# Headland Elementary School Parental Involvement Policy 2026-2027

**Headland Elementary School (HES) agrees to implement the following statutory requirements:**

## Policy Involvement

(1) During the first month that school is in session, HES holds its annual meeting for all parents of participating children. Parents are notified of the meeting through (a) notices sent home by students and (b) newspaper announcements and public postings in English and Spanish. To assist in providing the opportunity for all parents to attend, the meeting is offered at two separate times—once during the school day and once in the evening. In addition, childcare will be provided. Topics to be discussed at this year's meeting are:

- Title 1 participation, its services, and parents' rights, An explanation of the school's curriculum and the state's content standards, The State Student Assessment Program, The Continuous Improvement Plan, The school parental involvement plan, School-parent compacts, Parent Education Activities, The Parent Resource Center, Parent survey

(2) The leadership and staff of HES have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered two times during the first month of school—once during the school day and once in the evening. The Parent Resource Room will be open every school day from 8:00 a.m. until 2:00 p.m. for parents to pick up materials and information or meet with the reading coach.

(3) HES believes in involving parents in all aspects of its Title I programs. We have two parent representatives on our School-Wide Advisory Committee who were active participants in the development of the plan and were involved from the first meeting of the school-wide committee. For the Parental Involvement Plan, all parents will be given surveys on Parent Conference Day seeking their input on activities, training, and materials that the school should offer to parents during the next school year. Each year, the school-wide plan, including the Parental Involvement Plan, is reviewed and evaluated. Results of parent surveys will be reviewed by the parent representatives and entire school-wide Advisory Council in determining needed changes.

(4) In August, parents will be invited to visit their child's classrooms and meet his/her teachers. At this time, teachers will provide additional information on the subjects they teach and how students are individually assessed. At its annual meeting of parents during August, HES will hold a general meeting where information will be presented about its Title I programs, the curriculum, and forms of academic assessment used. Parents will learn about the school-wide program and the following subjects taught: reading, math, language, science, social studies, physical education, art, music, and computer science. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. Parents will be given a copy of the Parent Handbook, which includes more detailed information on these topics and a copy of the Parental Involvement Plan.

(5) In May of each year, HES brings in its School-Wide Advisory Council to review, evaluate, and revise its school-wide plan. There are two parents on the Council who represent all the parents of the school. During the review process, all parents are notified of the review through notices sent home in our parent communication folders. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the library and the parent center, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office at the same time that the school-wide plan is submitted.

## Shared Responsibilities for High Student Academic Achievement

(6) HES revised its School-Parent Compact in May at the request of the School-Wide Advisory Council. The new compact was developed through a coordinated effort by school staff members, our school's Parent Advisory Committee, and two students. All parents will be given a copy of the new compact at Meet-the-Teacher Night in August. The compact will be explained to the parents, and they will be asked to sign the compacts signifying their commitment to working in partnership with the school and their child in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be

given the responsibility to explain the compact to the students and obtain the students' signatures. The teachers, principal, and assistant principal will sign the compacts and house them in his/her classroom for use during parent-teacher and/or student-teacher conferences.

## Building Capacity for Involvement

(7) HES will provide training for parents of participating children in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children. HES will accomplish much of this through annual grade level parent meetings held at the beginning of the school year. At that time, parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their children's education.

(8) HES will provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. HES has its own Parent Resource Room at the school which is open 8:00-2:00 daily. The resource room houses materials (in English and Spanish) for parents to check out and learn about how they can help their child to be successful. Throughout the year, parenting classes will be held on various topics including, but are not limited to, reading with your child, creating a home learning environment, and AMSTI Math and Science.

(9) HES will educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; implement and coordinate parent programs; and build ties between parents and the school. HES will continue to work with its teachers through in-services, faculty meetings, and grade-level meetings in understanding the importance of parental involvement and emphasize that parents are our partners. All staff will welcome parents to the school, as appropriate, and work in meeting parents' needs for their children. All teachers will attend grade level meetings.

(10) To the extent feasible and appropriate, HES will coordinate and integrate parent involvement programs and activities with other federal programs and conduct other activities, such as the Parent Resource Room, that encourage and support parents in more fully participating in the education of their children. HES coordinates its parent involvement program for all parents.

(11)HES will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. Information on all school meetings, parent notices, etc., is sent to parents of EL children in Spanish.

(12)HES will provide such other reasonable support for parental involvement activities under this section as parents may request. HES makes every effort to work with parents in meeting their requests as related to their involvement in their children's education.

## Participation of Limited English Proficiency Parents, Parents with Disabilities, and Parents of Migratory Children

(13) HES, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. All notices of parent meetings are sent to parents of EL children in Spanish. At this time, HES has no migrant students. Every effort is made to accommodate parents with disabilities. HES is a handicapped-accessible building. In the event we have a parent who is home-bound, special accommodations will be made to communicate with that parent.