

**NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**11926 W. HWY K
FRANKSVILLE, WI 53126**

5:00 p.m.

AGENDA

May 18, 2026

North Cape Conference Room

1. Call meeting to order President Dan Hying called meeting to order at 5:03 p.m. School Board members present were: Tom Henningfeld, Keith Jacobson, Ryan Menken and Ryan Malchine. Also present were: Dr Lehen, Ms. Hansen, Mrs. Kaye, Mr. Olszewski and Mrs. Holden

2. Approval of Minutes from April 20, 2026. Motion to approve as presented by Tom Henningfeld: Second by Ryan Malchine. No additional discussion. All in favor, motion carries.

3. Good News-Mrs. Kaye & Ms. Childers

8th Grade We are currently working on our final graduation piece, which is a memory book compiled with personal reflections and essays, along with pictures to capture memories over the years. The students have been really focused while writing these essays and have put a lot of effort into their final writing pieces. The memory books will showcase their Fondest Memory Essay, Influential Person Essay, Charity Essay, and North Cape Essay. We will put these on display on graduation night for others to browse through! These will also be a memorable keepsake for the graduates to look back on! **4K-2nd Grade** We are thrilled to announce that our 4K through 2nd-grade students will be visiting the Pringle Nature Center in Bristol on May 20th. This wonderful opportunity comes at zero cost to the district or our families. Thanks to the initiative of Mrs. Harris, who completed a competitive scholarship application, our school was awarded a full grant that covers both the program fees and the entirety of the bussing costs. The students will engage in hands-on, outdoor learning tailored to their developmental levels: **4K & 5K (Sensory Exploration)**: Students will use their five senses to investigate the natural world, aligning with WSS Standard SCI.LS1.C (Organization for matter and energy flow in organisms). **1st & 2nd Grade (Wetlands Program)**: Students will explore the local ecosystem and the plants and animals that thrive there. This aligns with WSS Standard SCI.LS2.A (Interdependent relationships in ecosystems) and SCI.ESS2.E (Biogeology/Living things affecting the earth). **3rd Grade**: Third grade is wrapping up our Series Fiction Unit for Writing. The kids have started using Canva and Gemini Image Creator to publish their books. They have been having so much fun, and their creativity is really showing as we close out this unit. This has given us an opportunity to use our AI tools for a really practical purpose in the creation of these images and text features. It's been great! **Leaders in Action** will be visiting Elder Care Cottages in Tichigan on Friday, May 15th to do a craft with the residents. **4th & 7th** annual trip to Midwest Outdoor Heritage Education Expo in Poynette. (Paid for by Scott Gunderson) **5th grade** is busy working as team reporters to write, edit, and publish the 2nd annual "Voice of the Vikings" newsletter as part of their writing unit on journalistic reporting. They are also halfway through their fantasy book club unit, where they are discussing internal & external quests that characters face and how they can be tied to bigger themes in our own lives and the world we live in. **6th grade** social studies is working on an inquiry project that focuses on a historical event of the students' choice. Students research the

causes and effects of this event and the impact that it has on our lives today. They are doing an amazing job and will be presenting to their classmates through a video that they create, a learning website that they design, or a slideshow that they create and present. This project is called "The Ripple Effect". **Music Department** - We have finished off our concert season strong with the 4k-5th grade spring showcase and the middle school band and choir concert! All of the students have worked so hard over the past several months to bring our North Cape community some amazing music and even a student-directed skit from 5th grade! Additionally, several band students competed in Solo & Ensemble and were awarded with medals for their performances.

4. Superintendent Report: Year end activities, spaghetti dinner. This spaghetti dinner was an overwhelming success. So much pride in the work done to make this a success, and the overwhelming community support, and very efficient. The staff work on this for months, getting donations and getting things prepared. It is far reaching. Each year it gets better and better. This spaghetti dinner raised the highest amount of revenue, coming in at over \$30,000 in revenue this year. Expenses were low because of the donations we received. Dr Lehnert expressed how happy he is to be a part of this community and school. We are so appreciative of all of the support! We have been able to accomplish so much with Fund 21, which is funded by this fundraiser. So proud of the entire school community. June 9th is last student day, field day and cookout. June 4th is graduation. June 10 is last day for staff. We are losing 6 staff at the end of the school year, and will miss each of them. We will get together as a staff to celebrate all of the successes of the 25-26 school year.

5. Treasurer's Report:

- a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
Nothing new to report. Dr Lehnert, Ms. Hansen and Mr. Menken met last week about compensation for 26-27. Our yearly audit is set for this summer. There were some unexpected expenses and also some unexpected gains throughout the year, and the end of year is looking pretty equal at this point. The school staff and teachers have health insurance through ETF, and the software system is changing this summer, which will change when it is billed each month. Motion to approve as presented by Dan Hying, second by Ryan Menken. No additional discussion. All in favor, motion carries.
- b. Approval of payroll and disbursement checks Menken
Pioneer Roofing was paid for an issue that was unforeseen regarding the gym roof. Motion to approve as presented by Tom Henningfeld, second by Ryan Malchine. No additional discussion. No additional discussion, all in favor, motion carries.

7. Old Business

- a. Facilities Update: all summer projects: Roof project to begin June 15 or 22. Parking lot July 13. Exhaust fans are having some issues. Unable to get parts at this time. New units are being priced at this time. Looking at various options.
- b. Continued discussion of current year improvements made from funds committed for building/facility improvements. This fiscal year, we have made improvements to the well, HVAC in the middle school, rekeyed the building, repaired the roof and replaced the gym floor. With approval of the roof replacement and parking lot replacement projects, recommend motion and approval of reclassifying \$250,000 from funds committed for building expansion to being

committed for building/facility improvements. Motion to approve as presented by Ryan Menken, second by Ryan Malchine. No additional discussion. All in favor, motion carries.

8. New Business

- a. Motion and approval to accept the resignation of Rachelle Senese, 6th grade homeroom teacher and 5th-8th grade math teacher, effective June 10, 2026. Rachelle has been with North Cape for 10 years, and will be missed. She has been a great math teacher. Motion to approve as presented by Ryan Menken, second by Tom Henningfeld. No additional discussion. All in favor, motion carries.
- b. Motion and approval to accept the retirement of Sandra Bluemel, 1.0 Instructional Assistant, effective June 10, 2026. Sandy was a great find, and we will miss her. Motion to approve by Keith Jacobson, second Ryan Menken. No additional discussion, all in favor, motion carries.
- c. Motion and Approval of Natalie Schroeder, 1.0 3rd grade teacher. Natalie is from Chicago, and went to Carthage College. We are very excited to have her join North Cape School, she was our top candidate! Her mom is a 3rd grade teacher also! Motion to approve by Ryan Menken, second by Keith Jacobson. No additional discussion. All in favor, motion carries.
- d. Motion and Approval of Peyton Witt, 1.0 Physical Education and Health Teacher, to be shared with Washington Caldwell. .5 North Cape, .5 Washington Caldwell. She is from Oregon, WI, and is currently student teaching in that area. We had two really great candidates, and she was the top pick. Motion to approve as presented by Dan Hying, second Ryan Malchine. No additional discussion. All in favor, motion carries.
- e. Motion and Approval of Lauren Zeller, 1.0, 7th grade homeroom, 7th grade social studies and middle school science teacher. Lauren is currently teaching in Australia. A very strong candidate and is very excited to come to North Cape. She has excellent references, and she is from Tichiga! Laurent was a reading interventionist right after college. Motion to approve as presented by Keith Jacobson, second by Tom Henningfeld. No additional discussion, All in favor, motion carries.
- f. Discussion of current projection for end of 25-26 fiscal year and estimates for the '26-'27 fiscal year budget. Anticipating it will be just about even for 25-26. Some concerns for next year. Anticipate losing half of sparsity aid. Special education funding is not coming through either. With changing of staff and benefits, looking tight, but balanced for 26-27.

g. Board Reorganization

Organize the slate of officers as follows:

- President Dan Hying
- Vice President Tom Henningfeld
- Treasurer Ryan Menken
- Clerk Keith Jacobson
- Board Member Ryan Malchine

Motion to keep as present by Keith Jacobson, second by Tom Henningfeld. No additional discussion, All in favor, motion carries.

9. Discuss 2026-2027 compensation for Teachers, Support Staff and Administration.

Motion to Adjourn to Closed Session under State Statute 19.85(1)(c) for discussion on employment, promotion, compensation, or performance evaluation data of any specific public

Employee; Also, under State Statute 19.85 (1) (f) for discussion of a specific behavioral/discipline incident for students. Motion at 5:50 by Keith Jacobson, second by Ryan Menken. No additional discussion. All in favor, motion carries.

10. Motion to Return to Open Session-Continued discussion of 2026-2027 Compensation for Teachers, Support Staff, and Administration. 6:25 p.m. by Dan Hying, second by Tom Henningfeld. No additional discussion. All in favor, motion carries.

11. Motion and approval of compensation for 26-27 if no more discussion is needed for each group of employees.

a. Motion and approval of proposed teacher compensation: Motion by Ryan Menken, second by Tom Henningfeld. No additional discussion. All in favor, motion carries.

b. Motion and approval of support staff compensation: Motion by Dan Hying, second by Ryan Malchine. No additional discussion. All in favor, motion carries.

c. Motion and approval of administrative compensation Motion made by Tom Henninfeld, second by Keith Jacobson No additional discussion. All in favor, motion carries.

12. Motion to adjourn 6:28 p.m. by Ryan Malchine and second by Keith Jacobson No additional discussion. All in favor, motion carries.