

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, March 26th, 2026 at 7:06 p.m.

Zoom: <https://zoom.us/j/99740305270>

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:06 p.m. by Palouse Board President Jess Smith. The Pledge of Allegiance was done immediately after.

A. ATTENDANCE:

Palouse Board: Jess Smith, Jamie Slocum, Tricia Johnson, Vanessa Moore, & Shealyn Holbrook.

Garfield Board: Justin Honcoop, Ryan Pfaff, John Schaut, Alex Anderson. Not present - Olivia Brackett

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Palouse Business Office - Jeremy Loe not present
Palouse Secretary Shyra Hallan
Garfield Superintendent/Principal Tom Korst
Garfield Business Office - Valorie Wagoner - Not Present

Guests: Community Members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

March Warrant Numbers: 30114283-30114327

1. General Fund:

March - \$88,300.72

2. HS ASB:

March - \$2,135.89

3. Capital Projects:

March - \$2,335.08

4. BMO Payment:

March Wire Transfer - 202100121

March General Fund: \$3,269.09

March Capital Projects: \$0

March ASB: \$7,548.11

5. Payroll:

March (Checks) - \$12,146.46

Warrants – 30114254, 30114259-30114266

March (Benefits) - \$86,211.72

Warrants – 30114255-30114258, 30114267-30114282

Payroll Electronic Transfer (Direct Deposit) - \$135,964.79

March Direct Deposit Numbers – 9000001629-9000001684

Payroll Electronic Transfer Fed W / H & SS - \$42,771.62

March Wire Numbers – 202100119-202100120

B. Approval of Minutes: February 26th, 2026 Board minutes were approved.

MOTION: A motion to approve the Consent Agenda as presented was made by Jamie Slocum and seconded by Vanessa Moore. The motion passed with the following roll call vote:

Jess Smith - Aye

Vanessa Moore - Aye

Jamie Slocum - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

V. Reports to the Board:

A. Business Manager - Jeremy Loe sent Board members his report via email. Mr. Jones said that Jeremy Loe has been working on next year's budget. He attended a business managers meeting last week. There are a few items that they are watching closely including Transitional Kindergarten. Avista is going up by 25% and insurance will be going up as well. He will be watching LEA reductions across the state. He would like to try to do the budget hearing at the end of May or first of June and finalize the budget at the end of June.

B. Principal Report - Our elementary celebrated Read Across Palouse and festivities included dress-up days and special activities. Author Janet Breuer visited and shared her stories about her animals and even brought her dog Tucker. Students also participated in the Silverwood Reading Challenge. The second trimester for our elementary students ended on March 20th. ChildFind will be held on March 24th. Tonight our elementary school is hosting a Book Bingo event. Thank you to Jayne Olesen and Palouse PALS for their support of this event.

Our boys basketball team had another incredible season which unfortunately ended with a loss in the first round. Our ladies played in their second state championship in a row against Neah Bay. Although the final score didn't end up in our favor, we are grateful to the players and coaches for their dedication and hard work and to the Gar-Pal communities for their unending support. Congratulations to our GarPal High School band who received the highest rating of Superior at the Music Educators Spring Festival this week. Kudos to Mr. Stevens and his leadership with these talented individuals. Our VIKotics Team 5920 team were members of the winning alliance at the PW District Oregon State Fair event on March 2nd. Thank you to Robet Lopez and his team of advisors who lead these dedicated young men and women. Our Knowledge Bowl team placed 10th in the 1B Division at State on March 21st. Thank you for Tonya Knauff and Noel Akin for coaching and Valerie Grindle who chaperoned the trip to state. We continue to support the community with our school sponsored blood drives. The Vitalant team will be here on April 2nd.

C. Superintendent Report - We will possibly be sharing Brian Lentz (Maintenance Supervisor) with Garfield. Brian will go to Garfield and have a look around to get familiar with their building. We are finalizing projects in the upper building. We will be meeting with Apollo next week. They will talk about the modernization grant. Ryan Burtchett got a used plasma table and will be making some signs. Jess Smith brought up safety features. We are busy at the school. Mr. Jones thanked the FFA Boosters that poured the floor in the barn. We are getting ready for a busy spring.

VI. New Business:

A. High School WIAA Resolution #274: This is the annual contract that we have to sign to be part of the WIAA.

MOTION: A motion to approve the High School WIAA Resolution #274 was made by Jamie Slocum and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jess Smith - Aye
Jamie Slocum - Aye
Tricia Johnson - Aye

Vanessa Moore - Aye
Shealyn Holbrook - Aye

B. Study and Survey - Resolution #275: This is signing off saying that the study and survey is accurate so they can get paid. Mr. Jones has no concerns.

MOTION: A motion to approve the Study and Survey - Resolution #274 was made by Shealyn Slocum and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Jess Smith - Aye

Vanessa Moore - Aye

Jamie Slocum - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

VII. Executive: Personnel - RCW 42.30.110 (G, H): The Joint Board meeting ended at 7:53 p.m. The Executive meeting started at 8:00 p.m and ended at 9:16 p.m.

MOTION: A motion to contract with NW Leadership and to extend the search for the Palouse Superintendent for another month was made by Jamie Slocum and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jess Smith - Aye

Vanessa Moore - Aye

Jamie Slocum - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

ADJOURN: A motion to adjourn the meeting at 9:17 p.m. was made by Jamie Slocum and seconded by Vanessa Moore.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

GARFIELD BOARD MEETING - Held in the Palouse Library

Thursday, March 26th, 2026 at 7:22 p.m.

Zoom: <https://us02web.zoom.us/j/99740305270>

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:22 p.m. by Garfield Board President Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, John Schaut, Alex Anderson. Not present - Olivia Brackett

Palouse Board: Jess Smith, Jamie Slocum, Tricia Johnson, Vanessa Moore, & Shealyn Holbrook.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Palouse Business Office - Jeremy Loe not present
Palouse Secretary Shyra Hallan
Garfield Superintendent/Principal Tom Korst
Garfield Business Office - Valorie Wagoner - Not Present

Guests: Community Members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO AGENDA: New Action - Item "C" - Approval of the solar business contract.

III. CONSENT AGENDS:

A. Accounts Payable:

a. General Fund:

March - \$88,656.59
Warrants: 30212618-30212649
March - \$2,592.88
Warrants: 30212615-30212616
March - \$29,025.10
Warrants: 3021265
March- \$2,829.01 (BMO Harris)
Wire Transfer #: 0202100181

b. Payroll: March 2026

March (Checks) - \$9,058.89
Warrants: 30212651-30212657
March (Benefits) - \$70,913.23
Warrants: 30212658-30212668

Payroll Electronic Transfer (Direct Deposit)

March - \$113,896.69

March - \$2,366.03

Payroll Electronic Transfer Fed W/H & SS

March - \$37,435.23

c. Capital Projects:

March - None.

d. ASB Fund:

March - \$56.04

Wire Transfer #: 0202100181

March - \$149.44

Warrants: 30212617

e. Transportation Vehicle Fund:

March - None.

B. Approval of Minutes: February 26th, 2026 Board minutes were approved.

C. Approval of Minutes: March 12th, 2026 - Special Board Meeting were approved.

MOTION: A motion to approve the Consent Agenda as presented was made by Ryan Pfaff and seconded by John Schaut. The motion passed with the following roll call

vote: Justin Honcoop - Aye Ryan Pfaff - Aye
John Schaut - Aye Alex Anderson - Aye

IV. OLD BUSINESS: None

V. NEW BUSINESS:

A. Recommendation to hire Deborah Anderson as the business manager for the 2026-2027 school year:

1. Continue ESD contract through August 31st.

2. Contract with ESD Business Manager's Academy

Superintendent/Principal Tom Korst spoke about Debbie Anderson being able to do the job and do it well. They will save money and insource our business manager. They had interviews last week. She has done a lot with payroll and accounts payable. She will receive a lot of support from the ESD Business Managers Academy which is only \$2,500 and you have a retainer and scheduled activity for the month. Garfield Board President Justin Honcoop said he sat in on the interviews and that Debbie has more experience then she let on as far as payroll and the business manager side.

MOTION: A motion to approve the recommendation to hire Deborah Anderson as the business manager for the 2026-2027 school year was made by John Schaut and seconded by Ryan Pfaff. The motion passed with a 3 to 1 roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
John Schaut - Aye	Alex Anderson - Nei

B. Recommendation to purchase side by side:

Superintendent/Principal Tom Korst said there is a need for the side by side for things like plowing and dragging the fields, etc. It has been requested by Larry, Nate Holbrook and other coaches. A two seater was found for \$12,000.

MOTION: A motion to approve the recommendation to purchase a side by side was made by Ryan Pfaff and seconded by John Schaut. The motion passed with the following roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
John Schaut - Aye	Alex Anderson - Aye

C. Approval of the solar business contract: The contract needs to be approved. Next summer they will replace the roof. They will be able to sell power back to Avista at 4.9 cents per kilowatt. The reason it is more expensive than Tekoa and Palouse is that personal property tax has increased. If they are able to negotiate it down, 100 percent of the savings go back to the district. They have to put \$5,000 down with no cost to the district. They estimate lifetime savings of about 1.2 million dollars net of all costs. It is a 20 year contract. It will be installed in the summer of 2027.

MOTION: A motion to approve the solar business contract was made by Alex Anderson and seconded by John Schaut. The motion passed with the following roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
John Schaut - Aye	Alex Anderson - Aye

VI. REPORTS:

A. Business Manager: Superintendent/Principal Tom Korst said they will be having a budget extension with the new side by side, lockers and sprinklers. They have got a lot done.

B. Superintendent: Superintendent/Principal Tom Korst said that lunch room acoustic panels will be going up a week from Thursday over Spring break. They should help with the lunch room sound. 15 students have signed up for track. 10 Gar-Pal kids and 4 Oakesdale kids have signed up for baseball. Athletic Director, Nate Holbrook, sent a survey around and we have 19 students interested in playing football. There will be a start up cost of \$500 a kid for helmets that the school would pay for. He wants to install adjustable backboards in the gym for the sides for little kids basketball. The last MTSS meeting will be April 22nd. They are

making sure they are thoughtful with the new ELA opening. He wants to learn more about the budget. They have been adding new foods to the menu and are making biscuits from scratch.

VII. EXECUTIVE SESSION: “The board will now move into executive session under RCW 42.30.110 (1) (i) to discuss potential litigation with legal counsel. The session is expected to last approximately 20-30 minutes. No action will be taken during the executive session.” The Board went into executive session at 7:58 p.m. Garfield Board President came out and extended the session at 8:28 p.m. The meeting was re-opened again at 8:38 p.m.

ADJOURN: A motion to adjourn the meeting at 8:38 p.m. was made by Alex Anderson and seconded by John Schaut.

Board Chairman: _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

GARFIELD SCHOOL DISTRICT #302

JOINT BOARD MEETING - Held in the Palouse Library

Thursday, March 26th, 2026 at 7:35 p.m.

Zoom: <https://zoom.us/j/99740305270>

I. OPENING OF MEETING:

The Joint School Board meeting was called to order at 7:35 p.m. by Palouse Board President Jess Smith.

A. ATTENDANCE:

Palouse Board: Jess Smith, Jamie Slocum, Tricia Johnson, Vanessa Moore, & Shealyn Holbrook.

Garfield Board: Justin Honcoop, Ryan Pfaff, John Schaut, Alex Anderson. Not present - Olivia Brackett

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Palouse Business Office - Jeremy Loe not present
Palouse Secretary Shyra Hallan
Garfield Superintendent/Principal Tom Korst
Garfield Business Office - Valorie Wagoner - Not Present

Guests: Community Members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Approval of Minutes: February 26th, 2026 Joint Board minutes were approved.

MOTION: A motion to approve the Consent Agenda was made by Justin Honcoop and seconded by Jamie Slocum. The motion passed with the following roll call

vote: Justin Honcoop - Aye	Ryan Pfaff - Aye
Alex Anderson - Aye	John Schaut - Aye
Shealyn Holbrook - Aye	Jess Smith - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

IV. OLD BUSINESS:

A. Policy 2255 - Alternative Learning Experience (ALE) Courses: There was discussion regarding ALE. This policy gives more leeway as far as the program goes. Superintendent/Principal Tom Korst said that this was what WASDA

suggested. Palouse President, Jess Smith, noted that the Board had gone through this prior and had evaluated it and anything that had been recommended by WASDA and they did not have a strict problem with, was approved. There is a 2255-P associated but a copy was not brought to the meeting.

MOTION: A motion to approve Policy 2255 was made by Justin Honcoop and seconded by John Schaut. The motion passed with the following roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
Alex Anderson - Aye	John Schaut - Aye
Shealyn Holbrook - Aye	Jess Smith - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

B. Policy 3520 or 6700 (a) - Management of Unpaid Collections: Discussion was had on how to manage unpaid collections, including considerations around the dollar amount owed and the length of time accounts have been delinquent. This was the second reading.

MOTION: A motion to approve Policy 3520 or 6700 (a) - Management of Unpaid Collections was made by Justin Honcoop and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
Alex Anderson - Aye	John Schaut - Aye
Shealyn Holbrook - Aye	Jess Smith - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

V. NEW BUSINESS:

A. Establish Calendar Start Date for 2026-2027 School Year: It was decided to start the 2026-2027 school year on September 1st, 2026.

MOTION: A motion to approve the 2026-2027 school year starting on September 1st, 2026 was made by Jamie Slocum and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Justin Honcoop - Aye	Ryan Pfaff - Aye
Alex Anderson - Aye	John Schaut - Aye
Shealyn Holbrook - Aye	Jess Smith - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

B. Recommendation to Hire Tani Duncan to Teach Middle School Electives and Support ALE Programming Contingent on OSPI Approval of Conditional Certifications: Tani will be hired with a conditional certificate.

She has an endorsement in Social Studies, Spanish and Music. She is continuing her education and should have it done within a year.

i. Regular Certificate: A Fully qualified teacher who has completed an approval program and meets state requirements.

ii. Conditional Certificate: A temporary certificate allowing a qualified individual to teach when no fully certificated teacher is available

iii. Emergency Certificated: A short-Term certificate used as a last resort to fill a vacancy when no qualified candidates are available.

MOTION: A motion to approve the recommendation to hire Tani Duncan to teach middle school electives and support ALE programming contingent on OSPI approval of conditional certifications was made by John Schaut and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Justin Honcoop - Aye

Alex Anderson - Aye

Shealyn Holbrook - Aye

Vanessa Moore - Aye

Jamie Slocum - Aye

Ryan Pfaff - Aye

John Schaut - Aye

Jess Smith - Aye

Tricia Johnson - Aye

C. Recommendation to accept Phil Weagraff's resignation as middle school teacher: He has worked for the district for a long time.

MOTION: A motion to approve the recommendation to accept the resignation of Phil Weagraff as a middle school teacher was made by Shealyn Holbrook and seconded by Justin Honcoop. The motion passed with the following roll call vote:

Justin Honcoop - Aye

Alex Anderson - Aye

Shealyn Holbrook - Aye

Vanessa Moore - Aye

Jamie Slocum - Aye

Ryan Pfaff - Aye

John Schaut - Aye

Jess Smith - Aye

Tricia Johnson - Aye

D. Recommendation to hire:

i. Lola Edwards - Assistant Middle School Track

ii. Cody Kritzeck - Head Middle School Track

iii. Dan Kallaher - Head Middle School Baseball

iv. R.J. Hooper - Assistant Middle School Baseball

v. Bill Edwards - Volunteer Middle School Track

MOTION: A motion to approve the recommendation to hire Lola Edwards, Cody Kritzeck, Dan Kallaher, R.J. Hooper and Volunteer Bill Edwards was made by Justin Honcoop and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Justin Honcoop - Aye

John Schaut - Aye

Vanessa Moore - Aye

Ryan Pfaff - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

Alex Anderson - Aye

Jess Smith - Aye

Jamie Slocum - Aye

VI. Reports: None given

VII. Adjournment: A motion to adjourn was made at 7:53 p.m. by John Schaut and seconded by Ryan Pfaff.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____