

**PLYMOUTH-CANTON COMMUNITY SCHOOLS
POLICY ADVISORY COMMITTEE
AGENDA**

454 S. Harvey St., Plymouth MI 48170

2nd Floor Collaboration Room

June 23, 2026

5:30 pm

- Welcome
- Citizen's Comments
- Minutes from Policy Meeting on 5/26/26
- Discussion with Kevin Sutton (Miller Johnson)
- Policy Timeline

Policies Reviewed Scheduled for Board Reading		PAC Approved	First Reading	Second Reading
6320	Purchasing	11/25/25	12/9/25	1/13/26
6325	Procurement-Federal Grants/Funds	11/25/25	12/9/25	1/13/26
2414	REPRODUCTIVE HEALTH AND FAMILY PLANNING	8/26/25	9/9/25	9/24/25
6550	TRAVEL PAYMENT & REIMBURSEMENT	6/24/25	8/12/25	8/26/25
7310	Disposition of Surplus Property	5/27/25	6/10/25	6/24/25
7450	Property Inventory	5/27/25	6/10/25	6/24/25

1623	Section 504/ADA Prohibition against Disability Discrimination	3/11/25	4/22/25	5/22/25
2260.01	Section 504/ADA Prohibition against Disability Discrimination	3/11/25	4/22/25	5/22/25
5517	Section 504/ADA Prohibition against Disability Discrimination	3/11/25	4/22/25	5/22/25
6110	Grant Funds	3/11/25	4/22/25	5/22/25
6111	Internal Controls	3/11/25	4/22/25	5/22/25
6112	Cash Management of Grants	3/11/25	4/22/25	5/22/25
6114	Cost Principles-Spending Federal Funds	3/11/25	4/22/25	5/22/25
0167.3	Public Participation at Board Meetings	3/11/25	4/8/25	4/22/25
4110	Conflict of Interest	3/11/25	4/8/25	4/22/25
3110	Conflict of Interest	3/11/25	4/8/25	4/22/25
1130	Conflict of Interest	3/11/25	4/8/25	4/22/25
8321	Criminal Justice Information Security	3/11/25	4/8/25	4/22/25

7440.03	SMALL UNMANNED AIRCRAFT SYSTEMS	2/25/25	3/11/25	4/8/25
5340	STUDENT WELFARE AND ACCIDENTS	2/25/25	3/11/25	4/8/25
3120.084120.0	EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES	12/10/24	1/14/25	1/28/25

- **Old Business**

- Policy 7520-Use Of School Facilities

- **New Business**

- Policy 5136 – Wireless Communication Devices (WCDs)

Policy Advisory Committee Meeting Minutes Meeting of the Whole



Plymouth-Canton Community Schools
May 26, 2026 – 5:00 p.m.
Meeting Location: Board Room
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Anupam Sidhu, Dr. Monica Merritt, Abdul Madyun, Chris Allan, Aamina Ahmed, Sebastien Ostertag, Hadi El-Sheikh (SVA Member), Olivia Mattson (SVA Member) and Loren Khogali

Board Members Present: Lauren Christenson, Patrick Kehoe, Jennifer Vos, Judy Westra and Sheryl Pickard

Others Present: Lisa Rasmussen, John Kava, J.J. Lockwood, Josh Patterson, Laurie Mayers, Rachel Hayes and Tarek Tarmoom (SVA Member)

1. The meeting was called to order at 5:01 p.m. Member Sidhu welcomed the group.

2. Citizens Comments:

Michelle Moustakas spoke on the importance of reviewing existing district policies to identify opportunities to add and strengthen student protections. She emphasized the need for the district to adopt clear policies and ensure staff are equipped with guidance and training to support consistent and effective application across the district.

Rachel Hayes spoke about the importance of supporting transgender and gender non-conforming students and ensuring they feel safe, welcomed, and supported in school. She emphasized that schools should foster environments where all students can learn, grow, and feel protected.

3. The Meeting Minutes from April 28, 2026 were approved as written.

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Policy Service Discussion:

The Policy Committee has met several times to discuss selecting a new company to develop and support the district's policies. At its April meeting, the committee voted to move forward with Miller-Johnson. This Meeting of the Whole provided an opportunity for Board members and other attendees to learn more about Miller-Johnson's policy services and ask questions regarding the support and resources the firm provides to school districts.

The recommendation to proceed with Miller-Johnson as the district's policy services provider will move forward to the Board for first and second readings before final approval.

7. Future Scheduled Meeting Dates

June 23, 2026

The meeting was adjourned at 6:04 p.m.

11/20/25, 4:33 PM

Book Policy Manual

Section 7000 Property

Title Copy of USE OF SCHOOL FACILITIES

Code po7510

Status

Adopted August 23, 1993

Last Revised June 27, 2017

7510 - **USE OF SCHOOL FACILITIES**

The Board of Education ~~believes~~ **recognizes** that the school facilities of this District ~~should be made available~~ **are valuable community assets and encourages their responsible use** for school and community purposes, provided that such use does not ~~infringe on the original and necessary purpose of the property or~~ interfere with the ~~educational program of the schools and is~~ **harmonious with the purposes of this District**, ~~primary educational mission, disrupt school operations, or conflict with the~~ **designated programmatic use of a facility.**

The Board ~~will permit~~ **authorizes** the use of school facilities when ~~such permission has been~~ **is** requested ~~according to appropriate~~ **through established** procedures by a responsible organization or ~~a group of citizens~~ and has been approved by the Superintendent or ~~their~~ designees. **All requests must comply with administrative guidelines outlined in Administrative Guideline 7510A.**

~~District facilities shall be available for the below listed uses. When there are competing interests for the use of facilities, approval will be given according to the following priorities:~~

District facilities are available for **rental and non-rental uses**, prioritized as follows in cases of competing interests.

Non-rental use includes casual, informal, or drop-in community access permitted under District guidelines.

Rental use includes scheduled, organized, or exclusive use of District facilities requiring advance approval and applicable fees under the District's Facility Rental Program.

~~A.~~ **1. School-Related Activities:** Uses directly related to the schools and the operations of the schools.

~~B.~~ **2. School-Affiliated Groups:** ~~uses and groups indirectly related to the schools~~ Activities indirectly related to schools, such as parent-teacher organizations. ~~C.~~

3. Civic Functions: Voter registration and elections. ~~uses for voter registration and elections~~ ~~D.~~ **4. Employee Associations:**

Meetings of employee associations.

5. Municipal Agencies: Activities by local municipal government departments. ~~department or agencies of the~~ ~~E.~~ ~~municipal government~~

~~F.~~ ~~other governmental agencies~~

~~G.~~ **6. Community Organizations:** Nonprofit groups formed for charitable, civic, social, religious, recreational, or educational purposes, with at least 75% of members residing within the Plymouth-Canton Community Schools' boundaries. ~~community organizations or group of individuals formed for charitable, civic, social, religious, recreational, or educational purposes~~

~~H.~~ **7. Commercial Organizations:** Approved profit-making entities, subject to additional fees and restrictions. ~~commercial or profit-making organizations~~

11/20/25, 4:33 PM

Time Limitations on Community Use (Non-Rentals)

The District allows community members to use its facilities for **non-rental purposes** (e.g., casual, drop-in, or informal community use) when they are not being used for school activities or approved rentals. To protect the safety of users and preserve facilities for their intended purposes, non-rental community use is limited to specific hours and subject to established guidelines.

- Non-rental community use of District facilities is limited to the following times, when facilities are not otherwise scheduled for District or rental purposes:
 - **Weekdays:** 6:00p.m. - 9:00 p.m.
 - **Saturdays:** 9:00a.m. - 3:00p.m.
 - **Sundays and District holidays:** Closed to community use, unless expressly approved by the Superintendent or designee.
- Community use of facilities with a **specific intended purpose** (e.g., gymnasiums, performing arts centers, athletic fields, media centers, specialized labs) shall not be permitted during school seasons or periods when the facility is scheduled or reasonably anticipated to be used for its primary school-related function.
- The Superintendent or designee shall publish an **annual restricted-use calendar** identifying periods of limited or prohibited community access for specific facilities.
- Exceptions may be granted if such use does not interfere with the intended programmatic use of the facility, and if adequate staffing, security, and custodial coverage are available.

Note: This section applies only to non-rental use. Individuals or groups wishing to reserve or rent District facilities for organized events, practices, or programs must follow the District's facility rental procedures and pay applicable fees.

The use of school facilities shall not be granted for:

- A. private social functions, (i.e. wedding receptions, birthdays, anniversaries, funeral visitations, or showers;)
- B. any purpose which is prohibited by law.

Notwithstanding the foregoing, a District-owned facility that is no longer used primarily for public school purposes and that is operated by a third party pursuant to the terms of a written operating agreement may be used for private social functions, as may be permitted by the operator of the facility, and in strict accordance with the provisions of Administrative Guideline.

The Superintendent shall develop administrative procedures for the granting of permission to use District facilities including a schedule of fees. Such procedures are to include the following:

- A. Each user shall be responsible for all the regulations listed in the administrative procedural guide and may be required to other stipulations as listed in the administrative procedural guide or present evidence of the purchase of organizational liability insurance to the limit prescribed by District administrative procedures.
- B. Use of school equipment in conjunction with the use of school facilities must be specifically requested according to appropriate procedures when permission to use facilities is granted. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use. Where rules so specify, no item of equipment may be used except by a qualified operator.
- C. Users shall be financially liable for damage to the facilities and for proper chaperonage.
- D. Users shall be charged for the use of buildings and/or equipment according to the District's "Use of Facility Fee Schedule."

No liability shall attach to this District, any employee, officer, or member of this District specifically as a consequence of permitting access to these facilities.

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Book	Policy Manual
Section	Vol. 40, No. 2 - February 2026 MI
Title	Vol. 40, No. 2 - February 2026 Replacement WIRELESS COMMUNICATIONS DEVICES (WCDs)
Code	po5136
Status	From Neola
Adopted	March 1, 2004
Last Revised	August 27, 2013
<u>Replacement Policy - Vol. 40, No. 2</u>	

5136 - **WIRELESS COMMUNICATIONS DEVICES (WCDs)**

Students are prohibited from using a wireless communications device ("WCD") on school grounds during instructional time. A WCD is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email. A WCD does not include a basic telephone, which is a device primarily used for voice calling that cannot support third-party applications, except those preinstalled, and does not support access to internet platforms via applications or web browsers.

For purposes of this policy, school grounds means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school. School grounds does not include a building used primarily for adult education or college extension courses.

The prohibition on WCD use does not apply to the following:

- A. Medically necessary devices.
- B. District-owned devices including, but not limited to, school-issued tablets and laptops.
- C. Devices designated by the District to be used for instructional purposes.
- D. Devices used for special education programming or devices provided as an accommodation to students as required under Section 504 of Title V of the Rehabilitation Act of 1973, 29 U.S.C. 794, or as part of an individualized education plan under Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165.
- E. Lesson-specific academic assignments, at the limited and direct discretion of a classroom teacher.
- F. Emergency situations. Use of a WCD under this exemption must not interfere with school emergency protocols or the actions of first responders, and must not endanger students or faculty. A protocol for when and how pupils are permitted to use wireless communications devices during an emergency is included in the District's Emergency Operations Plan (Policy 8402).

[SELECT OPTION A, OPTION B, OR OPTION C - (DRAFTING NOTE: M.C.L. 380.1303a (Public Act 2 of 2026) requires the policy to include enforcement language, but does not specify what that language must say. The following is optional language for the district to consider.)]

[☒] [OPTION A]

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to discipline in accordance with the Student Code of Conduct.

[END OF OPTION A]

[☐] [OPTION B]

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to the following progressive disciplinary measures:

- A. First Offense: Verbal warning and confiscation of the device until the end of the school day.
- B. Second Offense: Confiscation of the device with parent/guardian notification and required parent/guardian pickup.
- C. Third Offense: Confiscation of the device, parent/guardian conference, and additional disciplinary action as determined by school administration.

These enforcement mechanisms are designed to achieve the goals of this policy.

[END OF OPTION B]

☐ **[OPTION C]**

Enforcement mechanism language as drafted by the District.

[END OF OPTION C]

[DRAFTING NOTE: CHOOSE OPTION #1, OPTION #2, OR OPTION #3]

☐ **[OPTION #1]**

The use of WCDs that contain built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in ☐ classrooms, ☐ gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms ☐ and/or swimming pool **[END OF OPTION]**.

[END OF OPTION #1]

☐ **[OPTION #2]**

The use of WCDs in ☐ classrooms, ☐ gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms ☐ and/or swimming pool **[END OF OPTION]** is prohibited.

[END OF OPTION #2]

☒ **[OPTION #3]**

WCDs, including, but not limited to, those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, ☒ classrooms, ☒ gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a WCD is absolutely prohibited.

[END OF OPTION #3]

Students shall have no expectation of confidentiality with respect to their use of WCDs on school premises/property.

Students may not use a WCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using WCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a WCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using WCDs to receive such information.

A copy of the District's Wireless Communications Devices policy shall be posted on the District's website.

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Legal

M.C.L. 380.1303a (Public Act 2 of 2026)