setup

Translation

Translation	
* Weglot Pro (5 languages, 200K words)	* Weglot for Composer - Setup

Special Provisions:

Finalsite is discounting the one-time upfront cost from $25,100 to $3,500 if a contract is signed by 5/12/2026.

An initial stub fee of $500 will be invoiced net 30 days on 5/1/2026. The annual subscription fee will be invoiced net 30 days on 7/1/2026 and on July 1st each year after that.

The initial period of the contract is for two years (7/1/2026 - 6/30/28) with an additional three one-year terms that will auto-renew, provided that the Client may provide written notice not to renew at least 90 days prior to the expiration of the term. The Client may otherwise terminate the Agreement prior to the end of the term as provided in the Finalsite Master Terms and Conditions.

The full content migration service listed includes transferring pages from the Customer's current district and school sites to the Customer's new district and school sites. Content migration includes text, images, and links.

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This agreement entitles the Customer to 4 hours of virtual training (Composer Training) in addition to the learning management system, knowledge base, and live office hours.

This agreement entitles Client to 20 hours of Finalsite's Virtual Webmaster service.

- This service will be made available for a maximum of 5 hours per week.
- Unused hours expire on 10/30/2026
- Finalsite's Virtual Webmaster team will make every effort to deliver prompt turnaround on requested tasks. However, due to the shared-resource nature of the Virtual Webmaster service, turnaround times are subject to Virtual Webmaster availability

*Kansas Form DA146a. Under Kansas law a school district cannot enter into a contract without including Kansas Department of Administration Form DA146a. The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 7-19 as revised for School Districts), which is attached hereto, are hereby incorporated in this Order Form and made a part thereof.

*Customer and Finalsite mutually agree to amend Section 16.3 of the Master Terms to read in part, The Customer's obligations under this Section 16 are subject to the state public records laws of the state of the Customer's formation to the extent applicable, and unless otherwise prohibited by the laws of Kansas: (i) the Customer shall provide Finalsite prompt written notice of...

*Unless a request legally falls under a statutory exemption in accordance with KORA, KORA disclosure obligations are excluded from any obligation of confidentiality and the district will have no obligation to provide Finalsite notice of Kansas KORA requests.

Services: Initial Term and Fees:
The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
$3,500

Schedule	Amount
Period 1 - May 01 2026	$ 500
Period 2 - Jul 01 2026	$ 23,020
Period 3 - Jul 01 2027	$ 23,020
Period 4 - Jul 01 2028	$ 23,500
Period 5 - Jul 01 2029	$ 24,100
Period 6 - Jul 01 2030	$ 24,750

B. Payment Terms

1. **All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of**

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Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.

2. **Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (5) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Customer provides Finalsite, or Finalsite provides Customer, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.**
3. **Unless otherwise specified, all dollars ($) are United States currency.**
4. **Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.**
5. **Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.**
6. **In addition to Customer's obligations to pay the fees described in the fee table above, Customer agrees to reimburse Finalsite for all travel and other out-of-pocket expenses reasonably incurred by Finalsite in rendering any services described in this Order.**

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Unified School District No. 261, Sedgwick County, Kansas	**Active Internet Technologies ('AIT')**
Signature Signed by: Adia Ludwig 877081B2A29045D...	**Signature**
Name (printed) Adia Ludwig	**Name (printed)**
Title (printed) Communications Director	**Title (printed)**
Date 5/11/2026	**Date**

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C. Customer Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact
Adia Ludwig
Title
Communications Director
Address
420 S Fulton St
City, State Zip
Haysville, KS 67060
Phone
3165542200
Email
aludwig@usd261.com

Project Contact
Adia Ludwig
Title
Communications Director
Phone
3165542200
Email
aludwig@usd261.com

***Executive Sponsor (Superintendent, Head of School, CFO, etc.)**
Jeff Hersh
Title
Superintendent
Email
jhersh@usd261.com

*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.