



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, May 26, 2026

Work Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, Jaletta Dumdi, Buzz Ready

District Office Staff Present: Clint Raever, Mary Brown

MINUTES

[Meeting Recording](#)

I. Call to Order Work Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Plan Board Retreat Date

The board agreed to have the retreat prior to the August 11th at 1pm. If time does not allow for all agenda items to be covered, the items can be covered at future work sessions.

IV. Facilities Maintenance Report

C.Raever shared a consolidate facilities planning document based on what the board discussed at the April work session. He reviewed the projects listed and estimated completion dates (see attached document).

V. 4th Grade Move Discussion

-The board discussed the possibility of moving 4th grade students back to the elementary school campus.

-C.Raever met with Morgan Bishop and John Horne to discuss this matter. He provided a map of the school to show what the options would be if that were to take place.

-C.Raever explained that while the move could potentially occur as early as Fall 2026, several space and staffing considerations would need to be addressed first. Concerns included:

- Possible need for an additional kindergarten classroom due to higher-than-expected preregistration numbers.*
- Limited classroom space at the elementary school.*
- Uncertainty regarding availability of preschool spaces currently occupied by YCTC.*
- Loss or reconfiguration of current special education and behavioral support classroom spaces.*
- Potential reduction of dedicated space for SEL and support staff.*
- Additional support needs for the elementary principal and behavior support systems if an additional grade level is added.*

Board members discussed community and parent feedback regarding the current placement of 4th grade students at the middle school campus. Several members noted hearing support for returning 4th grade students to the elementary school, with comments focused on:

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- *Maintaining younger students in an elementary environment longer.*
- *Supporting smoother educational continuity between grade levels.*
- *Reducing transition demands on students.*
- *Potentially improving student success and engagement.*
- *Helping retain families within the district.*

C.Raever emphasized that there was general agreement that housing 4th grade at the elementary school could be beneficial; however, leadership wanted to ensure the transition was carefully planned and sustainable before implementation.

Additional discussion included:

- *Historical enrollment and classroom configurations at the elementary school.*
- *Current class size expectations versus larger historical class sizes.*
- *Growth in special education, behavioral, and intervention programming needs.*
- *Use of specialty spaces such as STEAM, Title, and intervention rooms.*
- *Facility limitations related to cafeteria and gym space.*
- *Potential future enrollment growth projections.*
- *Importance of maintaining small class sizes, especially in early elementary grades.*

C.Raever stated that he would meet again with M.Bishop and J.Horne to further evaluate the feasibility and timeline of moving 4th grade back to the elementary school and would provide additional information to the Board prior to the June meeting.

VI. Board and District Goals Check In

-The board discussed their progress towards the 2025-2026 board goals.

-The Board reviewed progress toward the first goal of ensuring the Board's priority and focus remain on student learning and student success through regular review of student achievement data.

Discussion included:

- *Current use of student assessment data, including DIBELS, iReady, and state assessment results.*
- *Limitations of existing assessment systems and concerns regarding the usefulness and timeliness of available data.*
- *Need for more meaningful and actionable data to support instructional improvement and board oversight.*
- *Importance of moving beyond reviewing data to implementing instructional adjustments and interventions based on the data.*
- *Need for stronger data team processes, collaboration among teachers, and accountability for student outcomes.*
- *Challenges associated with comparing student achievement data across classrooms and districts.*
- *Concern regarding district math performance and overall student achievement outcomes.*

-C.Raever shared plans to implement the Star assessment system beginning next school year, which will provide more comprehensive academic data, student-specific learning pathways and intervention supports, and progress-monitoring assessments.

-Board members discussed the importance of receiving training and demonstrations on how STAR data can be utilized effectively at both the classroom and board levels.

-Several board members expressed that while student learning remained a clear priority, the board had not yet fully met the intent of the goal because additional work is needed to translate data into measurable school improvement outcomes.

-The Board reviewed progress toward the second goal of increasing student attendance districtwide by fostering engagement, accountability, and proactive support systems.

-Discussion included:

- Ongoing monthly attendance reports from building administrators.
- Districtwide attendance improvement over the previous two years.
- Current strategies being utilized by schools to encourage attendance and recognize student success.
- Importance of Board visibility and participation in attendance-related recognition events and assemblies.

-C.Raever encouraged continued collaboration between the Board and schools to support attendance initiatives and noted that principals would be encouraged to invite board members to future school recognition events.

-Board members generally agreed that progress had been made toward this goal through regular monitoring and accountability measures.

-The Board reviewed progress toward the third goal of fostering meaningful two-way partnerships between the district and the community through communication and participation in community events.

Discussion included:

- Continued implementation and monitoring of the district communication plan.
- Opportunities for increased board presence at community events such as Derby Days, Fun Days, and National Night Out.
- Possibility of establishing a district or board booth at future community events to increase outreach and visibility.

-Board members acknowledged that while some progress had been made, there may be additional opportunities to strengthen community engagement efforts.

-The Board briefly reviewed progress toward the fourth goal of ensuring district facilities remain safe, well maintained, and strategically managed.

-Board members noted ongoing monitoring of maintenance needs, facility planning, and safety upgrades, and expressed general agreement that progress toward this goal has been positive.

-C.Raever reviewed the progress monitoring of the district goals included in the 2023-2028 Strategic Plan (see attached document).

-District priority 1 key points:

- The district moved away from the Healthy Teen Survey and implemented a district-created survey process this year.
- Building administrators reviewed survey data and will provide summary reports to the Board at the June meeting.
- Staff survey data was compiled districtwide rather than by building in order to preserve anonymity within smaller staff groups.
- Preliminary review of student responses showed improvement in the number of students able to identify trusted adults within their schools, though the goal has not yet reached 100%.
- Current Oregon Data Suite reports indicate only one bullying incident year-to-date, which administration believes is inaccurate and are working on resolving the incorrect information.

-District priority 2 key points:

- Additional school-sponsored community events have been added, including community barbecues, Orange and Black Night, carnivals, and FFA activities.
- Discussion included ideas for expanding student art showcases and increasing public exposure to student work through school and community events.
- Board members discussed participation opportunities at local community events and continued efforts to strengthen district visibility and engagement.
- Recruitment efforts have shifted away from in-person job fairs due to limited effectiveness.
- The district has experienced stronger applicant pools this year due to staffing reductions occurring in other districts.
- New staff members participate in regular check-ins and support meetings with district administration.
- Exit surveys are conducted with departing employees to identify potential areas for improvement.

- *Union meetings and open communication practices continue to support staff retention efforts.*

-District Priority 3 Key Points:

- *Preliminary third grade reading data showed improvement trends, though final testing data is not yet available.*
- *C.Raever acknowledged significant concerns regarding eighth grade math performance.*
- *Ninth grade on-track rates remain above 95%.*
- *Differences between graduation rates and state assessment performance.*
- *Challenges associated with state testing measures.*
- *Importance of improving middle school to high school transition supports.*
- *Development of additional student readiness indicators related to attendance, academic progress, and work habits.*
- *Continued instructional rounds and administrator collaboration.*
- *Future professional development plans focused on curriculum, assessment systems, and instructional frameworks.*
- *Increased focus next year on teaching and learning systems districtwide.*

-District Priority 4 Key Points:

- *Completion of the districtwide facilities assessment.*
- *Completion of the facility steering committee's long-range planning work.*
- *Plans to reconvene the facilities committee next year to review progress and discuss future facility priorities and possible bond planning.*
- *Ongoing monitoring of facility maintenance and safety conditions.*
- *Upcoming survey results regarding public perceptions of district facilities.*

-The Board discussed the timeline of the current strategic plan, which extends through 2028. C.Raever noted that future strategic planning discussions will incorporate new STAR assessment data and updated state accountability measures as additional longitudinal data becomes available.

VII. Communication Update

-C.Raever provided an update on district communication efforts and implementation of the district communication plan.

- *The district has gained approximately 100 additional Facebook followers this year.*
- *Social media impressions have increased, indicating greater engagement with district posts and content.*
- *Monthly staff communication updates have been implemented this year.*
- *Continued use of newsletters and regular district communications.*

-C.Raever's communication efforts discussed included:

- *Increased in-person communication through attendance at leadership meetings, grade-level meetings, and MTSS meetings.*
- *Continued participation in city council meetings and providing district updates.*
- *Ongoing discussions with local city officials regarding possible student-written content for city websites.*

-C.Raever also mentioned potential expansion of newsletter distribution by placing copies in local restaurants and businesses to increase community exposure.

-Board members discussed reviewing the current communication plan during the upcoming retreat to determine whether revisions or updates may be needed.

VIII. Draft of Superintendent Goals

-C.Raever presented draft goals focused on improving instruction, curriculum implementation, and student assessment practices across the district. The goals were intentionally simplified compared to previous years and structured around measurable implementation timelines.

-Goal 1: Instructional Framework

C.Raeveer proposed implementing a district-wide, research-based instructional framework by March 2028. Year one will focus on selecting the framework and training principals and instructional leaders, with classroom rollout beginning in fall 2027 and continuing through year two.

-Discussion included:

- *Other districts reportedly take up to three years to complete similar work, he hopes to complete it in two years.*
- *Board members asked when teachers would begin training and how implementation would occur.*
- *C.Raeveer emphasized a phased rollout approach to avoid overpromising timelines.*
- *Alliance Academy and other alternative programs may require modified implementation due to their instructional models.*
- *Success measures would include principal training completion, districtwide rollout progress, and any necessary updates to evaluation systems or agreements.*

-Goal 2: Curriculum Fidelity and Oregon Standards

A second goal focused on ensuring classrooms consistently teach approved curriculum aligned with Oregon standards.

-Planned actions include:

- *Developing curriculum walkthrough tools and monitoring systems by fall 2026.*
- *Requiring principals to conduct regular classroom walkthroughs and submit quarterly reports.*
- *Monitoring whether teachers are using adopted curriculum materials appropriately and in alignment with pacing expectations.*

-Discussion centered on:

- *The distinction between curriculum fidelity and instructional quality.*
- *The state curriculum adoption process and how districts evaluate curriculum viability before adoption.*
- *C.Raeveer noted principals would be responsible for monitoring classroom implementation through walkthroughs and team meetings.*

-Goal 3: Formative Assessment Implementation

The third goal focused on implementing consistent formative assessment practices in classrooms by March 2027.

-The district plans to:

- *Define districtwide formative assessment strategies.*
- *Provide staff training on tools such as exit tickets, quizzes, and other ongoing assessment methods.*
- *Require principals to monitor implementation through walkthroughs and quarterly reporting.*

-Board discussion emphasized:

- *The importance of regular data-team or PLC meetings to review assessment results and instructional practices.*
- *Using common formative assessments where appropriate to compare outcomes across classrooms.*
- *Ensuring assessment data leads to instructional adjustments and student support.*

-Overall Discussion

Board members discussed how the three goals connect:

- *Strong instructional practices*
- *Consistent curriculum implementation*
- *Ongoing assessment and data analysis*

-C.Raeveer stated the ultimate purpose of the work is improving student outcomes and increasing academic rigor. Staff survey feedback reportedly indicates many teachers are ready for higher expectations and stronger instructional systems.

Board members asked questions regarding:

- *Curriculum viability and adoption processes*

- *Teacher and administrator buy-in*
- *Use of data teams and accountability systems*
- *How success would ultimately be measured*

-C.Raever invited additional feedback and suggestions from board members before finalizing the goals.

VIII. Adjournment

S.FitzGerald adjourned the meeting at 8:06pm.