

HERBERT A. DERFELT ELEMENTARY SCHOOL**Agenda****School Organizational Team Meeting****Virtual Meeting: December 16, 2024, at 3:30 pm****Google Meet Joining Information:**<https://meet.google.com/mkn-xxp-jpr>**School Organizational Team Members**

Chairperson:	Parent: Lawrence Jones
Co-Chairperson:	Parent: Paula Salsman
Secretary:	Parent: Angela Melendez
Support Staff: Brianna Ponce	
SOT Link/Resources: https://sites.google.com/nv.ccsd.net/reorg/training-and-resources?authuser=0	

Mrs. Lea Chua, Principal

Mrs. Jasmine Cole Assistant Principal

This meeting agenda is posted on the school website at www.defeltes.com

The School Organizational Team (SOT) may take items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion about items on the agenda at any time.

1.0 Old Items - Minutes From 10/28/24 Meeting

- The team was given an update on the fundraising activities-Dine Outs, Kona Ice, Snack Store
- Provided feedback on the MAP testing schedule and upcoming school events
- Mrs. Cole presented CCSD's Code of Conduct, Behavior Expectations, and Derfelt's Discipline Procedures
- Provided update on the before and after school clubs - AM Booster, PM Tutoring, Chess, Guitar, Reading/Manga, Choir, Ukelele, Garden, Dolphin Delegates, AM Mindfulness, Robotics

2.0 New Items- Instruction and Curriculum

- 2.1 School Updates (Mrs. Chua, Mrs. Cole)
 - MAP Testing Preliminary Winter Benchmark Data - Focused Ed

3.0 New Items-School Culture and Environment

- Title I - Parent Engagement - Brainstorming/Feedback
 - See 2024 FAPE

4.0 Finance-money generated from schoolwide events

- Holiday Shoppe - Goal (Ms. Hawkins - \$10K this school year) - 12/16 to 12/19
- Holiday Arts/Crafts - Parent Engagement - 12/18 -3:30 to 5:00

5.0 Parent/Family Engagement Events

- Donut Truck - 01/08/25 @ 2:30
- Dine Out - Chipotle - 01/15/25
- Parents of Derfelt - POD - 01/16/25
- PEACE Week - 01/20/25-01/20/24
- Career Week - 02/03/25-02/07/25

6.0 Public Comment Section

- Questions and concerns
- Next meeting during the week of 01/22/25 or 01/29/25??? at 3:30PM, Rm#24 (in-person meeting)

NOTES:

Parliamentary Procedures

Beginning the Meeting

Call to Order

- Chair states, *"This meeting is called to order."*

Roll Call

- Chair calls name of each member. Member responds, *"Present."*

Approval of Minutes

- Minutes should be distributed in advance so members can review and submit corrections.
- Chair states, *"If there are no objections, we will approve the minutes as distributed/corrected."*

Concluding the Meeting

Closing

- Chair states, *"This meeting is adjourned."*