



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, May 12, 2026

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, Chris Zook, Buzz Ready

District Office and Administrators Present: Clint Raever, John Horne, Melanie Neece, Mary Brown, Amanda Dallas, Morgan Bishop, Chad Tollefson, Tanner Smith, Richard Ceder, Ian Barr

Others Present: Sheryl Richardson, Annie Featherston, Jordan Slavish, Janice Hefflin, Lindsey Broderick, Clayton Broderick, Joseph Marshall, Kenzie Kenda, Jareth Morales, Maria Fraga, Virginia Rubio, Kalinda Reynolds, Moises Rodriguez, Consuelo Sanchez, Sofia Maruno, Gabriel Stachurski, Cynthia Cronan, Karina Martinez, Sheryl Rindel, Jordyn White, Gordon Dromgoole, Maria Botello

MINUTES

Meeting Recording

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Individuals, Delegations, Recognitions, and Communications

A. YCSD - Student Spotlight

English Learner Outcomes Program (ELOP) / After School Clubs Presentation (see attached PowerPoint)

Sheryl Richardson presented an overview of the district's English Learner Outcomes Program (ELOP), funded through a four-year grant from the State of Oregon. The program focuses on:

- *Increasing English language proficiency*
- *Improving student attendance*

Program goals include:

- *Increasing English language proficiency by 22% for grades K–5*
- *Increasing proficiency by 24% for grades 6–12*
- *Increasing regular attendance by 15%*

Additional information about the program:

- *16 teachers are currently participating in AI and instructional training*
- *After school clubs currently serve students in grades K–8, with expansion to grade 12 planned*
- *73% of EL students are enrolled in after school clubs*
- *District-wide attendance is currently at 78%*
- *EL student attendance is currently at 89%*

After school club offerings include painting, arts and crafts, coding and robotics, rocketry, cooking, chess, music, tutoring, and more.

S.Richardson highlighted the collaborative efforts of teachers, assistants, bus drivers, cafeteria staff, volunteers, and community members in supporting students.

Parents shared positive feedback regarding:

- *Homework support*
- *Student engagement*
- *Reduced screen time*
- *Increased English language growth*

Two music club students performed a short piece for the board and audience.

Board members expressed appreciation for the program and staff efforts.

B. YCHS - Student Body - Verbal Report

Student representative Annie Featherston provided a report on student leadership activities, including:

- *Receiving the Oregon Association of Student Councils Gold Council Award for the 2nd consecutive year*
- *Receiving the National Gold Council of Excellence Award for the second consecutive year*
- *Senior ceiling tile artwork project*
- *Planning for Tiger Palooza, including games, activities, and community events*

C. YCHS - Tanner Smith & Richard Ceder - Verbal Report

T.Smith and R.Ceder provided updates on:

- *OHSET State competition participation*
- *Rocketry program travel to Wisconsin for the Rockets for Schools competition*
- *Student achievement and engagement opportunities*
- *Spring athletics and activities*
- *MTSS academic intervention data and student progress*

(More detailed information provided in the attached documents)

D. YCIS - Amanda Dallas & Chad Tollefson - Verbal Report

A.Dallas provided updates on:

- *Teacher Appreciation Week activities*
- *Outdoor School participation*
- *Student leadership activities*
- *Upcoming dances, assemblies, and field trips*
- *State testing progress*
- *STEAM programming*
- *Student support and transition planning*

(More detailed information provided in the attached documents)

E. YCES - Morgan Bishop - Verbal Report

M.Bishop provided updates on:

- *STEAM Night planning and fundraising*
- *Coin Wars fundraiser*
- *Kindergarten registration*
- *Teacher and classified staff appreciation events*
- *Family engagement activities*
- *Student attendance improvements*

Attendance for April was reported at 95.4%.

(More detailed information provided in the attached documents)

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

IV. Review of Agenda (Action Item)

E.Galyean motioned to approve the agenda as presented. B.Ready seconded. All in favor. Motion passed.

V. Regular Session – Consent Agenda (Action Item)

- A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 04/14/26
 - 2. Work Session Minutes: 04/28/26
- B. Personnel
- C. Enrollment
- D. Donations

E.Galyean motioned to approve the consent agenda as presented. B.Ready seconded. All in favor. Motion passed.

VI. Announcements and Reports

- A. Superintendent's Report – Clint Raever – Verbal Report

The superintendent provided updates regarding:

- *District climate and culture surveys*
- *Stakeholder feedback results*
- *Development of a "Portrait of a Graduate"*
- *Identification of priority student skills including:*
 - *Critical thinking*
 - *Problem solving*
 - *Communication*
 - *Self-management*
 - *Financial literacy*
 - *Collaboration*

Plans were discussed for:

- *Vertical alignment of district expectations*
- *Staff collaboration*
- *Instructional framework development*
- *Professional development initiatives*
- *Review of instructional best practices using John Hattie's Visible Learning research*

A summary report and action plan will be presented at the June board meeting.

(More detailed information provided in the attached documents)

- B. District Facilities Report – Ian Barr – Verbal Report

Facilities staff reported on:

- *Grounds maintenance and mowing schedules*
- *Welding ventilation installation in CTE building*
- *Stadium handrail permitting and construction*
- *HVAC and steam valve repairs*
- *Johnson Controls server upgrades*
- *Summer maintenance planning including siding, roofing, painting, and carpet replacement*

- C. Financials & List of Bills for April 2026 – Melanie Neece (Action Item)

M.Neece reviewed the financials and list of bills for April 2026.

M.Neece informed of a correction needed to the budget committee motion related to debt service levy amounts. A brief, 5 to 10 minute, meeting was scheduled for May 18th to amend the motion.

E.Galyean motioned to approve the financial report and list of bills for April 2026 as presented. B.Ready seconded. All in favor. Motion passed.

VII. New Business

A. Resolution 2026-05 (Action Item)

The resolution is to remove Maureen Cook from the authorized signers on the High School ASB account.

E.Galyean motioned to amend resolution 2026-05 to add Christina Wheeler as a signer on the account.

B.Ready seconded. All in favor. Motion passed.

E.Galyean motioned to approve the amended resolution. B.Ready seconded. All in favor. Motion passed.

B. AI Policy (IKJ) First Read

The board conducted the first reading of a proposed Artificial Intelligence policy.

The policy is just a basic policy based on the OSBA sample policy.

C.Raeveer will meet with E.Galyean to discuss:

- *Reviewing additional recommendations*
- *Determining what belongs in board policy versus administrative rules or handbooks*
- *Continuing work with OSBA policy specialists*

C. Updated Early Entrance Policy (JEBA-AR)

The board currently has an Early Entrance policy in place, but no accompanying Administrative Rule (AR).

M.Bishop and her team determined that an AR was needed to provide additional guidance and clarify the procedures and requirements for early entrance into kindergarten.

VIII. Board of Directors Comments

The 4th grade students wrote formal letters to the board as part of a writing activity. The letters were provided to board members to read at their convenience.

IX. Adjournment

S.FitzGerald adjourned the meeting at 7:34pm.