

**EASTERN LEBANON COUNTY SCHOOL DISTRICT  
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**Regular Board of Education Voting Meeting**

**District Board Room  
Hybrid (In-person and via Zoom)**

**June 22, 2026**

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5:15 p.m. Executive Session - Discussion of the School and Safety Report per Act 44

6:00 p.m. Regular Board of Education Voting Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications
  - Lebanon County Career & Technology Center Articles of Agreement
- VI. Public Comments – Items On the Agenda
  - A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District’s schools.  
**NOTE:** Personnel matters are never discussed at public meetings.
  - B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.
- VII. Board Committee and Rep Reports
  - Policy Committee
  - Curriculum Committee
  - Personnel Committee
  - General Services Committee
  - Finance Committee
  - IU13 Rep Report
  - PSBA Report
  - CTC Report
  - Lebanon County Tax Collection Rep Report
  - ELCO Education Foundation

- VIII. Approval of Minutes from May 18, 2026
- IX. Approval of Treasurer's Report from May 31, 2026

#### ACTION ITEMS FOR APPROVAL

- X. Personnel Committee – Mr. Jack Kahl, Chairperson
  - A. Move to accept a “Letter of Resignation” from Candice Lewis, 2<sup>nd</sup> Shift Custodian, effective and retroactive to June 17, 2026.
  - B. Move to accept a “Letter of Resignation” from Kaitlyn Zerbe, Specialized Paraprofessional, effective and retroactive to June 4, 2026.
  - C. Move to accept a “Letter of Resignation” from Allyson Woodward, Specialized Paraprofessional, effective and retroactive to June 4, 2026.
  - D. Move to accept a revised “Letter of Resignation” from Anna Martin, Specialized Paraprofessional, effective and retroactive to May 29, 2026.  
*Background: The last day of employment was changed from June 4, 2026 to May 29, 2026.*
  - E. Move to accept a “Letter of Resignation” from Rachael Smith, Substitute Paraprofessional, effective and retroactive to June 8, 2026.
  - F. Move to accept a “Letter of Resignation” from Anna Dice, Intermediate School 3<sup>rd</sup> Grade Teacher, Effective and retroactive to June 19, 2026.
  - G. Move to accept a “Letter of Resignation” from Meghan Gantz, Intermediate School Reading Specialist, effective August 14, 2026.
  - H. Move to approve the appointment and the employment agreement for Dr. Michael Gerhart, to serve as the Assistant Superintendent of the ELCO School District, on a five-year contract , at a salary of \$145,000, with a start date of July 1, 2026, pending receipt of all required documentation, clearances, and disclosures.  
*Background: This position is being filled due to a retirement.*
  - I. Move to approve the employment of Riley Bennethum, as a full-time Specialized Paraprofessional, at an hourly rate of \$15.92, 7.5 hours/day (10-month position), effective start date June 22, 2026, pending receipt of all required documentation, clearances, and disclosures,  
*Background: This position is being filled due to a resignation.*
  - J. Move to approve the employment of Christopher Bennetch, as a full-time District-Wide Skilled Maintenance worker, at an hourly rate of \$30.00, 8.0 hours/day (12-month position), effective start date TBD, pending receipt of all documentation, clearances, and disclosures.  
*Background: This position is being filled due to a retirement.*
  - K. Move to approve the employment of Jenna Keller, as a temporary full-time Paraprofessional, at an hourly rate of \$12.74, 6.5 hours/day (10-month position), effective the start of the 2026-2027 school year, pending receipt of all required documentation, clearances, and disclosures. This position does not include benefits and will conclude the last student day of the 2026-2027 school year.  
*Background: This position is part of a District-approved cooperative learning experience.*

- L. Move to approve the employment of Maggie Reichard as Middle School Cafeteria Kitchen Manager, at an hourly rate of \$27.19, effective July 1, 2026.  
*Background: This position is being filled as part of the restructuring of the Food Services Department, as presented at the General Services Committee meeting.*
- M. Move to approve a wage adjustment for Alondra Plasterer, High School Head Food Service Manager, at a rate of \$23.74, effective July 1, 2026.  
*Background: This adjustment is made as part of the ongoing review of food service workers within the District and in recognition of additional job responsibilities.*
- N. Move to approve the following individuals as Specialized Paraprofessionals to support Extended School Year (ESY) services at their individual hourly rate, during the period of June 22, 2026, through July 23, 2026, as listed:  
*Background: Paraprofessional staff are needed to support the district-operated based ESY program during summer 2026.*

Riley Bennethum  
Danielle Burkholder

- O. Move to approve the following individuals as Substitute Nurses for the 2026-2027 school year, pending receipt of all documentation, clearances, and disclosures, as listed:

Pamela Betz  
Lyndsi Rapp

- P. Move to approve the administrative transfer of Erin Harris from Middle School Language Arts Teacher to Middle School Librarian, effective at the beginning of the 2026-2027 school year.
- Q. Move to approve the following individuals as Book Mobile staff at a rate of \$50.00 per event, effective June 24, 2026 through August 20, 2026, as listed (noting all required documentation, clearances, and disclosures are on file):

Ruthanne Gray	Heather Miller
Katherine Brosius	Melissa Pfautz

- R. Move to approve the following extra-curricular positions for the 2026-2027 school year, as listed:

Marching Band Director:	David Fair
Asst. Marching Band Director:	Craig DeVore
Percussion Instructor:	Mark Doll
Percussion Arranger:	Mark Doll
Marching Instructor:	Kaloni Doll

- S. Move to approve the following individuals as coaches for the 2026-2027 Fall Sports Season, (Pending receipt of all required documentation, clearances, and disclosures), as listed:

Football	Head Varsity Coach	Robert Miller
	Asst. Coaches	Earl Thomas, Jr., Colin Gillen, John Wetzel, TBD
	JH Coaches	Warren Zimmerman, Bob Williams
	Volunteer Coaches	Matt Rissinger Logan Tice, Tim Ervey, Mitch Aponick, Cole Thomas

Boys' Soccer	Varsity Head Coach Asst. Coach JV Coach JH Coaches Volunteer Coaches	Brian Marquette Sean Miller Blaine Troutman Kirk Keppley, Travis Hibshman Pat Yeagley, Tom Faust, Zac Shiffer, Nick Jakobson, Adam Keller
Girls' Soccer	Varsity Head Coach Asst. Coach JV Coach JH Coaches Volunteer Coach	Josh Deck Jason Brubaker Emma Strickler Diane Bidelspach, Nate Snee Bob Bounpane
Cheerleading	Varsity Head Coach Asst. Coach JH Coach Volunteer Coach	Liana Raihl Marysia Daly Elizabeth Martin Stevie Domagalski
Girls' Volleyball	Varsity Head Coach JV Coach Volunteer Coaches	TBD Ron Sholl Diana Perry, Josh Glant
Field Hockey	Varsity Head Coach Asst. Coach JV Coach JH Coaches Volunteer Coach	Kelsey Thorley Erin Harris Molly Gray Addie Bird, Tasha Ness Kristen Nelson
Golf	Varsity Head Coach Volunteer Coach	David Meyer Megan Schaeffer
Girls' Tennis	Varsity Head Coach Volunteer Coaches	Chris Gyorke Cathy Shaak, Malachi Bomgardner
Cross Country	Varsity Head Coach JH Coach Volunteer Coaches	Mike Harnish Mitchell Gray Holly Hartman, Cynthia Harnish, Haley Thunberg
Summer Weight Room Monitors		Colin Gillen, Bob Williams

- T. Move to approve the following individual as a coach for the 2026-2027 Winter Sports Season, (pending receipt of all required documentation, clearances, and disclosures)

Asst. Indoor Track & Field Coach: Robert Miller

- U. Move to approve adding the following individuals to the ELCO volunteer listing for the 2026-2027 school year, as listed, (noting all required documentation, clearances, and trainings are on file):

Dianne Booth	April Dokianos	Jordan Kirby
Lori Newswanger	Michael Renyard	

- V. Request to authorize the Superintendent to make employment offers to qualified applicants for the purpose of filling vacancies that occur after the June 22, 2026, Board Meeting with action to be approved by the School Board at the next official voting meeting on August 17, 2026.

XI. Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

- A. Move to approve a trip and travel request from Jonathan Bickel, Yearbook Advisor, and three (3) students to travel and participate in the Walsworth Yearbook Camp to be held July 13-16, 2026, at James Madison University, Harrisonburg, VA.  
*Background: The students will learn best practices in yearbook journalism. They will also plan, design, and create a yearbook theme and pages for this year's yearbook. Costs have been budgeted.*
- B. Move to approve a trip and travel request from Madison Balthaser and Lucas Sandoe, FFA Advisors, and approximately 10 students to travel and participate in a FFA Officer Retreat to be held July 17-19, 2026, at Sandoe Cabin, Pitman, PA.  
*Background: This retreat is for the new officer team. The team will focus on leadership and teamwork workshops. Costs have been budgeted.*
- C. Move to approve a trip and travel request from Brad Connors, Head Varsity Basketball Coach, chaperones, and approximately 20 students to travel and participate in a Basketball Camp to be held July 17-19, 2026, at Alvernia University, Reading, PA.  
*Background: The costs of this trip are funded by the Basketball Booster Club.*
- D. Move to approve a trip and travel request from Holly Hartman and Valerie Musser, FBLA Advisors, and approximately 18 students to travel and participate in the FBLA State Leadership Workshop to be held October 31- November 2, 2026, at the Kalahari Resort, Pocono Manor, PA.  
*Background: This event gives FBLA members the opportunity to participate in business and leadership workshops and interact with other FBLA members from across the state. This is a budgeted expense.*
- E. Move to approve the annual renewal contract of Adobe Create Cloud through the Lancaster-Lebanon IU13 at a cost of \$2,385.00. (Board Attachment)  
*Background: This is an annual subscription of 500 licenses used within the High School for a variety of departments including Business Education, Art, and Yearbook. The costs have been budgeted.*
- F. Move to approve the annual renewal of IXL site licensing through IXL Learning at a cost of \$46,170.00. (Board Attachment)  
*Background: This is an annual subscription used for ELA, Math and Science personalized learning, diagnostics, and analytics. This is used by all buildings and all grade levels as well as professional development staff. The costs have been budgeted.*
- G. Move to approve the annual renewal contract with Lancaster-Lebanon IU13 for \$10,510.50 for Securly web filtering and Securly Aware. (Board Attachment)  
*Background: This is an annual renewal that includes licensing for web filtering services for all school district devices as well as online monitoring for signs of bullying, self-harm, and potential violence. The costs have been budgeted,*
- H. Move to approve the annual renewal of Albert through Learn by Doing, Inc. for the 2026-2027 school year at a cost of \$5,029.00. (Board Attachment)  
*Background: This is an annual renewal that is used by students and teachers for test preparation related to Advanced Placement Exams, SAT, PSAT, and Keystone Exams. The costs have been budgeted.*
- I. Move to approve the list of established Booster Clubs for the 2026-2027 school year to ensure continued authorization for fundraising and activities. (Board Attachment)  
*Background: The board shall approve auxiliary organizations annually to identify which groups are covered by the District's liability insurance, per Policy 915.*

XII. Policy Committee – Mrs. Rachel Moyer, Chairperson

- A. Move to approve Policy 229 – Student Fundraising for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee. Language was added to address Small Games of Chance student activities and the processes and approvals required to conduct such activities.*
- B. Move to approve Policy 915 – PTO and Booster Organizations for first reading. (Board Attachment)  
*Background: This policy was reviewed by committee. Language was added to address Small Games of Chance activities by auxiliary organizations and the processes and approvals required to conduct such activities.*
- C. Move to approve the following policies (revised/reviewed/and/or new) for 2<sup>nd</sup> reading. (Board Attachment)
  - 1. Policy 236.1 – Threat Assessment
  - 2. Policy 626 – Federal Fiscal Compliance
  - 3. Policy 830.1 – Data Governance – Storage/Security
  - 4. Policy 918 -Title I Parent and Family Engagement

XIII. General Services Committee – Mr. JP Santos, Chairperson

- A. Move to approve an annual renewal contract with Lancaster-Lebanon IU13 for private cloud services in the amount of \$10,660.00. (Board Attachment)  
*Background: This is an annual renewal contract that includes support for virtual servers, Microsoft Exchange, and disaster and recovery. The costs have been budgeted.*
- B. Move to approve an annual renewal subscription with Veeam Backup through GDC IT Solutions in the amount of \$712.78. (Board Attachment)  
*Background: This is an annual subscription for back-up software for virtual servers. The costs have been budgeted.*
- C. Move to approve an annual renewal of the network infrastructure service agreement with Foster Consulting for the 2026-2027 school year not to exceed a cost of \$3,500.00. (Board Attachment)  
*Background: This annual agreement provides assistance with the setup, configuration, and troubleshooting of Cisco Meraki network switches and access points. Foster Consulting is highly regarded and widely used among districts throughout the LLIU13 and have maintained a successful partnership for several years. The costs have been budgeted.*
- D. Move to approve an annual renewal subscription of S'more through SchoolStatus in the amount of \$1,950.00. (Board Attachment)  
*Background: This is an annual subscription for online newsletters used by Principals to communicate news and events to parents and staff. The costs have been budgeted.*
- E. Move to approve the annual renewal with JAMF to use their Connect Basic Solution in the amount of \$2,557.50 (Board Attachment)  
*Background: This is an annual renewal that provides a solution for end users to sync their directory password with their local computer login password and their Microsoft account to maintain an alignment of the end user passwords for all systems. The costs have been budgeted.*
- F. Move to approve an annual renewal contract with Brightly Software for their Inventory Direct Software for the 2026-2027 fiscal year at a cost of \$1,547.85. (Board Attachment)  
*Background: This software is used to track and manage our district maintenance supplies. There has been no increase in costs from the previous year. The costs have been budgeted.*

- G. Move to approve a three-year agreement with Waste Management of Central PA to provide collection and disposal of district waste materials. The cost for the 2026-2027 fiscal year is \$27,706.32.  
*Background: The term of the contract is for the 2026-27, 2027-28, 2028-29 school years. The agreement includes an annual cost increase of 4.5% each year. The costs have been budgeted.*
- H. Move to approve a proposal from Master Power Tint for the purchase and installation of safety and security window film on designated windows at Fort Zeller Elementary School at a total cost of \$3,850.00. (Board Attachment)  
*Background: The cost of this work will be fully covered by the PA Commission on Crime and Delinquency Grant #47878.*
- I. Move to approve a three-year agreement from Turf, Track and Court Testing Services for G-Max testing, field analysis, and documented results. The costs for the 2026-2027 fiscal year are \$900.00. (Board Attachment)  
*Background: The term of the contract is for the 2026-27, 2027-28, 2028-29 school years. The costs for this service will remain fixed throughout the term of the contract. The costs have been budgeted.*
- J. Move to approve a proposal from Reed Associates, Inc. for 60 chairs and desks to be ordered June 2026 at a cost of \$16,638.20 and 180 chairs and desks to be ordered July 2026 at a cost of \$47,124.60. (Board Attachment)  
*Background: This purchase is part of a four-year student furniture replacement cycle at the High School. The costs have been budgeted.*

XIV. Finance Committee – Mr. Ray Ondrusek, Chairperson

- A. Move to approve the payment of bills found listed and attached to the June 22, 2026, Board Agenda for payments made May 2026, in the amounts indicated: (Board Attachment)

General Fund payments in the amount of	\$1,926,602.28
Cafeteria Fund payments in the amount of	\$208,351.23
Capital Reserve Fund payments in the amount of	\$0.00
Debt Service payments in the amount of	\$974,574.92
Construction Fund payments in the amount of	\$82,105.00
Flex Spending payments in the amount of	\$1,532.73
Student Activity payments in the amount of	\$43,942.59

- B. Move to approve the revised Adult Breakfast price for the 2026-2027 school year, as listed:  
*Background: The price that was approved at our May Board Meeting has been increased \$.25 due to revised state mandated calculations.*

Adult Breakfast	\$3.25
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- C. Move to approve the Lebanon Special Education Shared Services Consortium with the IU13 for the 2026-2027 school year at an estimated cost of \$374,917.73. (Board Attachment)  
*Background: This is an annual approval for contracted services for the 2026-2027 school year. The costs have been budgeted.*
- D. Move to approve the Special Education Shared Services Consortium with the IU13 for the 2026-2027 school year at an estimated cost of \$840,097.94. (Board Attachment)  
*Background: This is an annual approval for contracted services for the 2026-2027 school year. The costs have been budgeted.*

- E. Move to approve Contracted Services Agreements with the IU13 for the 2026-2027 school year for Occupational/Physical Therapy services, Speech/Language services, and Personal Care Assistant services at an estimated cost of \$265,455.00. (Board Attachment)  
*Background: This is an annual approval for contracted services for the 2026-2027 school year. Costs have been budgeted.*
- F. Move to approve an annual contract with Frontline Education to provide Human Resource Information System (HRIS), Absence and Substitute Management software, and Comparative Analytics software in the amount of \$38,959.01. (Board Attachment)  
*Background: This is an annual approval for renewal of software for the 2026-2027 school year. The costs have been budgeted.*
- G. Move to approve Jeffrey Litts, Esq. of Saxton and Stump, LLC, as District Solicitor for the ELCO School District, effective July 1, 2026, at an hourly rate not to exceed \$295.00. (Board Attachment)
- H. Move to approve Sweet, Stevens, Katz, and Williams, LLP, as Special Counsel for Special Education related matters for the ELCO School District, effective July 1, 2026, at an hourly rate not to exceed \$230.00. (Board Attachment)
- I. Move to approve the annual insurance renewal program in the total amount of \$389,763.00 for the 2026-2027 school year. (Board Attachment)  
*Background: The policy renewal premiums increased 5.6% from the previous year. The costs have been budgeted.*
- J. Move to approve an event agreement with the Warehouse, for the use of their facility located at 215 Michters Road, Newmanstown, PA. (Board Attachment)  
*Background: This agreement is for the Junior-Senior Prom to be held May 8, 2027. There will be no cost to the district for this event. The costs will be paid from the Student Activities fund.*
- K. Grant authorization to pay bills that would normally come due during the month of July 2026 with submission of the list of bills to be presented for approval in August 2026, including General Fund, Cafeteria Fund, Student Activity, Flex Spending, and Capital Reserve Funds.
- L. Grant authorization to submit the Treasurer's Report for approval in August 2026 that would normally be presented during the month of July 2026.
- M. Move to approve Act 93 Administrative increases, Non-Act 93 Supervisory increases, and Support Staff increases, effective July 1, 2026. (Board Attachment)
- N. Move to approve a salary increase for Mrs. Elaine Mathias – Business Manager, effective July 1, 2026. (Board Attachment)
- O. Move to approve bank accounts and depositories for the 2026-2027 school year. (Board Attachment)  
*Background: This is an annual end of fiscal year motion.*
- P. Move to approve Resolution #06-22-2026 I, setting Homestead/Farmstead exemptions for the 2026-2027 school year. (Board Attachment) (Roll Call Vote)
- Q. Move to approve Resolution #06-22-2026 II, concerning fund balance designations on June 22, 2026. (Board Attachment) (Roll Call Vote)
- R. Move to approve Resolution #06-22-2026 III, adopting the Final 2026-2027 ELCO School District General Fund Budget. (Board Attachment) (Roll Call Vote)  
*Background: The 2026-2027 Budget includes a 4.2% millage increase.*

XV. Superintendent's Report

- Principal's Report
- Director's Report

Upcoming Dates/Announcements:

No Committee Meetings or Regular Board of Education Voting Meeting scheduled in July 2026

August 3, 2026 – 5:00 p.m. – Policy/Curriculum/Personnel Committee Meetings

August 4, 2026 – 5:00 p.m. – General Services/Finance Committee Meetings

August 17, 2026 – 6:00 p.m. – Regular Board of Education Voting Meeting

August 18, 2026 – Opening Day for all staff K-12

August 19, 2026 – In-Service Day for all staff K-12

August 20, 2026 – 5:30 pm -7:30 pm Back to School Picnic

August 24, 2026 – First Day of School for students K-12

September 4, 2026 – NO SCHOOL for students K-12

September 7, 2026 – NO SCHOOL in observance of Labor Day

XVI. Public Comments – Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.  
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- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

XVII. Board Announcements/Comments

XVIII. Old Business

XIX. New Business

XX. Adjournment