LAKE ELSINORE UNIFIED SCHOOL DISTRICT

Health Services

Authorization for prescribed and over-the-counter medication

Name of Student	Date of Birth	Grade	School

Education code 49423 authorizes that any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician, may be assisted by the school nurse or other designated personnel if the school district receives (1) a written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken and (2) a written statement from the parent/guardian of the pupil indicating the desire that the school district assist the pupil in the matter set forth in the physician's statement.

- If your physician would like your child to carry either an asthma inhaler or emergency medication (auto-injectable epinephrine,i.e. Epipen), Part III must be completed by the doctor, parent and child.
- The parent or adult representative designated by the parent must bring all prescribed medications to school in its prescription-labeled container.
- Over-the-counter medications must be brought in an unopened container.
- All medications will be maintained in the Health Office with the exception of medications designated in Part III, as prescribed by the physician.
- Parent/guardian may pick up unused medications at the close of the school year. Medication remaining after the last day of school will be properly discarded.

PHYSICIAN AUTHORIZATION

ONE MEDICATION PER FORM

I. PRESCRIBED MEDICATION REQUIRED TO BE ADMINISTERED DURING SCHOOL HOURS
(THIS SECTION IS TO BE COMPLETED BY PHYSICIAN)

Name of medication(s)	Health condition for which medication is prescribed
Time(s) to be taken	Dosage
Route of administration	Precaution-possible untoward reactions
Date to be discontinued	Special storage instructions
Name of physician (Please print)	Physician's telephone number Fax number ( ) ( )
Physician's signature	Date

II. THIS SECTION IS TO BE COMPLETED BY PARENT/GUARDIAN
(Parts I AND II MUST BE COMPLETED)

I give permission for my child to receive the above medication at school according to the district board policy and administrative regulations, and agree to release, indemnify and hold harmless the LAKE ELSINORE UNIFIED SCHOOL DISTRICT, its board members, officers, agents & employees from lawsuits, claims, demands, actions or expenses that may arise against them for administering medication as set fourth in accordance with the provision of part I above.

- I agree to allow communication and the exchange of pertinent medical information between medical providers and the School Nurse involved with my child's medical care.
- I understand that I may terminate consent for such administration of medication at any time, in writing.

Signature of Parent/Guardian:_____ Relationship:_____ Date: _____

REVIEWED AND APPROVED BY DISTRICT NURSE:_____

Nurse signature **Date**

NO MEDICATION WILL BE ADMINISTERED WITHOUT THE REQUIRED SIGNATURES
THIS FORM MUST BE RENEWED AT THE BEGINNING OF EACH SCHOOL YEAR OR WHENEVER THERE IS A CHANGE IN MEDICATION OR INSTRUCTIONS

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

A. GENERAL POLICY

1. No student shall be given medication* during school hours except upon written request from a licensed physician/healthcare provider who has the responsibility for the medical management of the student. The parent or guardian must sign all such requests. *Including such over-the-counter medications as cough drops, nose sprays, eye drops, medicated creams, etc.

2. The completion of a new medication administration form is requested at the beginning of each school year and required whenever there is any change to the medication order during the school year. Authorizations provided are good for a maximum of one year.

B. RESPONSIBILITY OF THE PARENT/GUARDIAN

1. Parents/guardians shall be encouraged to cooperate with the physician to develop a schedule so the necessity for taking medications at school will be minimized or eliminated.

2. Parents/Guardians will assume full responsibility for the supply and transportation of all medications.

3. Parents/guardians may administer medication to their child on a scheduled basis arranged with the school. Students are not permitted to carry prescribed or over-the-counter medication on a school campus without prior authorization.

4. Parents/guardians must pick up unused medications from the school office when it is no longer to be given at school or at the close of each school year. Medication that is discontinued during the school year must be picked up within 10 days or it will be discarded. All other medication will be discarded on the last calendar day of the current school year unless attending a summer program.

5. Parents/guardians of students attending summer programs at a different site are given until the day before the summer program starts to pick up mediation or it will be discarded. Parents are responsible for transporting medication if their student is attending a summer program at a different site.

C. RESPONSIBILITY OF THE PHYSICIAN AND PARENT/GUARDIAN

1. A request form for prescribed or over-the-counter medication must be completed by the pupil's physician, signed by the parent or guardian, and filed with the school administrator or his designated representative.

2. The container must be current and clearly labeled by the physician or pharmacy with the following information:
    a. Student's name
    b. Physician's name
    c. Name of medication
    d. Dosage, schedule (consistent with physician's authorization form) and route
    e. Date of expiration of prescription
    f. No more than a 30-day supply of medication will be kept at school in the most current container. All exceptions must be cleared by the district nurse.

3. Each medication is to be in a separate pharmacy container prescribed for the student by a **California** physician.

D. RESPONSIBILITY OF SCHOOL PERSONNEL

1. The health office staff will assume responsibility for placing medications in a locked cabinet.

2. Students will be assisted with taking medications according to the physician's instructions and the procedure observed by a trained school staff member.