

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

AGENDA

**Regular Meeting - Thursday, June 18, 2026 - Time - 6:30 p.m.
Meeting Place: Northern Westmoreland Career & Technology Center
705 Stevenson Boulevard, New Kensington, PA 15068**

I. Meeting called to Order

II. Pledge of Allegiance

III. Roll Call

IV. Election of Temporary Chairman of the meeting.

The Secretary calls for nominations for the office of Temporary Chairman of the meeting.

_____ Nominated _____

_____ Nominated _____

THREE calls are to be made for further nominations.

Motion to declare the nominations closed.

Motion by _____ Seconded by _____

VOICE VOTE: Affirmative _____ Negative _____

The Secretary calls for those voting for _____

as temporary Chairman of the Joint Operating Committee.

VOICE VOTE: Affirmative _____ Negative _____

V. The Temporary Chairman calls for nominations for the office of Chairman for a one-year term, beginning immediately and extending to the next Reorganization Meeting of the Joint Operating Committee.

_____ Nominated _____

_____ Nominated _____

THREE calls are to be made for further nominations.

Motion to declare the nominations closed.

Motion by _____ Seconded by _____

VOICE VOTE: Affirmative _____ Negative _____

The Temporary Chairman calls for those voting for _____

as Chairman of the Joint Operating Committee.

VOICE VOTE: Affirmative _____ Negative _____

VI. Executive Session

VII. Approval of Agenda as presented

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VIII. Comments on Agenda Items by Citizens in Attendance

IX. Approval of Minutes – Regular Meeting of Thursday, May 21, 2026

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

X. Finance

A. Treasurer’s Report May, 2026 (Display F-1A)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. Payment of Bills June, 2026 (Display F-1B)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. Ratification of Investments May, 2026 (Display F-1C)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

XI. Reports

A. Student Report

B. Principal’s Report – (Display R-1)

C. Director’s Report – (Display R-2)

D. Business Office Report

XII. Correspondence

XIII. Old Business

XIV. New Business

A. CURRICULUM

AGENDA ITEM A-1

(Display A-1)

Approve the articulation agreement with Shippensburg University as follows:

- Aspiring Education – 6 credits

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-2

(Display A-2)

Approve the addition of Electrical Trades (CIP Code 46.0399) as a program offering at NWCTC beginning with the 2026-2027 school year.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION

AGENDA ITEM B-1

Authorize the administration to pay June and July bills which are due prior to the next scheduled meeting on August 20, 2026; and be it further resolved that documentation listing all bills will be presented at said meeting for ratification.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-2

(Display B-2)

Approve budgetary transfers for June 2026 as presented and to make necessary budgetary transfers for 2025-2026 fiscal year after June 30, 2026.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION (Continued)

AGENDA ITEM B-3

Appoint Andrews and Price as solicitor for NWCTC effective July 1, 2026 to June 30, 2027, at a rate of \$120.00 an hour and \$450.00 per board meeting for legal services.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-4

(Display B-4)

Approve the list of obsolete equipment for disposal and/or sale via Municibid online auction. Further approve administration to add additional items as needed.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-5

(Display B-5)

Approve the renewal of the following insurance policies for the period July 1, 2026 to July 1, 2027.

Insurance Policy	Carrier	Estimated annual premium
Worker’s Compensation	CM Regent	\$ 12,015.00
Commercial Package	CM Regent	\$ 41,042.00
Umbrella	CM Regent	\$ 1,883.00
JOC Treasurer	CNA Surety	\$ 100.00
School Leaders’ Legal Liability	CM Regent	\$ 9,867.00
Other Insurance as needed	Beazley Insurance Co.	\$ 2,330.00

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-6

(Display B-6)

Approve the Carl D. Perkins 2026-2027 grant allocation in the amount of \$177,494.00.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION (Continued)

AGENDA ITEM B-7

(Display B-7)

Approve the School Health and Safety Plan review in accordance with the ARP ESSER guidelines.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-8

(Display B-8)

Approve the remaining funds for 2024-2025 as presented in Note 5 of the Local Audit Report to be withheld and assigned for future school projects.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-9

(Display B-9)

Approve the 2026-2027 school year tuition rate for students attending non-participating school districts at \$7,950.00.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-10

(Display B-10)

Authorize administration to proceed with Option _____, as presented by Garland Roofing, to address the Roof Section F-3 issues (front right roof section nearest to the entrance) at a cost of \$ _____ to NWCTC.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL

AGENDA ITEM C-1

Approve the appointment of Dr. Shannon Wagner as Superintendent of Record for the period July 1, 2026 – June 30, 2027 with an annual stipend of \$3,000 to be paid in June 2027.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL (Continued)

AGENDA ITEM C-2

Approve the supplemental employment agreement with Jill Awes for NTMA coordination services for 2026-2027.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-3

Approve the resignation of Austin Toy, Welding Instructor, effective June 9, 2026.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-4

Authorize Administration to post and advertise for the vacant Welding Instructor position at NWCTC.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-5

Authorize Administration to post and advertise for an Electrical Trades Instructor position at NWCTC for the 2026–2027 school year. This position will support the implementation of the Electrical Trades program and shall be funded through available funds designated as "Due to Districts" from the 2025–2026 fiscal year.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-6

Authorize Administration to post and advertise for a half-time (93.5-day) Health Occupations Instructor position for the 2026–2027 school year. The position will be housed at Franklin Regional School District and will provide instruction to students enrolled in the Advanced Healthcare Academy. All salary and benefit costs associated with this position shall be fully funded by Franklin Regional School District, resulting in no cost to NWCTC for the 2026-2027 school year.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL (Continued)

AGENDA ITEM C-7

Authorize administration to post and advertise for an additional Custodial/Maintenance position as budgeted within the 2026-2027 operating budget.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-8

Approve the following pay scale for the 2026-2027 school year for Instructional Aides/Paraprofessionals.

Positions	Staffing Need	Days per year	Funding Source	Hourly Rate
Instructional Aide	2	186	Local Funds	\$18.50
Instructional Aide/ Licensed Practical Nurse (LPN)	1	186	Local Funds	\$35.00
Paraprofessionals	5	186	Perkins Grant	\$18.50

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-9

Approve job descriptions of Instructional Aides and Paraprofessionals.

(Display C-7)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-10

Authorize Administration to hire for open positions with ratification at the August 20, 2026 Joint Operating Committee meeting.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

XV. Comments by Citizens in Attendance

XVI. Adjournment

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

Dates to remember:

Thursday, July 16, 2026

Thursday, August 20, 2026

Thursday, September 17, 2026

Thursday, October 15, 2026

Thursday, November 19, 2026

Thursday, December 3, 2026

NO JOC Regular Meeting

6:30 PM Regular Meeting

6:30 PM Regular Meeting

6:30 PM Regular Meeting

NO JOC Regular Meeting

6:30 PM Reorganization/Regular Meeting