

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
School Board Meeting
District Boardroom
Wednesday, March 18, 2026, 7:00 p.m.**

1. Opening Procedures

1.01 Call to Order

The March 18, 2026 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 p.m. by President Todd Hernandez.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

AB	John Casciano	PR	Todd Hernandez	PR	Todd Leiser
PR	Willard Dellicker	PR	Becky Hite	PR	Rachael Scheffler
AB	Joseph Fatzinger	PR	Lauren Hunsicker	PR	Jennifer Senavaitis

Also Present: Crystal Bilby, Leslie Schoeniger, Jen Reinert, Alanna Lynch, Colleen Smith, Madeline Seither, Angela Schmoyer, Justin Schmoyer, Olivia Schmoyer, Melissa O'Donnell, Regan O'Donnell, Kaitlyn Rau, Stephen Rau, Alescia Lewis, Julie Kovach, Paulette Bachert, Natalie Merwarth, Brooke Seiler, Krista Keys, Bill Dovico, Aileen Yadush, Matthew Givler, Andrea Edmonds, Christie Steigerwalt, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

Moved: W. Dellicker

Seconded: L. Hunsicker

Vote: 7 Aye, 0 Nay

1.05 Welcome

The President welcomed guests.

1.06 Courtesy of the Floor

L. Schoeniger and C. Bilby, Harvest Church, offered their support to the district.

1.07 Minutes

Approval of Minutes from the February 18, 2026 Board Meeting and the March 4, 2026 Workshop Meeting.

Moved: R. Scheffler

Seconded: L. Hunsicker

Vote: 7 Aye, 0 Nay

1.08 Recognition/Presentations

B. Seiler presented high school artwork to the Board.

1.09 Board President's Report

None at the time.

1.10 Superintendent's Report

J. Holman shared that Dr. Carrie Rowe, the Secretary of Education, visited Lehigh Career & Technical Institute last week, where one of our students had the opportunity to introduce her to an LCTI program. She said middle school students have completed and published a *What's So Cool About Manufacturing?* video, which is now open for community voting. She said our administrative team has finished reviewing the Circle of Season documents and has scheduled an on-site visit for April 15th.

2. Personnel

2.01 Approval is requested for the personnel items as attached:

J. Holman asked for approval of the attached agenda.

Personnel Action – Board Meeting
Date: March 18, 2026

The Superintendent of Schools is recommending the approval of the following personnel item(s):

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Greenleigh McGehee as a Substitute Teacher, effective March 2, 2026.
2. Recommendation to accept the resignation of Katie Rude as a Substitute Teacher, effective March 5, 2026.
3. Recommendation to accept the resignation of Alexia Sieger as a Long Term Substitute School Counselor, effective March 20, 2026.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Janice Burdi as a Substitute Teacher, effective date pending the receipt and approval of all necessary paperwork.
2. Recommendation to approve Joshua Lichman as a Volunteer Assistant Baseball Coach, pending the receipt and approval of all necessary paperwork.
3. Recommendation to approve Jordan Tolman as a part-time Instructional Assistant at Northwestern Elementary, effective March 25, 2026.

C. OTHER ACTIONS:

1. Recommendation to approve Shanyn Kaiser as a Short Term Substitute Learning Support Teacher at Weisenberg Elementary, effective April 2, 2026 at a rate of \$165/day.
2. Recommendation to add Michael Monti to the classification of Bus Driver, effective March 2, 2026.
3. Recommendation to approve an unpaid leave of absence for employee #2874 effective from March 16, 2026 to April 20, 2026.

Moved: W. Dellicker

Seconded: J. Senavaitis

Vote: 7 Aye, 0 Nay

2.02 Appendix B of NWLEA Collective Bargaining Agreement

J. Holman said this is to approve the updated Appendix B pages of the Collective Bargaining Agreement that was previously approved on November 19, 2025.

Moved: W. Dellicker

Seconded: T. Leiser

Vote: 6 Aye, 0 Nay, 1 Abs

AB	John Casciano	AYE	Todd Hernandez	AYE	Todd Leiser
AYE	Willard Dellicker	AYE	Becky Hite	AYE	Rachael Scheffler
AB	Joseph Fatzinger	ABS	Lauren Hunsicker	AYE	Jennifer Senavaitis

3. Curriculum/Building Issues

3.01 First Reading of New Curriculum Documents

L. Stitzel said all of the documents are for first reading and will remain on our website for a minimum of thirty days. She said we will ask for the board's approval at the May 15th Board Meeting.

- Physics I
- Physics II
- Advanced Placement Physics
- Kindergarten Mathematics
- Grade 1 Mathematics
- Grade 2 Mathematics
- Grade 3 Mathematics
- Grade 4 Mathematics
- Grade 5 Mathematics
- Advanced Placement Probability & Statistics
- Financial Mathematics
- Kindergarten Visual Art
- Grade 1 Visual Art
- Grade 2 Visual Art
- Grade 3 Visual Art
- Grade 4 Visual Art
- Grade 5 Visual Art
- Grade 6 Visual Art
- Grade 7 Visual Art

- Art Design Thinking 2D (Grade 8)
- Art Thinklab 3D (Grade 8)
- Introduction to Drawing & Painting
- Introduction to Ceramics & Crafts
- Introduction to World Crafts
- Studio Art
- English as a Second Language (ESL) Grade K
- ESL Grade 1
- ESL Grade 2
- ESL Grade 3
- ESL Grade 4
- ESL Grade 5
- ESL Grades 6-8
- ESL Grades 9-12
- Grade 6 Family & Consumer Science (FCS)
- Grade 7 FCS
- Grade 8 FCS
- Eat Your Science Homework: Science & Our Food Supply (Grade 8)
- Grade 6 Technology Education
- Grade 7 Technology Education
- Grade 8 Technology Education
- Manufacturing Technologies (Grade 8)
- Accounting I
- Business & Personal Law
- Digital Photography and Photo Editing
- Drafting & Design
- Food Preparation
- Freshman Seminar
- Interior Design
- Junior Seminar
- Marketing Essentials
- Personal Finance
- Technology Education (HS)
- Tiger TV Production
- Training & Teaching in Any Career

3.02 Future Ready Comprehensive Plan

T. Sosnovik said we are bringing this back after the twenty-eight-day review for the Board's approval.

Moved: T. Leiser

Seconded: B. Hite

Vote: 7 Aye, 0 Nay

4. Policy

4.01 First Reading of the Following Policies

[141-Home or Charter School Participation in Interscholastic Sports and/or Extracurricular Activities](#)

[313-Evaluation of Employees](#)

[314-Physical Examination](#)

[314.1-HIV Infection](#)

4.02 Second Reading and Final Approval of the Following Policies:

T. Sosnovik said he has not received any comments or questions regarding these policies.

[309-Assignment and Transfer](#)

[311-Reduction of Staff](#)

[312-Performance Assessment of Superintendent/Assistant Superintendent](#)

Moved: T. Leiser

Seconded: L. Hunsicker

Vote: 7 Aye, 0 Nay

4.03 Recommendation to rescind the following policies:

None at the time.

5. Operations

5.01 ICS Consulting, Inc Agreement

Moved: W. Dellicker

Seconded: R. Scheffler

Vote: 7 Aye, 0 Nay

6. District Finances

6.01 CLIU Student Driver Education Program Agreement

C. Steigerwalt said this is an annual agreement with CLIU for our students to participate in their driver education program. She said this is at no cost to the district.

Moved: W. Dellicker

Seconded: J. Senavaitis

Vote: 7 Aye, 0 Nay

6.02 McNees, Wallace and Nurick, LLC Agreement

6.03 CLIU Notice of Adoption of Policies, Procedures, and Use of Funds

6.04 CLIU Intergovernmental Agreement for Special Education Services

The following motion approved agenda items 6.02 through 6.04:

Moved: B. Hite

Seconded: L. Hunsicker

Vote: 7 Aye, 0 Nay

6.05 Reports

C. Steigerwalt recommended the Board receive the following Reports for January:

GENERAL FUND (10)				
Balance-January 1, 2026	\$	41,988,588.91		
Receipts	\$	1,416,445.93		
Disbursements	\$	(3,062,274.02)		
Balance-January 31, 2026	\$	40,342,760.82		
CAPITAL RESERVE (32)				
Balance-January 1, 2026	\$	3,398,652.58		
Receipts	\$	4,969.15		
Disbursements	\$	(40,786.38)		
Balance-January 31, 2026	\$	3,362,835.35		
2022 Projects (38)				
Balance-January 1, 2026	\$	190,239.64		
Receipts	\$	147.90		
Disbursements	\$	-		
Balance-January 31, 2026	\$	190,387.54		
FOOD SERVICE (51)				
Balance-January 1, 2026	\$	(119.80)		
Receipts	\$	64,573.72		
Disbursements	\$	(64,580.97)		
Balance-January 31, 2026	\$	(127.05)		
	FUND	AMOUNT	RATE	MATURITY
New Tripoli Bank				
Certificate Deposit (CD)	General (10)	\$ 7,000,000	3.34%	01/08/27
Certificate Deposit (CD)	General (10)	\$ 6,000,000	3.68%	07/12/26
Certificate Deposit (CD)	General (10)	\$ 5,000,000	3.68%	06/29/26
Certificate Deposit (CD)	General (10)	\$ 3,000,000	3.34%	02/23/27

Moved: L. Hunsicker

Seconded: R. Scheffler

Vote: 7 Aye, 0 Nay

6.06 Approval of the following bills as listed for payment:

1. Fund 10 General Fund
2. Fund 32 Capital Reserve
3. Fund 37 Capital Projects
4. Fund 51 Food Service Fund
5. Fund 58 Tiger Concession
6. Procurement Card – purchases totaling \$6,518.44

Moved: W. Dellicker

Seconded: L. Hunsicker

Vote: 7 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

Month	NWE	WEIS	Total Elem	MS	HS	Digital Acad	Out of District Place- ments	Total	LCTI (included in HS Total)		Charter Gen Ed	Cyber Gen Ed	Charter Sp Ed	Cyber Sp Ed	Charter + Cyber total	Home School	Non Public
August																	
September	395	428	823	445	631	18	26	1943	175	5	66	24	10	7	107	121	
October	397	428	825	443	629	23	26	1946	174	5	65	26	10	8	109	126	113
November	397	425	822	442	622	27	27	1940	172	5	63	25	10	11	109	128	
December																	
January	399	425	824	440	625	27	27	1943	170	6	62	26	11	12	111	129	
February	394	420	814	442	619	32	27	1934	167	4	62	27	11	16	116	130	
March	395	419	814	440	618	33	29	1934	167	4	62	27	11	17	117	129	
April																	
May																	
June																	

7.02 Foundation Report

L. Stitzel updated the Board on upcoming Foundation events.

7.03 Committee Reports as follows:

- Intermediate Unit
 - No report at the time.
- Lehigh Career & Technical Institute
 - R. Scheffler reported that LCTI is continuing to see an increase in student interest and applications. She said LCTI is attributing this growth to heightened media attention on the trades and the expansion of manufacturing in the Lehigh Valley. She added that the LCTI team is capitalizing on this momentum by offering tours to students as early as fifth grade.
- Lehigh Carbon Community College
 - The March President's Desk was attached.
- Recreation Commission
 - B. Hite and T. Hernandez reported that they are starting to prepare for A Night in the Country and will be transitioning to a cashless venue. T. Hernandez also shared that the Spring Cleanup date is scheduled for April 11, 2026.

8. Old Business

None at the time.

9. New Business

9.01 Donation

J. Holman said this is to accept donations/contributions towards the March 20, 2026 Teacher In-Service Wellness Day.

Moved: W. Dellicker

Seconded: J. Senavaitis

Vote: 7 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time.

10.02 Communications / Notes for the Board from Rachael Scheffler, Secretary

None at the time.

10.03 Administrative / Building Sharing

A. Edmonds shared an update on the cyclical monitoring for Special Education.

K. Keys updated the Board on events happening at the elementary school.

B. Dovico updated the Board on events happening at the middle school.

J. Zimmerman updated the Board on athletics and activities happening at the high school.

M. Givler updated the Board on events happening at the high school.

A. Yadush congratulated LCTI student, Skylar Kern, for earning a gold medal at the State DECA competition. She also updated the Board on events at the high school.

L. Stitzel recognized Bill Dovico for organizing an opportunity for the Foundation and its donors to visit the middle school and see all of the things they have funded.

J. Hawk recognized the hard work of the operations and transportation departments over the Winter. He shared that they are currently planning several summer projects and will provide additional details in the coming weeks.

T. Sosnovik recognized L. Stitzel for all of her hard work preparing the curriculum documents.

10.04 Board Member Sharing

L. Hunsicker shared that she attended the author palooza at the elementary school, and said it was an amazing event.

10.05 Meeting Announcements

An Executive Session for Personnel was held after the Board Meeting on February 18, 2026 in the Boardroom.

A Workshop Meeting was held on March 4, 2026 at 7:00 PM in the Boardroom.

An Executive Session for Personnel was held after the Workshop Meeting on March 4, 2026 in the Boardroom.

A Workshop Meeting will be on April 1, 2026 at 7:00 PM in the Boardroom

An Executive Session for Personnel will be on April 1, 2026 after the Workshop Meeting in the Boardroom

A Board Meeting will be April 15, 2026 at 7:00 PM in the Boardroom.

An executive session for Personnel immediately followed the meeting tonight.

11. Adjournment

Upon motion by J. Senavaitis, seconded by L. Hunsicker, the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Rachael Scheffler, Secretary
By S. Eisenhard, Assistant Secretary