

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
Workshop Meeting
District Boardroom
Wednesday, February 4, 2026, 7:00 p.m.**

1. Opening Procedures

1.01 Call to Order

The February 4, 2026 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 p.m. by President Todd Hernandez.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Todd Leiser
PR	Willard Dellicker	AB	Becky Hite	PR	Rachael Scheffler
PR	Joseph Fatzinger	PR	Lauren Hunsicker	PR	Jennifer Senavaitis

Also Present: Drew Snowberger, Hank Miller, Andrea Edmonds, Christie Steigerwalt, Kevin Birosik, Sean McKenna, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

Moved: W. Dellicker

Seconded: L. Hunsicker

Vote: 8 Aye, 0 Nay

1.05 Welcome

The President welcomed guests.

1.06 Courtesy of the Floor

None at the time.

1.07 Recognition/Presentations

H. Miller from Gorman & Associates presented the final budget audit for the 2024-2025 school year.

2. Curriculum/Building Issues

None at the time.

3. Policy

3.01 First Reading of the Following Policies

T. Sosnovik said there are three policies for first reading and reviewed the changes with the Board.

[309-Assignment and Transfer](#)

[311-Reduction of Staff](#)

[312-Performance Assessment of Superintendent/Assistant Superintendent](#)

3.02 Second Reading and Final Approval of the Following Policies:

T. Sosnovik said he has not received any questions or comments regarding these policies.

[218.1-Weapons](#)

[226-Searches](#)

[307-Student Teachers/Interns](#)

[308-Employment Contract/Board Resolution](#)

[805.2-School Security Personnel](#)

3.03 Recommendation to rescind the following policies:

T. Sosnovik said this policy is no longer needed and is now covered in policy 311-Reduction of Staff

[310-Abolishing a Position](#)

4. Operations

4.01 Elk Environmental Services

S. McKenna said this is an annual agreement for emergency response services.

4.02 Bus Purchase

S. McKenna said due to longer lead times, we are asking for the Board's approval to pre-order three buses from the Sourcewell Contract for the 2026-2027 school year.

5. District Finances

5.01 Audited Financial Statement as of June 30, 2025

C. Steigerwalt said this is the audit report that Hank presented earlier and said we will be asking for the Board's approval in two weeks.

5.02 Conrad Siegel GASB 75 Actuarial Valuation Agreement

C. Steigerwalt said this is a bi-annual agreement with Pennsylvania Trust to contract with Conrad Siegel to perform an actuarial valuation of the district's retirement health care benefits.

5.03 Scholarship Report

C. Steigerwalt said this is an annual item that recaps the scholarships that the district holds and awards to High School students in May. She said this does not require board approval and is for information purposes only.

NORTHWESTERN LEHIGH SCHOOL DISTRICT
2025-2026 SCHOLARSHIP SUMMARY
February 18, 2026

SCHOLARSHIP	ANTICIPATED AWARD AMOUNT	NUMBER OF AWARDS	TOTAL AWARD AMOUNT
GENERAL (MORTON)	200.00	2	400.00
KOHLER	100.00	1	100.00
ALUMNI (see note) *	100.00	1	-
CLASS OF 2004 (BLOSE)	50.00	1	50.00
LEAR AWARD	100.00	1	100.00
JUSTIN HUMMEL	50.00	2	100.00
ROTH	100.00	1	100.00
FALLINGER	50.00	1	50.00
BETZ	100.00	1	100.00
NAGLE	1,000.00	1	1,000.00
RESH	500.00	1	500.00
NEMES/FISHER	50.00	2	100.00
GUSTAFSON	100.00	1	100.00

* ALUMNI- combines funds from the Class of 1990,1996,1998,2000,2007, and 2008

5.04 2026-2027 CLIU Budget

C. Steigerwalt said this is an annual item to approve the CLIU Budget. She said CLIU has a General Operating Budget of \$1,786,006 with a district contribution of \$37,488.

5.05 2026-2027 LCCC Budget

C. Steigerwalt said this is an annual item to approve the LCCC Budget. She said LCCC has a General Operating Budget of \$47,679,497 and a Debt Service/Leases and Capital Budget of \$11,876,935. She said the district contribution is \$154,447 for the General Operating Budget and \$71,354 for the Debt Service/Leases and Capital Budget.

5.06 KRE Security

T. Sosnovik said this is an agreement with KRE Security to supplement our current police force coverage on an as-needed basis. He said this will be funded through the PCCD Grant.

5.07 Agreement in Lieu of FAPE

A. Edmonds said this is consistent with previously approved agreements and is seeking the Board's approval at the February 18th Board Meeting.

5.08 Agreement in Lieu of FAPE

A. Edmonds said this is consistent with previously approved agreements and is seeking the Board's approval at the February 18th Board Meeting.

5.09 Agreement in Lieu of FAPE

A. Edmonds said this is consistent with previously approved agreements and is seeking the Board's approval at the February 18th Board Meeting.

5.10 Reports

C. Steigerwalt recommended the Board receive the following Reports for December:

GENERAL FUND (10)				
Balance-December 1, 2025	\$	43,985,269.80		
Receipts	\$	3,698,415.14		
Disbursements	\$	(5,695,096.03)		
Balance-December 31, 2025	\$	41,988,588.91		
CAPITAL RESERVE (32)				
Balance-December 1, 2025	\$	3,395,472.97		
Receipts	\$	5,479.61		
Disbursements	\$	(2,300.00)		
Balance-December 31, 2025	\$	3,398,652.58		
2022 Projects (38)				
Balance-December 1, 2025	\$	190,077.08		
Receipts	\$	162.56		
Disbursements	\$	-		
Balance-December 31, 2025	\$	190,239.64		
FOOD SERVICE (51)				
Balance-December 1, 2025	\$	(57.50)		
Receipts	\$	134,349.79		
Disbursements	\$	(134,412.09)		
Balance-December 31, 2025	\$	(119.80)		
	FUND	AMOUNT	RATE	MATURITY
New Tripoli Bank				
Certificate Deposit (CD)	General (10)	\$ 7,000,000	3.34%	01/08/27
Certificate Deposit (CD)	General (10)	\$ 6,000,000	3.68%	07/12/26
Certificate Deposit (CD)	General (10)	\$ 5,000,000	3.68%	06/29/26
Certificate Deposit (CD)	General (10)	\$ 3,000,000	3.92%	01/23/26

6. Old Business

None at the time.

7. New Business

None at the time.

8. Communications

10.01 Courtesy of the Floor

None at the time.

11. Adjournment

Upon motion by T. Leiser, seconded by J. Senavaitis, the meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Rachael Scheffler, Secretary
By S. Eisenhard, Assistant Secretary