

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

May 28, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, May 28, 2026, at 8:15 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Terence Ulaszewski
Sheryl Bender
Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Susan Leaming, Senior Personnel Analyst; Oralía Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Ashleigh Fernando, Acting Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Keidy Garcia, Human Resources Assistant.

GUESTS PRESENT

Dr. Kelly An, Assistant Superintendent Human Resource Services; Michael Voigt, Senior Associate General Counsel Human Resource Services; Tai Felder, CSEA Chapter 2 Job Steward; Viola Mae Bledsoe, Chief Job Steward Instructional Aide – Special retired; and Appellant 14837021.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of May 14, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, Personnel Commission and Classified Employment, opened by thanking the Classified Celebration Committee, including members of the Personnel Commission team, Susan Leaming, Senior Personnel Analyst; Ashleigh Fernando, Human Resources Technician; Keidy Garcia, Human Resources Assistant; Gean Asayas, Human Resources Assistant; Maria Lynn Alvarez, Senior Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; and Veronica Bustamante, Human Resources Technician. Dr. Lee recognized the effort in planning, creativity, vendor

outreach, and securing donations for the May 22, 2026, Classified Employee Celebration. Dr. Lee reported strong attendance, with 679 employees checking in and 742 meal tickets distributed, making it one of the highest turnouts. Dr. Lee noted the sports theme was well received.

Dr. Lee also shared the District approved the Personnel Commission's 2026–2027 budget, which has been submitted to the Los Angeles County Office of Education for final approval.

Andrea Fonseca, Associate Personnel Analyst, reported that there are currently 35 active recruitments in various stages, including 11 accepting applications and 11 in the testing phase.

Ms. Fonseca noted that staff continue to support local high schools through Decision Day events. Ms. Fonseca shared that Keidy Garcia and Gean Asayas participated at Jordan High School on May 15, 2026, while Veronica Bustamante and Monica Gaytan, Human Resources Technician, participated at Millikan High School on May 20, 2026. Additionally, Warren Hornberger, Human Resources Technician, Amy Van Fossen, and Ms. Fonseca conducted mock interviews at Millikan High School on Tuesday, May 26, 2026.

Ms. Fonseca explained that Millikan High School had lost funding for this activity and requested support from the Personnel Commission. Staff met with an entire class of students, providing interview practice and sharing information about part-time employment opportunities available within the District. Ms. Fonseca noted that many students expressed strong interest, as they were previously unaware of these opportunities.

Ms. Fonseca also shared that Maria Alvarez and Amy Van Fossen will attend Decision Day at Cabrillo High School on May 28, 2026. Ms. Fonseca concluded by noting that, as word of the Personnel Commission's involvement has spread, additional schools have extended invitations. The Personnel Commission is pleased to continue supporting these outreach efforts and appreciate the team members who have contributed to this work.

Mari, Rojas, Employment Services Supervisor, reported that at the May 18, 2026, Board of Education meeting, 48 probationary appointments were approved across various classifications, including Child Care Worker, Fence Erector, Instructional Aide - Expanded Learning, Instructional Aide – Special, Recreation Aide – Expanded Learning and Senior Health Assistant. In addition, 45 substitute assignments were approved in various classifications such as Child Care Worker, Custodian, Groundskeeper, Instructional Aide – Expanded Learning, Nutrition Services Worker, and Recreation Aide.

Ms. Rojas also shared that 13 student and 13 coach assignments were processed online. Ms. Rojas mentioned 668 summer school notices were sent out from a total of 800 applications received. Ms. Rojas expressed appreciation for staff's continued efforts and concluded by thanking everyone for their hard work and willingness to support one another.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Elementary School Office Supervisor
2. **RATIFY** job announcement bulletin for Middle School Office Supervisor
3. **RATIFY** job announcement bulletin for High School Office Supervisor
4. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW18-5258 established 3/31/2026

5. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW19-5258 established 4/9/2026
6. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW20-5258 established 4/23/2026
7. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW21-5258 established 4/30/2026
8. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW22-5258 established 5/6/2026
9. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW23-5258 established 5/14/2026
10. **APPROVE** the certification of Child Care Worker eligibility list 26-CCW24-5258 established 5/26/2026
11. **APPROVE** the certification of Custodian eligibility list 26-0171-0139 established 5/22/2026
12. **APPROVE** the certification of District Security Officer eligibility list 26-0177-5202 established 5/20/2026
13. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0217-5319 established 5/29/2026
14. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0216-0448 established 5/22/2026
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0207-5068 established 5/15/2026
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0222-5255 established 5/26/2026
17. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0206-5317 established 5/22/2026
18. **APPROVE** the certification of Senior Payroll Accounting Technician eligibility list 26-0167-0762 established 5/7/2026

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a unanimous vote of those present to ratify items 1-3 and approve items 4-18.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		
Linda Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS

1. **ANNUAL ELECTION OF OFFICERS** per Personnel Commission Rule 2.6

Linda Vaughan nominated Terence Ulaszewski as Chairperson and Terence Ulaszewski nominated Sheryl Bender as Vice-Chairperson. Terence Ulaszewski made a motion and was seconded by Sheryl Bender to accept the nominations as submitted. The nominations carried with a unanimous vote of those present to elect Terence Ulaszewski as Chairperson and Sheryl Bender as Vice-Chairperson.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		
Linda Vaughan	X		

2. **DISCUSSION and ACTION** - Reinstatement and Extension of the Senior Human Resources Analyst – HRS Eligibility List

Dr. Rebecca Lee, Executive Officer, provided the Commission with an overview of New Business Item #2. Dr. Kelly An, Assistant Superintendent, Human Resources Services, addressed the Commission and explained the very sensitive and unforeseen circumstances affecting the department which necessitated the request for reinstatement of the eligibility list. Following discussion, a motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a unanimous vote of those present to approve the reinstatement of the Senior Human Resources Analyst – HRS eligibility list #26-0024-5330, effective March 10, 2026, for a period of six months.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Terence Ulaszewski	X		
Sheryl Bender	X		
Linda Vaughan	X		

3. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 14837021

At the request of the applicant, New Item #3 was moved into Closed Session.

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, June 11, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:40 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:53 a.m. with the following reportable actions:

- 1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 14837021

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to sustain staff's recommendation to remove Applicant ID 14837021 from the current eligibility list.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda J. Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:54 a.m.