

**Twin Lakes Elementary School
School Organizational Team Minutes
September 26, 2024
2:40 pm – 3:40 pm**

The Twin Lakes Elementary School Organizational Team meeting was called to order at 2:41 pm on 09/26/24. The meeting was held in Mrs. Malloy's office.

Members present:

Hilary Malloy
Katie Rankin
Alicia Tommela
Kelly DeVaney
Esmeralda Zavala
Starra Pollard

Members absent:

N/A

The minutes from the meeting held on September 6, 2024 were presented and approved.

New Agenda Items

- Reviewed the school plan of operations
- Voted to approve the plan of operations and the budget as written

Agenda Planning: Items for Future Agendas

- First meeting with new members
- SOT Team Operations (propose new day to meet, norms, team roles and responsibilities)

Information

- **Next Meeting:**
Our meeting will be held on Wednesday, October 2, 2024 at 2:45 pm in Mrs. Malloy's office.

Public Comment Period

- No public comments were made.

The meeting was adjourned at 2:59 pm.