



HEALTH & MEDICAL INFORMATION

If your child has a medical condition it is important for school personnel to have the required current information to safely care for your child at school. Medical information and Medical Action Plans (MAPs) **must be updated every school year**. Please carefully review your child's medical profile, and remove outdated information and/or add current medical information on your child's Emergency Card during the online *Annual Verification* process.

1) **Medical Action Plan (MAP)**: Requires completion, including signature of parent/legal guardian and physician. **Note: Medical Action Plans (MAPs) can be sent by email to CClark@rochester.k12.mi.us, sent by U.S. mail (6500 Sheldon Road, Rochester Hills 48306), or dropped off at the school office as soon as they are available. Medication can be dropped off at the school office during Visit the School days, or when the school year begins. If you'd like to drop off forms and/or medication prior to the start of the school year, please call Cathi Clark at 248-726-4507 to make an appointment which is convenient for you.*

2) **School Medication Form**: must be **used for both prescription medication and over the counter medication**. This form **requires the licensed prescriber to complete one form for each medication, as well as a signature from both the parent/legal guardian and the prescriber/physician**. Medication must be in the original labeled container.

3) **Immunizations**: Please make sure your child's immunization record is up-to-date, or you have a current Immunization Waiver on file. You may turn in an updated record to the school office by fax (248-726-4505), email (CClark@rochester.k12.mi.us) or U.S. Mail (Hart Middle School, 6500 Sheldon Road, Rochester Hills 48306). Please call 248-726-4507 if you have any questions.

Medical forms are available in the Hart Counseling Office (call 248-726-4507 or email CClark@rochester.k12.mi.us), or you can find them on the RCS website by clicking [HERE](#).