

HERBERT A. DERFELT ELEMENTARY SCHOOL**Agenda****School Organizational Team Meeting****In-Person/Virtual Meeting: May 21, 2025 at 3:30 PM****Google Meet Joining Information:**<https://meet.google.com/mkn-xxp-jpr>**School Organizational Team Members**

Chairperson:	Parent: Lawrence Jones
Co-Chairperson:	Parent: Paula Salsman
Secretary:	Parent: Angela Melendez
Support Staff: Brianna Ponce	
SOT Link/Resources: https://sites.google.com/nv.ccsd.net/reorg/training-and-resources?authuser=0	

Mrs. Lea Chua, Principal

Mrs. Jasmine Cole Assistant Principal

This meeting agenda is posted on the school website at www.defeltes.com

The School Organizational Team (SOT) may take items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion about items on the agenda at any time.

1.0 Old Items - Minutes From 04/30/25 Meeting

- Mrs. Chua reviewed the upcoming events for the remainder of the school year, provided updates on the staffing and school upcoming events.
- Mr. Halland facilitated the meeting to solicit feedback from Derfelt School Community for the next Principal

2.0 New Items- Instruction and Curriculum

- 2.1 School Updates (Mrs. Chua, Mrs. Cole)
 - Solicit feedback from Derfelt School Community for the next Principal
 - Region 2's - School Associate Superintendent, Shawn Halland, will facilitate the meeting

3.0 New Items-School Culture and Environment -

- ☐ The team is going to meet the Principal candidates and will conduct the interviews.
 - ☐ The team will decide the top 3 candidates to recommend for the Superintendent to interview
- ☐ SPP Check 3 Status Presentation
- ☐ Parent and Family Engagement Policy - feedback
 - ☐ Family events that were offered to parents/students/school community
 - ☐ Any other events that the team would like to see happen for the 2025-2026 school year

4.0 Finance-money generated from school wide events**5.0 Parent/Family Engagement Events - Upcoming****6.0 Public Comment Section**

- Questions and concerns
- Next meeting during the week of 08/25/25 at 3:30PM, Rm#24 (in-person/virtual meeting)

NOTES:

Parliamentary Procedures

Beginning the Meeting

Call to Order

Roll Call

Approval of Minutes

- Chair states, *"This meeting is called to order."*
- Chair calls name of each member. Member responds, *"Present."*
- Minutes should be distributed in advance so members can review and submit corrections.
- Chair states, *"If there are no objections, we will approve the minutes as distributed/corrected."*

Concluding the Meeting

Closing

- Chair states, *"This meeting is adjourned."*