

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
April 22, 2026
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, April 22, 2026 at 6:31 PM by Board President, Mrs. Cindy L. Mengle.

Members Present

President – Mrs. Cindy L. Mengle
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Ronald J. Haas, Sr.
Secretary – Mr. Enrique Castro, Jr.
Assistant Secretary – Ms. Susan Roeckle
Member – Mr. S. Wayne Hardy
Member – Mr. Garrett Hyneman
Member – Mr. Robert Mengle
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Member – Mr. Andrew L. Eaton, Sr.

Administration Present

Superintendent - Dr. Alan S. Futrick
Assistant Superintendent - Dr. Gangi E. Cucciuffo
Business Manager - Mr. Shane M. Mathias, CPA
Director of Physical Plant – Mr. Ken Patterson
Supervisor of Special Education - Ms. Jaclyn Bellanca
Licensed Behavior Specialist - Ms. Courtney Knittle
Director of Curriculum & Instruction K-6 - Dr. Cathy Shappell
Director of Technology & Communications - Dr. Juliana Ciccarelli
Director of Pupil Services - Mr. Michael J. Mish
Accountant - Mr. Kevin Vanino
Supervisor of Alternative Education & Transportation - Mr. Steve Baylor
Athletic Director - Dr. Timothy Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena

Director of Food Services & Nutrition - Mr. Carey Kline
Director of Human Resources - Dr. Jessica Heffner
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Mr. Aaron Kopetsky
High School Assistant Principal - Ms. Cristina Lillis
High School Assistant Principal - Ms. Nicole McGowan
Junior High Principal - Mr. Christopher Becker
Junior High Assistant Principal - Dr. Joseph Scoboria
Junior High Assistant Principal - Mr. Joshua Rankin
Junior High Assistant Principal - Ms. Michele Weaver
C.E. Cole Intermediate Principal - Dr. Janet Heilman
C.E. Cole Intermediate Assistant Principal - Dr. Tara Nelson
C.E. Cole Intermediate Assistant Principal - Mr. William Dramby
Elementary Assistant Principal - Ms. Julie Kehr
Elementary Assistant Principal - Mr. Daniel Kramer
Social Worker - Lauren Heydt
Social Worker- Amanda Foulds
Social Worker- Emily Carmichael

Visitors

Linda Roebuck	Diane Benson
Daniel Fair	Karen Shreiber

Educational Presentations

A. Second Reading of Policies - Dr. Alan S. Futrick

600 Finances

Policy No. 619, District Audit
Policy No. 626, Federal Fiscal Compliance
Policy No. 626.1, Travel Reimbursement

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

Karen Shreiber- Muhlenberg Community Library

National Library Week, thanked for the school support, school collaboration, MHS Working With Young Children's Class, fundraisers

Solicitor's Comments – Mr. Brian F. Boland, Esq.

There were none.

Superintendent's Comments - Dr. Alan S. Futrick

This week is the first week of state testing across the entire Commonwealth and it also the first time all students have taken the test online and there was a significant interruption across the state; every school district while taking the test experience some type of interruption that basically shut the computer down and the kids had to relog back in; it's already stressful enough and it was a very stressful situation. He thanked the administration team, the building principals, Dr. Cucciuffo, Dr. Ciccarelli for being able to handle that and keep the kids calm despite any anxiety that they have. The day did finish well. He can tell everyone he has been in each one of the buildings the past few days and he really likes the calming atmosphere that the principals have created, the work of the assistant principals and the teachers to really put the kids in a good position. He thanked everyone who pulled this off. Everyone who is on social media, the District has begun the senior spotlight and begin to announce the seniors and their plans for after graduation. Each day two kids are put up and going to run that through graduation. Great news graduation is June 3rd at 7pm, it's the 100th celebration and the District's 100th graduation and hoping to have a packed house. There's been a lot of work into planning graduation. Mrs. Mengle, himself, the committee has really done a lot of work to make this 100th year very very special and definitely looking forward to this. Another new thing everyone may have seen on social media, is in the intermediate building C.E. Cole, the social media team put a microphone in there and challenged the kids to come up and give a compliment to somebody; talk about refreshing to just sit and watch 9,10, 11 year old kids come up and just say something kind about somebody. It's something often forgotten, it is so easy to do and it's nice everyone is seeing it featured. He just wanted to bring people's attention to it, to take the time to sit and watch the multiple videos and the kids enjoy it. The National Junior Honor Society at the Junior High School, it's the second year running it. There were 75 students that were inducted into it the National Junior Honors Society; something he knows the junior high administration is very proud of the work of the kids and getting them involved and providing them service oriented opportunities for the kids. Two bigs things the District is celebrating this month is paraprofessional appreciation day; the district has 56 paraprofessionals in the school district. He is very thankful for the work that they do to help make things run smoothly here and all the work that they do for the children. It was assistant principal's week. The District has the 10 best assistant principals; often their jobs are very thankless jobs in the midst of chaos and controversy. For them to keep smiles on their faces and

keep motivating the kids and staff. He is very appreciative of this and thanked them for making Muhlenberg so great.

Questions/Comments/Concerns

Mrs. Eagle commented that people in the community are constantly telling her how great a job the district does recognizing whether its social workers, counselors, administrative assistants, , the district gets everyone on there, so she appreciates that the District is doing that because not every district does this and she thinks it is well deserved.

Personnel/Human Resources

Personnel/Human Resources 7.01 - 7.04

Moved by Mrs. Eagle and Mr. Hyneman that the Board of Education of the Muhlenberg School District approve **Personnel/Human Resources No. 7.01 through 7.04** in their entirety.

Yeas: Mr. Castro, Mrs. Eagle, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Mengle, Ms. Roeckle. The motion **carried** unanimously.

7.01 Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Kaylee Weller, Long-Term Substitute Teacher (J. Heintzman), Building-Wide (Muhlenberg Elementary Center), effective March 25, 2026 though the end of the 2025-2026 school year, at a salary of \$54,970 (B, 16 Steps from the Top), prorated for days worked.
- b. Retired Lt. Colonel Matthew Heckman, Senior Aerospace Science Instructor, Air Force Junior Reserve Officer Training Corps (Major Matthew Campbell) at Muhlenberg High School, effective date to be determined, at a salary to be determined by the United States Air Force and Muhlenberg School District with an annual stipend; the annual stipend for the 2026-2027 school year will be \$7,500, prorated for days worked.

7.02 Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Ms. Brittany Roma, Cafeteria Substitute, effective April 7, 2026, at a pay rate of \$14.00 per hour.
- b. Ms. Sky Hertzog, Cafeteria Substitute, effective April 22, 2026, at a pay rate of \$14.00 per hour.
- c. Ms. Jenalee Belfort, Special Education Paraprofessional (D. Rodriguez), Muhlenberg Elementary Center, effective March 30, 2026, at pay rate of \$21.46 per hour.
- d. Ms. Madison Dietrich, Special Education Paraprofessional (A. Martin), Muhlenberg Elementary Center, effective April 13, 2026, at pay rate of \$21.46 per hour.
- e. Ms. Jenifer Mohler, Class A Secretary (V. Ellison), Blue Center, effective April 27, 2026, at a salary of \$55,167, prorated for days worked.

7.03 Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Olivia Gehris, Special Education Paraprofessional, Muhlenberg High School, effective March 31, 2026.
- b. Ms. Marioara Ionas, Custodian, Muhlenberg Elementary Center, resignation for the purpose of retirement, effective May 29, 2026.
- c. Ms. Christine Weaver, Clerical Assistant, Blue Center, resignation for the purpose of retirement, effective June 5, 2026.
- d. Ms. Damaris Montalvo, Special Education Paraprofessional, C.E. Cole Intermediate, effective April 23, 2026.
- e. Dr. Jessica Heffner, Director of Human Resources, resignation for the purpose of retirement, effective June 30, 2026.
- f. Mr. Ronald Van Pelt, Special Education Teacher, resignation for the purpose of retirement, Muhlenberg Junior High School, effective June 5, 2026.
- g. Mr. Steve Baylor, Supervisor of Alternative Education & Transportation, resignation for the purpose of retirement, effective June 30, 2026.

7.04 Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Ms. Meghan Cook, MHS Track and Field Volunteer Coach, effective March 23, 2026.
- b. Ms. Becki Achey, MJHS Volunteer Softball Volunteer Coach, effective April 1,

2026.

- c. Mr. Gregory Clarke, MHS Girls Head Basketball Coach, pending updated clearances, effective April 22, 2026, at a salary of \$6,153 (year 5).

Management

Management 8.01

Moved by Mrs. Eagle and Mr. Hardy that the Board of Education of the Muhlenberg School District approve **Management No. 8.01** in its entirety.

Yeas: Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Mengle. The motion **carried** unanimously.

8.01 Board Secretary's Bond and Compensation

Resolved, that the Board of Education of the Muhlenberg School District approve the School Board Secretary's Fidelity Bond of \$10,000 and that the premium for said bond be paid by the school district. Be it further resolved, that the School Board Secretary's compensation shall be \$600.00 per year.

Physical Plant and Transportation

There were no items.

Budget and Finance

Budget and Finance 10.01 - 10.03

Moved by Mr. Hyneman and Ms. Roeckle that the Board of Education of the Muhlenberg School District approve **Budget and Finance 10.01 through 10.03** in their entirety.

Yeas: Mr. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle. The motion **carried** unanimously.

10.01 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Feb 2026	Feb 2026	Mar 2026 Ck#60331-60499 V#28552-28565	Feb 2026	
Cafeteria	Feb 2026	Feb 2026	Mar 2026 Ck#8913-8940 V#3221-3225	Feb 2026	
Capital Reserve (Fund 32)	Mar 2026	Mar 2026			
Capital Reserve (Fund 39)	Mar 2026	Mar 2026	Mar 2026 Ck#1148-1160		
Activity	Feb 2026	Feb 2026			

10.02 Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented:

- a. VGA Cables, USB mini/USB-A Cables, Extron Cables, Keyboards, Projector Remotes, Computer Mice, Desktop Speakers, Laptop Cases, Motherboards, iPad Charging Blocks/Cables, Dead Batteries – These items are broken, have had usable parts removed, or have no usable value.

10.03 Agreement with JP Harris Associates, LLC

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between Muhlenberg School District and JP Harris Associates, LLC to assist in collecting payments for delinquent school accounts of \$7.50 per account not to exceed a total of 250 accounts referred per fiscal year as presented.

Education

Education 11.01 – 11.07

Moved by Mrs. Eagle and Mr. Castro, that the Board of Education of the Muhlenberg School District approve **Education 11.01 through 11.07** in their entirety.

Yeas: Mrs. Mengle, Mr. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Haas, Mr. Hardy, Mr. Hyneman. The motion **carried** unanimously.

11.01 Student to Complete Senior Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following senior to complete the 2025-2026 school year as a non-resident student:

- a. Student No. 40695, grade 12, Muhlenberg High School

11.02 Conference Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests:

- a. William Snelling, to attend the PMEA Annual Conference in Pocono Manor, PA on April 22, 2026 to April 24, 2026 at a cost not to exceed \$856.40 (MHS Music Department Budget).
- b. Ms. Pamina Nieves, to attend the PSHA Conference in Pocono Manor, PA on March 26, 2026 to March 28, 2026 at a cost not to exceed \$813.45 (Special Education Department Budget).
- c. Mr. Kevin Maier II, to attend the PSHA Conference in Pocono Manor, PA on March 26, 2026 to March 28, 2026 at a cost not to exceed \$350.00 (Special Education Department Budget).

11.03 Extended School Year Program for 2026

Resolved, that the Board of Education of the Muhlenberg School District approve the Extended School Year (ESY) Program for 2026 (July 7, 2026 to July 23, 2026) at an estimated operating cost of \$68,483.75, plus transportation which includes the following staff and related services (Special Education Budget and General Fund):

- a. Twelve (12) Teachers (50/hr)
- b. Fourteen (14) Paraprofessionals (35/hr)
- c. Two (2) Speech Therapists (50/hr)
- d. Related Services:
 - 1) Occupational Therapist
 - 2) Physical Therapist
 - 3) Hearing

11.04 AFJROTC Educational Field Trip Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following educational field trip requests:

- a. Muhlenberg High School AFJROTC, travel to Air Force Drill Competition in Gibsonia, PA on April 17, 2026 through April 18, 2026.
- b. Muhlenberg High School AFJROTC, travel to United States Military Academy in West Point, NY; Buffalo, NY, Sandusky OH and Gettysburg, PA on May 28, 2026 through May 31, 2026.
- c. Muhlenberg High School AFJROTC, travel to the McGuire Air Force Base in New Jersey on June 20, 2026 through June 27, 2026.

11.05 Muhlenberg Summer School 2026

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Summer School 2026 program at the Muhlenberg High School at no cost to the district as presented.

11.06 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2025-2026 School Year as listed.

11.07 Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

- a. Student No. #38993

12.01 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of March 11, 2026 and the Regular Board Meeting of March 11, 2026.

Moved by Mr. Hyneman and Mr. Castro minutes of the Committee of the Whole Meeting of March 11, 2026 and the Regular Board Meeting of March 11, 2026.

Yeas: Mr. Hyneman, Mrs. Mengle, Mr. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Haas, Mr. Hardy.. The motion **carried** unanimously.

Old Business

There was none.

New Business

Mr. Mengle had a question about some bills and asked Mr. Patterson if maintenance people and outside grounds staff are certified, do they have certifications. Mr. Patterson responded that some of them do and some of them do not.

Mr. Mengle asked in particular about lawn fertilization, does the district have somebody that does this. Mr. Patterson advised the district has a gentleman that is certified, that is correct.

Mr. Mengle asked under their contract that he is looking at, he gets \$2.00 an hour more. Why is the district paying an outside company to do the fertilizing when the district has the equipment and the person to do it and the district is trying to save money. Mr. Patterson explained Hummer Turf is who the district contracted with and who is taking care of the district's turf and lawn care, who takes care of all the field baseball, football, grass, etc.

Mr. Haas commented that Mr. Mengle is speaking about Swavely. Mr. Mengle advised he is talking about Mr. Swavely for almost \$4,000, why is the district paying him when the district has someone on campus that can do it. Mr. Patterson advised the district has not fertilized on campus for several years. He explained the pesticide license that we have used because the district needs to have that even if the district wants to spray bee spray, the district has to have somebody on site that can spray bee spray, that's all. He advised that's the reason the district carries the pesticides license.

Mr. Mengle advised he understood this, but even though he understood this in the past, the district has three new board members and he is trying to catch up and he has taxpayers on the Muhlenberg page harping at them saying that they are not controlling expenses, this is an

expense that they can control because the district is paying this gentleman over \$4,000 and paying Mr. Swavely an amount, and it doesn't add up to the taxpayers. Mr. Patterson advised it makes sense to him and the district, he advised he can sit down with Mr. Mengle and explain it to him. Mr. Mengle commented that he was good with math and that if the district was doing this for several years, he can't talk about the past and should be addressed for the future. Mr. Patterson advised it can and advised that his budget has been under budget for well over \$100,000 every year since he has been here. Mr. Mengle commented that if the district can save a dollar and suggested the staff working 40 hours a week and change his work schedule.

Dr. Futrick invited Mr. Mengle to come into the office and sit down to discuss. Dr. Futrick spoke about Mr. Patterson coming in well under budget and Mr. Mathias can attest to and even going through budget preparation this year too, which was even less than he was previously.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2025-2026

April Mr. Andrew L. Eaton, Sr.

May Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

April 15 6:30 PM Committee of the Whole Meeting

April 20 6:30 PM RMCTC Board Meeting

April 22 6:30 PM Regular Board Meeting

May 11 6:30 PM RMCTC Board Meeting

May 13 6:30 PM Committee of the Whole and Regular Board Meeting

June 8 6:30 PM RMCTC Board Meeting

June 10 6:30 PM Committee of the Whole and Regular Board Meeting

18.01 Adjourn Meeting

Moved by Mr. Hyneman and Mr. Castro that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 6:47 PM.

Yeas: Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Mr. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Haas. The motion **carried** unanimously.

Attest:

A handwritten signature in blue ink, appearing to read "Enrique Castro, Jr.", written over a horizontal line.

Enrique Castro, Jr.
Secretary