

**Twin Lakes Elementary School
School Organizational Team
Minutes March 1, 2024
2:40 PM – 3:40 PM**

The Twin Lakes Elementary School Organizational Team meeting was called to order at 2:45 PM on 3/1/2024. The meeting was held in the front office.

Members present:

Esmerelda Zavala, Support Staff Member
Kelly Devaney, Licensed Staff Member
Hilary Malloy, Principal

Members absent:

Katie Rankin, Assistant Principal
Alicia Tommela, Assistant Principal
Starra Pollard, Licensed Staff Member

The minutes from the meeting dated 2/02/2024 were presented and reviewed. Motion to approve was made by Esmeralda Zavala and seconded by Kelly DeVaney. Motion was approved unanimously.

New Agenda Items

- CCEA's Next Steps for Licensed Staff Members
 - Reviewed roles and responsibilities for committee members
 - Starra Pollard- Chair
 - Esmerelda Zavala- Vice Chair
 - Kelly DeVaney- Minutes and Agenda

General Discussion

- Future Agenda Items
 - Testing
 - End of year plans

Information

- **Next Meeting**
 - Friday, April 5, 2024

Public Comment Period

- No public comments scheduled

Esmerelda Zavala motioned to adjourn the meeting at 2:50 PM, and Kelly DeVaney seconded the motion.