NEWPORT COLLEGE APPLICATION CALENDAR

Junior Year

- ☐ Locate your Social Security number – decide if you will be filing the FAFSA or the WAFSA.
- ☐ **Review College financing with your family** – financing strategy, scholarships, loans, etc.
- ☐ Create a separate email for all things college and scholarship related.
- ☐ Attend the College Admissions Representative visits at school for all the schools you are interested in. Check schedule in Naviance and in the Career Center.
- ☐ PSAT – October.
- ☐ Register with the NCAA Clearinghouse if planning to play your sport in college.
- ☐ Complete a preliminary list of colleges - include reach, match, and safety schools.
- ☐ Enter all schools you are considering into SchooLinks.
- ☐ Review essay prompts for each target school and start work on your essays.
- ☐ Create a resume of academics and activities. This is required for your High School and Beyond Plan.
- ☐ Request one - two Teacher Letters of Recommendation (preferably from junior year). Provide the teacher with a resume of your accomplishments, this can happen at the end of junior year or in September of senior year.
- ☐ Request one program-specific Letter of Recommendation if warranted – coach, fine arts teacher, music teacher, business teacher etc. This is not often required.
- ☐ Schedule College visits where possible. Make sure to take an official tour so you are in their system.

Summer before Senior Year

- ☐ Review your preliminary list of colleges - include reach, match, and safety schools.
- ☐ Update your SchooLinks account with all schools you are applying to.
- ☐ Create a chart of application deadlines. Pay particular attention to early decision, early action, and preferred application deadlines.
- ☐ If needed, create an account with The Common Application and add colleges you are considering. (many universities do not use Common App)
- ☐ Link your Common App with your SchooLinks Account.
- ☐ Look over the Common Application and other applications and begin filling in blanks.
- ☐ For each application, create list of essays and supplemental questions required. Watch for common themes.
- ☐ Continue working on your main common app essay and supplemental essays.

NEWPORT COLLEGE APPLICATION CALENDAR

Senior Year

September

- ☐ Ask (or confirm) teachers for letters of recommendation and then invite through SchooLinks, so they can submit their letters. Follow up with a thank you card.
- ☐ Look at your high school course history in StudentVue. Check for accuracy.
- ☐ Continue work on your essays.
- ☐ Attend the College Admissions Representative visits at NHS for all the colleges you are interested in.
- ☐ Come prepared for your Senior Blitz appointment with your counselor. Talk with your counselor about a counselor's letter of recommendation, if needed (it may not be needed). Public universities in Washington State do not need one.
- ☐ Prepare to file your FAFSA/WASFA. Gather documentation and request a PIN to file in October.

October

- ☐ If necessary, complete Counselor Letter of Recommendation Packet, found in the Applying to College "Forms" section of the Counseling web page. Turn in questionnaire to counselor 3 weeks before application deadline.
- ☐ Submit the FAFSA (Free Application for Financial Aid) or WASFA after October 1st. The College and Career Advisor can support you.
- ☐ Attend the NHS or BSD Financial Aid Night.
- ☐ Take the ACT or SAT, as appropriate. Make sure you have had your test scores sent to all colleges that require them. Order directly from collegeboard.org or act.org. NHS cannot send them for you.
- ☐ Continue to research colleges to narrow your list to roughly 6 - 8 schools.
- ☐ Finish your main essay; continue working on supplements.
- ☐ Have your essays and application reviewed and proofread – utilize College Corps and English teachers on Super Wednesday.
- ☐ Complete your applications if you are applying early decision or early action.
- ☐ Keep track of all application components and deadlines. An incomplete application will ruin your chances for admission.
- ☐ Determine if any of your colleges require the CSS Profile for Financial Aid and note the deadline for submission.
- ☐ Counselors will begin to send their Letters of Recommendation/School Reports to all applicable schools listed in SchooLinks.

NEWPORT COLLEGE APPLICATION CALENDAR

November

- ☐ All early applications should be completed and ready for submission.
- ☐ Request your transcript be sent to the colleges you are applying to, via SchooLinks.
- ☐ Take the November SAT if appropriate.
- ☐ Continue working on essays and supplemental questions for regular decision schools.
- ☐ Research financial aid and apply for scholarships. Check if your guardians' place of employment offers college scholarships for employee children.

December - January

- ☐ Complete your applications for regular admissions.
- ☐ Request your transcript be sent to the schools you are applying to, via SchooLinks.
- ☐ Order test SAT/ACT test scores directly from collegeboard.org or act.org and have them sent to all colleges that require them.
- ☐ Monitor your application status for each school. Confirm that your letters of recommendation, transcripts, etc. have been sent and received.
- ☐ If you are accepted to a school through early decision, be sure to follow directions carefully. Submit required forms. Notify the other colleges to which you applied of your decision.
- ☐ Continue to research scholarships. Apply for scholarships well in advance of deadlines.

February - March

- ☐ If you submitted the FAFSA/WASFA, you should receive the Student Aid Report (SAR). Carefully review it for accuracy. Errors can cost you thousands of dollars.
- ☐ Have midyear grades/reports sent to colleges via SchooLinks. Check with your counselor.
- ☐ Contact colleges that did not send you a confirmation receipt for your application.
- ☐ Do not put off applying to colleges with rolling admissions or late deadlines -- the available spaces do fill up.
- ☐ Some acceptance letters may arrive. Compare financial aid offers and visit campus before deciding.
- ☐ Continue applying for appropriate scholarships.

NEWPORT COLLEGE APPLICATION CALENDAR

April

- ☐ Keep track of all acceptances, rejections, and wait lists. Check email or your student account portal regularly – this is how the schools communicate.
- ☐ If waitlisted, learn more about wait lists and move ahead with other plans. You can always change your plans if you get off a wait list.
- ☐ If you have ruled out any colleges that accepted you, notify them. This is a courtesy to other applicants, and it will help the colleges manage their wait lists and extend the correct number of acceptance letters.
- ☐ Attend accepted student open houses if offered.

By May 1st

- ☐ Most schools have a deposit deadline of May 1. Do not be late! If needed, you may be able to request an extension.
- ☐ Formally accept offer of admission by responding as instructed by your school.
- ☐ Complete and submit your housing application if you plan to live on campus.
- ☐ Formally accept offer of financial aid by responding as instructed by your school – not doing so will result in losing out on your financial aid.

May - June

- ☐ Complete the Senior Survey in SchooLinks. Final transcripts will be sent through SchooLinks the 1st week of July.
- ☐ Send thank you letters to everyone who helped you with the application process. Let your mentors and recommenders know the results of your college search.
- ☐ Keep on top of procuring student loans. Notify your college if you receive any scholarships.
- ☐ Finish your Senior Year strong – you do not want your admission to be rescinded because of poor end-of-year performance.