

Julian Curtiss School Building Committee Meeting Minutes

May 29, 2026

In person and ZOOM

Attendance: David Levine, Lisa Yates, Chris Cykley, Veronica Chiavaroli, Janet Stone McGuigan, Nick Macri, Brent Reeves, Wendy Vizzo Walsh, Harry Fisher, Dan Watson, Liridona Ahmeti - Tishukaj

Meeting called to order at 7:49am

1. Approval of minutes from 4/17 and ⁵/₈ approved by unanimous consent
2. Invoices from MGMT and JA Rosa
 - a. MGMT invoice 6 in the amount of \$12,320 approved by unanimous consent
 - b. JA Rosa Payment Application 1 through 4/30/2026 in the amount of \$28,806.94 motioned by Veronica, seconded by Harry, approved by unanimous consent.
3. Updated on phases 1 and 2
 - a. THP has addressed most punch list items to be confirmed by committee today after the meeting. An elevator phone still needs to be connected to appropriate security outside of the school building.
 - b. Credit of \$2,500 to be given to committee for tile work in staff bathroom
 - i. Get a quote from Spectrum to complete the tile work and deduct more than credit from final payment to THP
 - c. No grout in stone joints on the bottom riser of stairs outside, we may look into a warranty for credit should something happen.
4. Status of THP close out
 - a. 9 outstanding documents for final submittals (including warranties)
 - b. 3 punch list items
 - c. THP continues to owe us ~\$40k for security coverage and overtime for Dan Watson's crew
 - i. Harry makes a motion to leave the negotiation of the invoice to the discretion of the chairman of the building committee, Veronica seconds, approved by unanimous consent.
5. Update on phase 3 timeline including schedule overview.
 - a. Work begins Monday, June 8
 - b. We need a final endorsement of the grease interceptor to be submitted to the sewer division, which when approved, the health department will review and then the building department so we can start work.

- c. June 8 both cafeteria and kitchen will be closed for the remainder of the year to start the work
 - d. Cafeteria furniture final quote from Red Thread for \$38,092.50 approved by unanimous consent
- 6. Phase 4: Initial project overview and timeline discussion
 - a. Finalize ADA requirements at JCS (mostly millwork and a few other items)
 - b. AE proposal anticipated to total \$225,000 though \$12,300 is already included in the 2025-2026 budget
 - c. Antinozzi will prepare a single supplement and measure once school is out.
 - d. The plan is to go out to bid this fall and complete the work summer 2027
- 7. Finalize ribbon cutting time for September 14th
 - a. 10am
- 8. New business - quotes for plaque
 - a. Motion by Veronica to approve a quote for the plaque no higher than \$4500 once all quotes are submitted, seconded by Harry, approved by unanimous consent.
- 9. Review schedule and set summer meeting schedule
 - a. Next meeting June 19 and July 10

Meeting adjourned at 8:44am motioned by Veronica seconded by Harry