

Public Schools of Brookline
Student Issued-Device Long Term Loan Agreement

STUDENT'S FULL NAME: _____ Year of Graduation _____

Print clearly

The Public Schools of Brookline have a variety of electronic devices available for checkout, both for in-school use and for use at home, with special permission.

It is important to understand that these devices allow access to the Internet when used in an area with Wi-Fi.

This form is valid at the student's school until graduation. However, a parent/guardian may rescind this permission at any time by contacting the school librarian.

Student Responsibilities:

- I agree to handle the device carefully and protect it from potential sources of damage, including extreme heat or cold, food, and drinks.
- I agree to bring the chromebook to school each day for my coursework.
- I will not misuse or damage the device in any way, and use the appropriate device A/C adapter to charge.
- I will not give the device to another student for his/her use.
- I will follow all Public Schools of Brookline (PSB) regulations and policies governing the use of the PSB hardware and software, including, but not limited to, the Responsible Use of Technology Policy (See Student Handbook), as well as all applicable State and Federal laws, including copyright and intellectual property law, pertaining to software and information.
- I will not release any personal information to strangers and will keep accounts/passwords secure.
- I will not remove or alter any PSB or other identification labels attached to, or displayed on, the device.
- I will properly secure the device at all times and place it in a protective case when not in use and for travel.
- I will let a dean/staff member know, as soon as possible, if I am experiencing any issues with the device.
- I agree to return the device in the same condition it was checked out, which includes not modifying software or adding labels or markings.
- I agree to return the device before summer break, or when requested, and/or upon my withdrawal from Brookline Public Schools.

Parent/Guardian Responsibilities:

- I will help ensure the safe and timely return of the equipment before summer break, or when requested, and/or upon my child's withdrawal from Brookline Public Schools.
- I will not attempt to repair the device and will ensure that a librarian or BHS staff member is notified of device issues.
- I understand that I am responsible for paying a replacement cost if there is any intentional or accidental damage to the device or if the device is lost. **Replacement costs:** Charger \$25; Chromebook \$270
- I understand that it is to be used as a tool for learning and that my child will comply with the Brookline Public School's Responsible Use of Technology Policy when using said equipment.
- I understand that most home networks are not typically filtered, and I will supervise my child's use of the Internet and the device while at home.

The following section must be signed by the student and a parent/guardian of the named student.

Student signature: _____ Date: _____

As parent/guardian of the above-named student, I am authorizing the checkout of said equipment, and have reviewed and accepted the terms of this agreement.

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____