



Harnett Central Middle School

Parent Teacher Group (PTG)

Lorie Babb – President Michelle Langdon & Gloria Surles – VP
Christine Wallace – Secretary Wayne Davenport – Treasurer

Funds Request Form

Date Requested: _____ Date Needed by: _____

Requested by: _____

Grade: _____ Amount Requested: _____

Make Check Payable to: _____

Purpose or Explanation (who/what will this be used for):

We ask that you shop for the best pricing prior to submitting this form. Attach quotes for items requested. Please make sure to submit this form prior to the next PTG meeting. The PTG board and members vote on approval.

In cases where there is not enough time to wait until the next meeting, you may email this form to hcmsptg@gmail.com. We can expedite the vote via email, but you may be asked to purchase what you need and be reimbursed.

PTG Use Only:

Approved by: _____ Date: _____

Approved Amount: _____ Check #: _____

Additional PTG Comments: _____
