Park Rapids Area School Board
Meeting Minutes
Monday May 18th, 2026
6:00PM
Park Rapids School Board Room

Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as well as Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Kocka/Diekmann

RECOGNIZED PRAVA Students

RECOGNIZED Speech Participants

APPROVED Consent Items as follows: Kocka/Hoyt

a. Approve payments Presented for May 2026
b. Approve donations made to the Park Rapids School District
c. Approve Minutes of the May 4th, 2026 Working Board Meeting
d. Approve Second Reading – Century Adventures Handbook
e. Approve Second Reading – School Readiness/VPK Teacher Job Description
f. Approve Second Reading Policy 101 Legal Status of the School District
g. Approve Second Reading Policy 101.1 Name of the School District
h. Approve Second Reading Policy 102 Equal Educational Opportunity
i. Approve Second Reading Policy 103 Complaints – Students, Employees, Parents, Other Persons
j. Approve Second Reading Policy 104 School District Mission Statement
k. Approve Second Reading Policy 214 Out of State Travel by School Board Members
l. Approve Second Reading Policy 301 School District Administration
m. Approve Second Reading Policy 302 Superintendent
n. Approve Second Reading Policy 304 Superintendent Contract, Duties and Evaluation
o. Approve Second Reading Policy 305 Policy Implementation
p. Approve Second Reading Policy 306 Administrator Code of Ethics
q. Approve Second Reading Policy 501 School Weapons
r. Approve Second Reading Policy 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
s. Approve Second Reading Policy 516 Student Medication and Telehealth
t. Approve Second Reading Policy 516.5 Overdose Medication
u. Approve Second Reading Policy 526 Hazing Prohibition
v. Approve Second Reading Policy 531 Pledge of Allegiance
w. Approve Second Reading Policy 609 Religion and Religious and Cultural Observances
x. Approve Second Reading Cardiac Emergency Response Plan
y. Approve 2026 Fall Coaches- See attached
z. Approve Renewal of Membership in the Minnesota State High School League for 2026-2027
aa. Approve Resignation – Nathan Forsberg, Custodian
bb. Approve Resignation – Jesse Bucholz, Elementary Education Teacher

cc. Approve Resignation – Savannah Bucholz, Elementary Education Teacher
dd. Approve Volunteer – Todd Becker, Volleyball Coach
ee. Approve New Hire – Shelli Henrickson, JV Volleyball Coach

HEARD Monthly Superintendent Report- Summer is rolling in we are getting things ready for next year and are working to get some things wrapped up. Our Legislators did not do as much for education, but we are looking into more of that as it wraps up.

HEARD Monthly Business Manager Report- You will be approving Dairy and Bread Bids. We are still sorting out the legislative update and working through those things. We have potential for seasonal rec dollars so we will keep watching that to see how that moves going forward. We are working on the budget for next year but are in limbo with some of the things that still are coming from the state.

HEARD Monthly Principals' Report
Johnson – Sunday 2 o clock for graduation, which will be inside. We had a pep fest and an activity day for our students last week. We have some teachers that are switching due to programming. When Denny Sleen was a teacher here he and his students built an ultra-light plane and he is hoping to donate that to the district.
LeMier – This has been one of the fastest years I have experienced. Our 1st – 4th grade student put on a music concert late last week which was a wonderful success. Today we had our 4th grade spelling bee and congratulations to Kate Hoverson for winning that. We have 86 students in kindergarten for next year and will be celebrating our kindergartners on Friday with their graduation. Our leadership team has met to talk about our literacy program, and we are working through those things. I am happy to have the team we have as they are always willing to support each other.

HEARD Monthly Activities Directors Report – We wrapped up the 49th annual activities banquet last Friday. Subsection track on Thursday, Softball is happening tonight and baseball will start with sections next week.

HEARD Monthly Community Education Report – The school readiness program is full for next year. We are offering a safety camp in a few weeks through our Early childhood program.

HEARD Monthly Facilities Director Report- Spring sports and ground maintenance are keeping ron busy outside. We had a tough week with while we lost an employee last which we are morning. I am still looking for summer help so If you know of someone looking for a summer Job let me know.

HEARD Monthly Director of Curriculum and Instruction Report – Literacy planning is still in progress but we are happy to have all of our staff completed with their reading training. PRAVA has been a great success and I am excited to see them walk at graduation on Sunday.

HEARD Monthly Transportation Directors Report – I am working on getting kids down the road and working with Jeremy to all of their activities.

HEARD Monthly Special Education Directors Report- I am working on ESY for next year along with the shared services coming up for next year. I am working with the state on the fiscal year monitoring which will start next year.

HEARD OLD BUSINESS

a. 4 day week Survey Results – We surveyed our folks and it looks like we need to explore this option some more and how that would work going forward. Staff and students were supportive of this but parents and families were the ones that wanted us to do some more work and learn more about how this could look.

HEARD NEW Business

a. Approve Pan O'Gold Bread bid for Food Service 2026-2027 – Kocka/Diekmann
b. Approve Prairie Farms bid for Food Service 2026-2027 – Diekmann/Kocka
c. Marketing MOU – We have been working with community groups to market our district. This would be $1,000 a month as cost to our district and if it brought in one student to our district that would pay for this for the year. It would be great for everyone to see all the things that Park Rapids school is very proud of and how we can make these connections for people to see what is happening within our district.
d. Recommend Posting for Kindergarten position – Hoyt/Kocka, we are right on track for our class sizes and we are hoping to find someone quality for this position and to keep our numbers low in that early year of education.

REVIEWED Enrollment

DONATIONS Received and Appreciated

TO	FROM	AMOUNT/ITEM
PR School/J.Cook	Itasca Mantrap Operation Round Up Grant	$500/Tuba
PR School/Track & Field	Itasca Mantrap Operation Round Up Grant	$500
PR School/Tanya Miller	Itasca Mantrap Operation Round Up Grant	$500
PR School/Prom	Itasca Mantrap Operation Round Up Grant	$700
Park Rapids School/6th Grade	Heartland Arts Incorporated	$900/Transportation

ADJOURN at 7:05PM Kocka/Hoyt