

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 1, 2026
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Ashley Raywood, BOE President, presided and voiced the call to order at 6:07 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2025-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter this public announcement into the minutes of this meeting.

III. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Absent
Dr. Giardina	Absent *Arrived at 6:32 p.m.
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Dr. Semko made a motion to go into executive session at 6:08 p.m. for the purpose of discussing HIB matters, due process, property, and pending litigation. Seconded by Mr. Stepnowski passed

unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Dr. Giardina made a motion to go out of executive session at 7:08 p.m. Seconded by Mrs. Kovacs, passed unanimously.

V. ROLL CALL

Mrs. Raywood	Present
Mr. Meroney	Absent
Dr. Giardina	Present *Arrived at 6:32 p.m.
Mrs. Gill	Present
Mrs. Kovacs	Present
Dr. Semko	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Dr. Giardina made a motion, with a second by Dr. Semko, that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for April 1, 2026.

Roll Call	
Yes	Dr. Giardina, Dr. Semko, Mrs. Gill, Mrs. Kovacs, Mr. Stepnowski, Mrs. Raywood
No	None
Absent	Mr. Meroney

VIII. APPROVAL OF MINUTES

Dr. Giardina made a motion, with a second by Mrs. Gill, that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on March 18, 2026.

Roll Call	
Yes	Dr. Giardina, Mrs. Gill,

No
Absent
Abstain

Mrs. Kovacs, Dr. Semko
None
Mr. Meroney
Mr. Stepnowski, Mrs. Raywood

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Budget & Finance Committee - Met to review numbers to work towards a fair and workable budget.
Will present at the May meeting.
Township Liaison Committee - Met to look at new ways to collaborate to save taxpayers' money.

X. STUDENT REPRESENTATIVE COMMENTS - Victoria Clayton and Ryan Reynolds
[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Spring sports are off to a great start.
Beginning of budget season - began discussing options with building administrators and the Board of Education members. Thanked the Board for their dedication and efforts to make decisions that will shape our district's future.
Spoke with Assemblyman Alex Sauickie about a proposed bill A4860, "Fairness for School Districts in Development Restricted Areas Act." If passed, it could allow for additional annual funding.
Wished everyone a relaxing and enjoyable spring break.

XII. PRESENTATIONS/AWARDS

Recognition of the High School Boys Basketball Team - South Jersey Group I Champions
Recognition of the New Egypt Primary School Bucketfillers for the Months of December - February

Took a 2-minute break following Bucketfillers recognition.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Open at 7:40 p.m. - Closed at 7:40 p.m.
None

XIV. SUPERINTENDENT'S AGENDA

Dr. Giardina made a motion, with a second by Mrs. Gill, that A.1. - A.10. be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for April 1, 2026, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for April 1, 2026, which required handwritten checks after the March 18, 2026, Board of Education meeting. The bills and claims list was approved by the members of the Finance Committee and is presented for approval.
3. Recommend ratification of the transferring of funds for the period ending February 28, 2026.
4. Recommend approval of the Board Secretary's Report and the Cash Reconciliation Report for the

period ending February 28, 2026.

- 5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary certifies that as of February 28, 2026, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
- 6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of February 28, 2026, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- 7. Recommend approval for Neuropsychology & Counseling Associates, LLC, to provide counseling and neuropsychological evaluations during the 2025-2026 school year.
- 8. Recommend ratification of approval of a 2025-2026 shared service busing agreement between the Township of Plumsted and Plumsted Township School District.
- 9. Recommend approval of a 2025-2026 joint transportation agreement with host Plumsted Township School District and joiner Maple Shade (Burlington), at a cost of \$15,233.50.
- 10. Recommend ratification of approval of a revision of a 2025 -2026 MOESC transportation route, as per [the attached](#):

Roll Call

Yes	Dr. Giardina, Mrs. Gill, Mrs. Kovacs, Dr. Semko, Mr. Stepnowski, Mrs. Raywood
No	None
Absent	Mr. Meroney

B. Personnel Motions

Dr. Giardina made a motion, with a second by Mrs. Kovacs, that B.1. - B.6. be approved:

- 1. Recommend the acceptance of the resignation of Kelsey Cuff, Preschool Disabled Teacher, at the New Egypt Primary School, effective June 30, 2026, with regrets.
- 2. Recommend approval of an NJFLI leave of absence for employee 6130, Paraprofessional at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
NJFLI w/o pay, with benefits	May 15, 2026	June 22, 2026

- 3. Recommend approval of the job description, [as per the attached](#):
- 4. Recommend approval for staff to be reimbursed for travel expenses for the 2025 - 2026 school year, [as per the attached](#):

5. Recommend approval of staff change of position/assignment, [as per the attached](#):
6. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Dr. Giardina, Mrs. Kovacs,
Mrs. Gill, Dr. Semko,
Mr. Stepnowski, Mrs. Raywood

No

None

Absent

Mr. Meroney

C. Policy - None

D. Other Motions

Dr. Giardina made a motion, with a second by Dr. Semko, that D.1. - D.7. be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on April 1, 2026, by the Board of Education.
2. Recommend approval to adopt the following decisions on HIB matters reported to the Board at the preceding Board meeting:
 - a. Affirm the Superintendent-level decision on HIB investigation No. HS-06-25-26 from the March 18, 2026, meeting.
 - b. Affirm the Superintendent-level decision on HIB investigation No. HS-07-25-26 from the March 18, 2026, meeting.
 - c. Affirm the Superintendent-level decision on HIB investigation No. HS-08-25-26 from the March 18, 2026, meeting.
 - d. Affirm the Superintendent-level decision on HIB investigation No. HS-09-25-26 from the March 18, 2026, meeting.
 - e. Affirm the Superintendent-level decision on HIB investigation No. ES-04-25/26 from the March 18, 2026, meeting.
3. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of March 2026.
4. Recommend approval of the submission of the 2026 - 2027 Special Education Medicaid Initiative (SEMI).
5. Recommend applying for a Literacy Grant from Dollar General, in the amount of \$5,000.00.
6. Recommend approval for the New Egypt Primary School to host a “Pathway to Primary” Preschool and Kindergarten Parent Information Night on May 26, 2026.
7. Recommend approval of field trips, [as per the attached](#):

Roll Call

Yes

Dr. Giardina, Dr. Semko,
Mrs. Gill, Mrs. Kovacs,
Mr. Stepnowski, Mrs. Raywood

No

None

Absent

Mr. Meroney

E. Facilities - None

XV. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Open at 7:41 p.m. - Closed at 7:43 p.m.
Jeff Fowler, 45 N. Main Street, New Egypt, NJ 08533 - Boiler alarm

XVI. NEW BUSINESS
Mr. Stepnowski proposed an Ad-Hoc Committee for AI

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on _____ for the purpose of discussing _____.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

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XIX. ADJOURNMENT

Dr. Giardina made a motion to adjourn at 7:45 p.m.
Seconded by Mrs. Kovacs, passed unanimously.



Sean Gately
Business Administrator/Board Secretary