



where excellence lives.

Thank you for your interest in transferring your student to Bentonville Schools from another school district. We are happy to assist you through the transfer process.

Please follow the steps below:

- **Complete the Legal Transfer Form.**
- **Email the completed form to mithompson@bentonvillek12.org.**

After we receive the completed Legal Transfer Form, the application will be reviewed according to the Arkansas Legal Transfer law.

If you have any questions or need assistance, please do not hesitate to contact me. I am always happy to help.

Michele Thompson
Student Services

PETITION FOR TRANSFER OF STUDENTS
(Please write legibly)

STATE OF ARKANSAS

COUNTY OF Benton

TO THE BOARD OF DIRECTORS OF THE _____
(Resident School District)

I, _____, petition that my children or wards, as listed below, now residing in the _____ School District in _____ County, Arkansas, be transferred to the _____ School District in _____ County, Arkansas, for educational purposes under the provisions of Ark. Code Ann. § 6-18-316 authorizing such a transfer, effective the _____ day of _____, 20____.

NAME	AGE	GRADE

(Printed Name of Petitioner)

(Signature of Petitioner)

(Petitioner's Phone Number)

(Petitioner's Address)

(Petitioner's City and Zip Code)

CONSENT OF RESIDENT DISTRICT

The Board of Directors of _____ School District of _____
County, consents to have the student (s) listed above transferred from said school district.

Date Board Authorized Transfer

President of School Board

CONSENT OF RECEIVING DISTRICT

The Board of Directors of _____ School District of _____
County, consents to have the student (s) listed above transferred to said school district.

Date Board Authorized Transfer

President of School Board

After the petition has been approved by the Board of Directors of the resident district and the Board of Directors of the receiving district, copies of approved transfers shall be filed by the receiving district with: (1) the office of the county clerk, (2) the administrative offices of the receiving district, (3) the administrative offices of the resident district, and (4) the Arkansas Department of Education State LEA Funding, Four Capitol Mall, Room 202-A, Little Rock, Arkansas 72201. If the receiving district covers areas in more than one county, copies should be filed with both county clerks.

TRANSFER OF STUDENTS

AFFIDAVIT

According to Ark. Code Ann. § 6-18-317:

Boards of Directors of local school districts are prohibited from granting legal transfers under § 6-18-316 when:

- (1) Either the resident or the receiving district is under a desegregation-related court order; and
- (2) The transfer in question would violate the court order.

Whereas, the Board of Directors of _____ School District, in _____ County (resident district), and the Board of Directors of _____ School District, in _____ County (receiving district), have agreed to have the student (s) listed below transferred _____, 20 _____, and in granting this transfer have in no way violated Ark. Code Ann. §6-18-317.

NAME	AGE	GRADE

RESIDENT DISTRICT SCHOOL BOARD MEMBERS' SIGNATURES	RECEIVING DISTRICT SCHOOL BOARD MEMBERS' SIGNATURES