

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

These minutes are not official until approved at a subsequent meeting.

**MINUTES OF THE REGULAR MEETING
June 9, 2026 - 6:00 pm**

Members Present: Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler and Dennis Gragnolati

Administrators: Shawn Parkhurst, Rebecca Bissonnette, Robert Stacy, Members of the Leadership Team

Others: Patty Murphy, Community Members and Staff both in person and online

I. Call to Order

Chairwoman Osorio called the meeting to order at 6:01 pm in the Windsor Locks High School Library Media Center.

II. Student & Staff Recognition

- A. Class of 2026 Valedictorian and Salutatorian
- B. CABA Student Leadership Awards
- C. WLMS -Connecticut Association of Schools (CAS) Awards
- D. BOE Student Representative
- E. WLHS CAS-CIAC Scholar Athletes
- F. All Conference NCCC Softball, Baseball & Track
- G. Class S State Champion Pole Vault

- a) Superintendent Parkhurst provided narratives and accolades of accomplishments for each of the recipients above.

II. The Board took a 5 minute recess.

III. Board of Education and Superintendent Communications

- A. Several comments were made about the numerous events attended highlighting our students.
- B. Superintendent Parkhurst thanked the Board for their work this year and their support on behalf of our students, staff and entire community. He further highlighted the recent MS students on their Music Festival Awards.

IV. Public Audience (only on Agenda Items) - None

V. WLMS Educator Sean Hughes

- A. Superintendent Parkhurst highlighted the prestigious professional development opportunity afforded to only 100 teachers across the country and one of those spots was to our very own WLMS teacher, Sean Hughes.

VI. WLHS Overnight Softball & Baseball Field Trip

WLHS Softball Coach Maltese and WLHS Baseball Coach Nixon presented their proposed Spring 2027 trip to Florida. After discussion a motion was made by Mortensen-Hurdle; seconded by Cutler to approve; passed unanimously.

VII. Approval of Minutes

- May 13, 2026 Finance Subcommittee Meeting
- May 14, 2026 Regular Meeting
 - Mortensen-Hurdle made a motion to amend the May 14, 2026 minutes to reflect the exact language as read regarding Healthy Food Certifications; seconded by Guyette; passed unanimously with amendments.

- **Vote 1: Required for participation in the healthy food option of HFC**

- **Move that:** "Pursuant to C.G.S. Section 10-215f, the Windsor Locks Public Schools Board of Education certifies that all food

items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.”

- **Vote 2: Required vote for food exemptions for BOEs voting “yes” to the healthy food option of HFC**
- **Move that:** “The Windsor Locks Public Schools Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met:
 - 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend;
 - 2) the sale is at the location of the event; and
 - 3) the food items are not sold from a vending machine or school store.
- An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.”
- Cutler made a motion to approve the minutes of May 13, 2026; seconded by Guyette; passed unanimously.

VIII. Human Resource Report - Resignation

Guyette made a motion to accept the resignation of Dylan Johnson; seconded by Cutler; approved unanimously.

IX. WLPS Strategic Plan

- A. Superintendent Parkhurst presented the 2026-2031 Strategic Plan in collaboration with Executive Director Bissonnette. A discussion occurred. Motion was made by Guyette; seconded by Mortensen-Hurdle; passed unanimously to approve and adopt the 2026-2031 Strategic Plan.

X. Policy Priority List

- A. Mr. Stacy reviewed the list.

XI. Policy Review:

- A. First & Potential Second Read

- 3542.22 Food Service Personnel - Code of Conduct

Motion was made by Guyette; seconded by Cutler; passed unanimously.

Added item was to reinstate 5131.911 which was inadvertently removed when adopting Challenging Behaviors: Motion was made by Cutler; seconded by Mortensen-Hurdle passed unanimously.

First Read:

- 4115.3 Evaluation of Coaches

- XII. Challenging Behavior Policy Implementation
- A. Overview of Process & Procedures at each school
 - B. School-Based Plans
 - C. Report/Summary on 25-26 Incidents
 - D. Steps for 26-27
 - 1. Dr. Bissonnette provided a summary of the implementation of this policy for the 25-26 year. Discussion occurred. Suggestion was made to also in the future look at the number of office referrals as well. Further suggestions were made to add a potential flow chart and timeframe to the website.
- XIII. End of Year Assessments Update
- A. Dr. Bissonnette gave an overview of scores to date that can be released. A discussion occurred and next steps to continue to focus in this area.
- XIV. FY27 Revised Budget
- A. Superintendent Parkhurst provided a detailed presentation on the FY27 budget after the last failed referendum that resulted in an additional \$600,000 reduction from the Board of Finance, bringing the total BOE reduction from the original budget request to \$1.4 million. After much discussion and public input, they decided not to vote at this time. The board requested that the leadership team go back and bring back a list that put back programs for students into the budget and minimized staff reductions to those that potential where areas that could be positions we didn't have to fill. Superintendent Parkhurst shared that he could do this to get to \$800,00 but the additional \$600,000 reduction was where it was nearly impossible to reach without reduction in staffing. He and his team will go back and bring back a list for the BOE discussion and review.
- XV. WLMS and WLHS Athletic Handbooks
- A. Item was tabled to a future meeting.
- XVI. Special Education Model Presentation
- A. Item was tabled to a future meeting.
- XVII. Employee Tenure and Longevity Recognition
- A. Superintendent Parkhurst shared that the information was in the packet for board review.
- XVIII. WL Outdoor Wellness and Athletic Complex Bid Award
- A. Superintendent Parkhurst highlighted that a team reviewed the proposal(s) that were submitted and scored them on a rubric. As a result the team is bringing forth a proposal from KBA as a recommendation for approval to award the CIF planning grant in order to prepare the complex to be shovel ready for future grant applications. A brief discussion occurred. Motion was made by Guyette; seconded by Cutler to award the contract to KBA; passed unanimously.
- XIX. Public Audience - None
- XX. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:
- A. Goals, Evaluation & Contract of the Superintendent of Schools
- That attendance in the Executive Session shall be limited to:
- Members of the Board of Education
 - Superintendent
- Motion was made by Mortensen-Hurdle; seconded by Guyette; approved unanimously.
- The Board entered executive session at 9:48 pm.
- Superintendent Parkhurst entered executive session at 10:19 pm.
- XXI. Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:
- A. Discussion of Union Negotiations:

1. United Public Service Employees Union, Food Service Employees, Local 424 - Unit 26, and
2. Paraeducators, UE Local 222

That attendance in the Executive Session shall be limited to:

- Members of the Board of Education
- Superintendent
- Executive Director of Operations
- Others as Requested to Attend

Mr. Stacy entered executive session at 10:21 pm.

Board reconvened into public session at 10:32 pm.

XXII. Action, if any, on Executive Session Item

- A. Motion was made by Mortensen-Hurdle; seconded by Guyette to approve the Superintendent of Schools contract with 0% salary increase in 26-27 and to extend the contract through the 28-29 school year. Motion passed 5-0; unanimously.
- B. Motion was made by Mortensen-Hurdle second by Cutler to approve the Food Service Employees and ParaEducators contract as outlined; passed 5-0; unanimously.

XXIII. Adjourn Meeting; Motion was made to adjourn the meeting by Cutler; seconded by Mortensen-Hurdle; passed unanimously; meeting adjourned at 10:35 pm.

Respectfully submitted,
Shawn Parkhurst