Learning Coach Expectations

Help your student SOAR!

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Stay Connected	**Organize Schedule and Work Environment**	**Academic Oversight**	**Require Attendance and Engagement**
Complete the **Parent & Learning Coach Orientation** for 2024 - 2025 in Canvas Read, listen, and respond to NCCA email, texts, and phone messages **daily** Attend and participate in any scheduled conferences with NCCA teacher(s) and staff Submit changes to your email address or phone number directly in ParentSquare; Changes in your physical or mailing address can be submitted by calling 888-846-2998	Ensure laptop microphones and cameras are working, computers are charged, and materials are ready before class starts. Promptly address technology issues by contacting **Tech Support: 888-846-2998** Create and maintain a quiet, distraction-free work area for your student Set behavioral expectations and provide structure at home Help student prioritize time and stay on assigned tasks Continuous high-speed internet access is required; if disrupted, find an alternative internet connection (libraries, coffee shops,etc.)	Monitor student grades and work completion **daily** Confirm all assignments are turned in on on time Work alongside student and provide instructional support if needed Make sure student completes his or her own work and abides by the NCCA/teacher **plagiarism policy** Monitor student when taking online assessments to ensure that no outside help is utilized Verify that the student reads, listens, and responds to NCCA email, texts, and phone messages daily	Make sure student attends all required classes Verify that the student logs into class on time and remains in class until dismissed Monitor student engagement and responsiveness to teacher expectations and directions during live lessons to include webcam use Ensure student is using school-approved tools and websites during the school day Attendance at state-mandated testing is required; make sure that the student arrives on time at designated testing locations

Tools for Monitoring Academic Performance, Engagement, and Attendance

Powerschool Parent Portal	Canvas LMS: Observer Account	Canvas LMS: Student Account	ClassLink	Parent Square
Final course grades, attendance, test scores, and student schedules can all be viewed inside of PowerSchool. **Click here for directions**	Canvas Observer accounts allow parents to see student progress in Canvas courses, including grades and assignment completion. **Click here for directions**	Canvas is NCCA's Learning Management System (LMS) that houses all the content for student's courses.	Central hub for accessing NCCA applications such as Canvas and i-Ready.	ParentSquare is the tool NCCA uses for two-way communication between school and home. **Click here for directions**

Important Links

School Calendar	District Handbook	Grade Band Websites	NCCA School Staff	Excused Absence Form