



## Request for Proposals

### Parking Area Paving

## Saxtons River Elementary School - Saxtons River, VT.

Date of Issuance: June 16, 2026

LEGAL NOTICE: The Rockingham Town School Board is seeking sealed Bids for the **Parking Area Paving project at Saxtons River Elementary School (SRES)**, located at 15 School Street, Saxtons River, Vermont.

This project is a reposting. The selected Contractor will provide all labor, materials, equipment, and services necessary to complete the site preparation, grading, drainage protections, and asphalt paving as specified in the project drawings prepared by Stevens & Associates, P.C. (Project Num: 26-006). (Drawings available upon request)

#### SCOPE OF WORK & TECHNICAL SPECIFICATIONS:

All work must be executed in strict accordance with the Existing Conditions, Proposed Site, and Detail Plans (Sheets C-1, C-2, and C-3). The primary scope elements include, but are not limited to:

#### A. Site Preparation & Demolition

- **Sawcutting & Removal:** Sawcut existing pavement. Remove and properly dispose of designated entry slabs, existing walks, curbs, and drives.
- **Vegetation & Tree Protection:** Install standard snow fence at the tree drip edges to protect existing trees. Clear, grub, and strip topsoil in areas designated for new construction.

#### B. Grading, Subbase, & Paving Specifications

- **Subgrade:** Compact subgrade
- **Gravel Base Course:** Provide a minimum 6" shaping course of clean, crushed gravel or crushed rock meeting VTrans standard specifications.
- **Bituminous Asphalt Paving:** Install a 1 1/2" Bituminous Concrete Wearing Course over a 2" layer of 3/4" nominal maximum aggregate Superpave mix (or Type IV Marshall Mix per VTrans Section 455 if Superpave is unavailable).
- **Concrete Sidewalks:** Construct 6' wide concrete walks 4" concrete slab, thickened edges, over crushed gravel) where indicated, ensuring full ADA accessibility compliance.

#### C. Civil, Drainage, & Erosion Control

- **Erosion Control Structures:** Install and maintain silt fences, inlet protections, and stone check dams. Sediment accumulation must be cleared when it reaches 12" depth behind silt fences.
- **Dewatering:** All water from site dewatering must pass through a sediment trap before discharge; no sediment-laden water may leave the site.
- **Site Restorations:** Provide 18" of topsoil, loam, seed, and mulch to finish grades and disturbed slopes. Temporary seeding must utilize annual/perennial ryegrass.

#### 3. Operational Hurdles & Schedule

- **Timeline:** Work is to be conducted during the summer of 2026 and completed before August 19, 2026. The Windham Northeast Supervisory Union (WNESU) / Owner will collaborate directly with the selected contractor to lock in the final execution schedule.
- **Traffic & Access Control:**
  - The contractor must maintain at least **one lane of open access** to the school at all times.
  - **Full, unobstructed emergency access** for Fire and EMS apparatus must be actively maintained 24/7.
  - The contractor must provide all necessary traffic control, barricades, warning lights, signs, and uniformed traffic flaggers to guarantee smooth traffic flow and prevent obstruction of private driveways.

#### 4. Funding & Legal Requirements

- **Funding Source:** This project is funded via **Capital Improvement Funds**. All activities, labor standards, and reporting related to this project must rigidly comply with the requirements of these funding sources.
- **Permitting:** The contractor is responsible for ensuring that all local and state permits are validated and adhered to prior to beginning excavation. (Note: Contractor must contact DIG-SAFE prior to any excavation).

#### 5. Contract, Terms, & Insurance Requirements

- **Contract Agreement:** The successful bidder will enter into a formal contract with the Owner using the **AIA 101-2017 Edition** and the **AIA A201-2017 Edition** General Conditions Contract Forms.
- **Payment Terms:** Progress payments will be net 30 days and will include a **10% retainage** holdback.
- **Required Insurance:** Respondents must include proof of adequate insurance with their bid submission, meeting or exceeding the following minimums:
  - **Commercial General Liability:** \$1,000,000 per occurrence / \$2,000,000 aggregate.
  - **Workers' Compensation:** Statutory limits.

#### 6. Submission Guidelines & Bid Format

- **Schedule of Values:** Bidders are required to itemize costs. A formal **Schedule of Values**, broken down per specific area of work, must be fully enumerated and attached to the Bid Form at the time of submission.
- **Inquiries:** All pre-bid questions, requests for clarification, or engineering inquiries must be submitted in writing via email to Andrew Haas: [andrew.haas@wnesu.com](mailto:andrew.haas@wnesu.com) or to Rick Schuhmann: [rick.schuhmann@wnesu.com](mailto:rick.schuhmann@wnesu.com).

#### **Proposal Deadline**

Bids must be received **before 2:00 PM on Friday, July 10, 2026** [Note: Date updated from the original Feb deadline to align with a summer 2026 construction launch]. Bids may be submitted via email or physical delivery:

- **Electronic Submission:** Email to Andrew Haas at [andrew.haas@wnesu.com](mailto:andrew.haas@wnesu.com).
- **Physical/Mailed Submission:** Delivered to the WNESU Office:
  - **WNESU Central Office**
  - Attn: SRES Paving Bid
  - 5111 US-5, Westminster Station, VT 05159

*Physical envelopes must be sealed and clearly labeled on the outside: “Bid for SRES Parking Area Paving.”*

#### 7. Owner's Rights

The Owner (Rockingham Town School District / WNESU) retains the absolute right to waive any informalities, to reject any or all Bids, or to accept any Bid variant they may determine to be in the best operational or financial interest of the district.