CLARK COUNTY SCHOOL DISTRICT

HERBERT A. DERFELT ELEMENTARY SCHOOL

Agenda
School Organizational Team Meeting
Virtual Meeting: October 28, 2024, at 3:30 pm

Google Meet Joining Information:
https://meet.google.com/mkn-xaxp-jpr

School Organizational Team Members

Chairperson:	Parent: Lawrence Jones
Co-Chairperson:	Parent: Paula Salsman
Secretary:	Parent: Angela Melendez
Support Staff: Brianna Ponce	
SOT Link/Resources: *https://sites.google.com/nv.ccsd.net/reorg/training-and-resources?authuser=0*	

Mrs. Lea Chua, Principal Mrs. Jasmine Cole Assistant Principal

This meeting agenda is posted on the school website at www.defeltes.com
The School Organizational Team (SOT) may take items on the agenda out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion about items on the agenda at any time.

1.0 **Old Items** - Minutes
- 24-25 School's Strategic and Title I Budget Presented
- SOT's 2024-2025 Newly Elected Parents, Teachers, and Support Professionals
- Discussed Student Generated Funds for the Month of October
- Reminded the team of upcoming October events

2.0 New Items- Instruction and Curriculum
- 2.1 School Updates (Mrs. Chua, Mrs. Cole)
  - Surplus for Licensed and Support Professionals ended
  - Parent Teacher Conferences wrapped up

3.0 New Items-School Culture and Environment
- 3.1 SOT Team for the 24-25 school year
  - Guidelines and Expectations
    - Roles and Responsibilities
      - Provide assistance and advice to the Principal regarding the School Operation Plan
      - Assist with the selection of the next principal
      - Provide input regarding the principal
    - Setting Norms
      - Days/Time of future meetings
      - Meeting Format - in-person, virtual, or both

        - Attendance Policy for SOT members
        - Rules for declaring an SOT seat vacant
    - NEW: As of Jul 1, 2024- school principal - voting member
- **Voting Chairperson, Co-Chairperson, and Secretary**

Parliamentary Procedures

Beginning the Meeting

Call to Order	• Chair states, *"This meeting is called to order."*
Roll Call	• Chair calls name of each member. Member responds, *"Present."*
Approval of Minutes	• Minutes should be distributed in advance so members can review and submit corrections. • Chair states, *"If there are no objections, we will approve the minutes as distributed/corrected."*

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Concluding the Meeting

Closing	• Chair states, *"This meeting is adjourned."*

- 3.2 Finance-money generated from schoolwide events
    - Fall Festival - food, donations, and silent auction - $2,087.00
    - Book Fair - $2,700.00
- 3.3 Upcoming Events
    - 10/29/24 Grade 3 Musical - Parents and Families
    - 10/31/24 Pumpkin Decorating Winner Announcement
    - 10/31/24 Halloween Costume Allowed-students and staff (no masks or weapons)
- 3.5 Upcoming Volunteer Opportunities

4.0 Public Comment Section

- Questions and concerns
- Next meeting Monday, 11/25/24 at 3:30PM, Rm#24 (in-person meeting)