

UPPER ADAMS BOARD BRIEFS

June 16, 2026 Board Meeting

Personnel

Resignations/retirements approved:

1. Shelley Hobbs, Director of Business Operations, Admin, resignation

Permission to post and advertise granted:

1. Director of Business Operations
2. Administrative Assistant, BHS/UAMS

Job Descriptions approved:

1. Administrative Assistant, BHS/UAMS
2. Elementary Life Skills Teacher

New hires approved:

1. Maggie Rickrode, Life Skills Teacher, BES
2. Jennifer Chamberlain, Director of Student Services, Admin
3. Stephanie Webb, School Nurse, BHS/UAMS
4. Daniel Coy, Building Substitute, BHS
5. Amber Collado, Building Substitute, UAMS
6. Erica Bennett, Building Substitute, UAIS
7. Lexi Lochbaum, Building Substitute, BE

Transfers/Reassignments approved:

1. No items

Grant Tenure to the Following Professional Staff Members

1. No items

2026-2027 Supplemental Contracts approved:

1. Sydney Rauchut, Induction Inductee
2. Ann Gerlitzki, Induction Mentor for Sydney Rauchut
3. Steve Kissner, Informal Mentor for Megan Kaestle
4. Jennifer Sauble, Informal Mentor for Maggie Rickrode
5. Jaime Kuhn, Informal Mentor for Maggie Rickrode
6. Fall coaches listing

Volunteer Services - approved volunteers:

1. Yeyny Mendez Peralta
2. Betty Warren

Other Contracted Services:

Aramark (Custodial/Maintenance/Grounds)

1. Dylan Mickley - custodian

Chartwells (Food Services)

1. No items

GDC (Technology)

1. No items

G-Force (Security)

1. No items

Kelly Education (Permanent Staff)

1. No items

Kelly Education Teacher and Support Staff Substitutes

- a. Kelly Education Teacher Substitute Listing: No items
- b. Kelly Education Substitute Listing: No items

Translators approved:

1. No items

Miscellaneous approvals:

1. No items

Amergis (Maxim) (Nursing Services)

1. Jeanette Holbrook, ESY Nurse

Finance

Approval of the following items:

1. Donations Accepted:
 - \$1,000.00 from Upper Adams Lions Club for 5th grade Educational camp
 - Closing program breakfast from GDC & Kelly Education (in-kind)
 - GDC facility & Apple Museum for admin retreat (in-kind)
2. Director of Business Operations to make necessary budgetary transfers and assignments of fund balance in accordance with the annual financial audit.
3. 2026-2027 Saxton & Stump Solicitor agreement
4. 2026-2027 General fund budget at 0% tax increase
5. 2026-2027 UASD salary wage increases
6. 2026-2027 UASD support staff matrix
7. 2026-2027 Kelly Education pricing
8. 2026-2027 extra co-curricular contract stipends
9. 2026-2027 Eastern Alliance Workers Compensation Insurance
10. 2026-2027 Utica National Insurance Group renewal
11. 2026-2027 Cyber Insurance
12. Adobe K12 Site License renewal
13. 2026-2027 LIU bid summary
14. Postage machine lease with Higher Information Group
15. Accounts payable to process payment of bills in July
16. Quote from City Floors
17. Quote from Nolt Power Equipment LLC
18. Training room whirlpool

Transportation

Approval of the following items:

1. Driver(s) Jacoby Transportation: No items
2. Driver(s) Weavers: No items
3. Driver(s) UASD: No items
4. Driver(s) for Rolling Hills: No items

Property

Approval of the following items:

1. All items from BHS:
 - Old 3D printer
 - Old VCR player
 - Five (5) sections of wrestling mats and wall pads
 - Stepper and stair climber (Life Fitness)
 - Cross trainer (elliptical)
 - Bike (Life Fitness)
 - Treadmill (Life Fitness)
 - Items from the BHS surplus listing

Policy

Policies Reviewed

1. First Reading: No items
2. Second Reading: Discussion only
 - Policy 146.1 - Trauma Informed Approach
 - Policy 236.1 - Threat Assessment
 - Policy 815.1 - Artificial Intelligence

Athletics

Approval of the following:

1. No items

Curriculum/Student Activities

Approval of the following items:

1. Partnership agreement between Keystone/Red Rock Job Corps
2. Agreement for school based peer support group for grieving children & adolescents
3. 2026-2027 MOU with Adams County Head Start Pre-K Counts program
4. 2026-2027 MOU with Adams County Head Start
5. 2026-2027 student handbooks for:
 - BHS, UAMS, UAIS, & BE

Approval of Other Student Activities:

1. Establish a Canner Creations account

Miscellaneous

1. Public Comment: Tom Wilson
2. Resignation of Kay Hollabaugh, School Board Member

Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About - School Board - Board Agendas and Board Minutes (AgendaManager).

FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.

Mark your calendar:

July 14, 2026 - Special Board Meeting, 6:30 p.m.

August 4, 2026 - Policy Committee Meeting, 5:00 p.m. - 6:00 p.m.

August 4, 2026 - Curriculum & Extra Curricular Committee Meeting, 6:30 p.m.

August 4, 2026 - Business & Operations Committee Meeting, immediately following the Curriculum & Extra Curricular Committee Meeting

August 4, 2026 - Regular School Board Meeting following Business & Operations Committee Meeting

August 18, 2026 - Regular School Board Meeting, 7:00 p.m.

